



UPPER MERION TOWNSHIP

175 WEST VALLEY FORGE ROAD
KING OF PRUSSIA, PA 19406-1802
www.umtownship.org

COMMERCIAL CONTRACTOR REGISTRATION NEW HOME CONSTRUCTION REGISTRATION PLUMBER OR ELECTRICIAN REGISTRATION

ADMINISTRATION
610-265-2600

INFORMATION TECHNOLOGY
610-265-2600

LIBRARY
610-265-4805

PARK & RECREATION
610-265-1071

POLICE
610-265-3232

PUBLIC WORKS
610-265-2606

SAFETY & CODES
ENFORCEMENT
610-265-2608

****HOME IMPROVEMENT CONTRACTORS: REGISTER WITH THE STATE OF PENNSYLVANIA ONLY,**** www.attorneygeneral.gov

Please note PA HIC# on all residential permits and provide Certificate of Insurance (Liability & Workers Compensation or Exemption).

ALL COMMERCIAL JOBS REQUIRE CONTRACTOR REGISTRATION FOR ALL CONTRACTORS ON THE JOBSITE:

- 1) Submit the enclosed Application with the appropriate annual fee.
(Choose 1 Fee per Contractor)
\$50.00 --New Home Construction (all trades on job must register)
\$75.00 --Commercial Contractor **or** Master Plumber **or** Master Electrician
\$25.00 -- Journeyman Plumber or Journeyman Electrician
\$10.00 -- Apprentice Plumber or Apprentice Electrician
- 2) Submit current Certificate of Liability Insurance: \$300,000 min. with Upper Merion Township named as a certificate holder.
Workers Comp Insurance **OR** a notarized Affidavit of Exemption required.
Email to: permits@umtownship.org Note Cert. as non-renewable.
- 3) Submit Business Privilege License Application.
Fee: \$25.00. *Separate check required.

For information on the Business Privilege License, contact the Business Tax Office at 610-265-2600: Marie Lattanze:x224 or Michelle DelliPizzi:x211.

NOTE: For your convenience, please visit www.umtownship.org Safety & Codes Dept. <http://www.umtownship.org/index.aspx?nid=129> to access various Building Permits, Fee Schedule, Building Inspector names and contact information, as well as Township Code and Regulations.

Wendy A. Logan, Permits Officer
610-205-8508
Rose Grosso, Permits Clerk
610-205-8507

610-265-8467 Fax
permits@umtownship.org Email
Certificate of Insurance

John Waters, Director
Mark Zadroga, Chief Building Official
Michael Pontician, Building Official
Brian Sakal, Building Official
Ken Myers, Building/Plumbing Official
Bill Henderson, Fire Inspector
Bill Daywalt, Deputy Fire Marshal
Bob Rudzinski, Property Maintenance