

2016

APPLICATION FOR MERCANTILE LICENSE AND/OR BUSINESS PRIVILEGE REGISTRATION
TOWNSHIP OF UPPER MERION

(A SEPARATE APPLICATION MUST BE FILED FOR EACH PLACE OF BUSINESS)

NO.

CHECK BOX IF NEW BUSINESS - NO PREVIOUS LICENSE # ISSUED

ANY CHANGES TO NAME AND ADDRESS CORRECT BELOW

NAME AND MAILING ADDRESS OF PARENT COMPANY:

TRADE/BUSINESS NAME AND ADDRESS:

(Name under which you do business in Upper Merion Township)



E.I.N.

PHONE NO.

PHONE NO.

(UPPER MERION TOWNSHIP)

Check whether business is () Incorporated; () LLC; () Partnership; () Individual. Date Opened in Upper Merion Twp.

If individual owner, give name and address:

Nature of business (describe fully)

Has business changed during year? Yes No, If Yes, how?

When did you last file a tax return to Upper Merion Township?

Under what name and address?

Do you own or lease the location(s) at which this business is located?

If leased, what is the name and address of the owner?

If business has been terminated, list date of termination.

Purchaser's name and address if applicable.

Number of Employees at this location Do you have other Businesses in this Township?

(IF YES - List Names and Addresses of Businesses on Back of Application.)

Do you have concessionaires in your place of business? (If so, list each on back of form.)

Do you lease or sublease to others? ATTACH CURRENT LIST OF TENANTS WITH APPLICATION

If exempt, so state and list reasons on reverse side - Complete all information on registration form.

If you have obtained any special rulings from Federal or State Taxing Authorities, attach copy.

Mark "X" in box(es) below for each kind of license(s) required: check applicable box or boxes

License Fees

- () Retail Dealer or Vendor - Mercantile License \$25.00
() Wholesale Dealer or Vendor - Mercantile License \$25.00
() Restaurant or other place where food and drink are sold - Mercantile License \$25.00
() Business Privilege License \$25.00
() Contractor - Business Privilege License \$25.00
() Rental Property - Business Privilege License (Required for both Commercial and Residential) \$25.00
() Business Privilege License - Payroll Only (W-2 Employee working in Township) \$25.00

Number of Boxes Checked @ \$25.00 Each

TOTAL AMOUNT DUE \$

License Fee Due
January 31, 2016

MAKE CHECKS PAYABLE TO:
Upper Merion Township

Send Original With Payment
Make A Copy For Your Records

Mail Application and Payment to:
Upper Merion Township
175 W. Valley Forge Rd.
King of Prussia, PA 19406
ATTN: Business Tax Office
Phone: (610) 265-2600
Fax: (610) 265-0482
8:15 AM to 6 PM
Monday to Thursday
www.umtownship.org

Name of Applicant

Signature

Official Title

Date

ALL YELLOW HIGHLIGHTED AREAS MUST BE COMPLETED IF APPLICABLE, OTHERWISE ENTER N/A.

