

UPPER MERION TOWNSHIP BOARD OF SUPERVISORS
AUGUST 8, 2024 MEETING ~ 7:00 PM

AGENDA

1. Meeting Called to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Meeting Minutes: July 11, 2024 – Zoning Workshop
July 11, 2024 – BOS Workshop
July 18, 2024 – Business Meeting
5. Chairperson's Comments:
6. Citizen Board Vacancies:
7. New Business:
 - A. Swearing-In of Blaine Leis as Acting Director of Public Safety/Police Chief by Judge Patrick Krouse.
 - B. Public Hearing: Business Improvement District Plan Renewal.
 - C. Consent Agenda re:
 1. Motion to approve the Budget Guidelines for the 2025 Operating and Capital Budgets.
 2. Brownlie Road Culvert Replacement Project: Approval of Payment Application #1 in the amount of \$96,029.73 to G&B Construction Group, Inc. Feasterville-Treose, Pennsylvania for contract services performed to date, as recommended by ARRO Consulting, Inc.
 3. Resolution 2024-28 – Agreement to allow Chester Valley Deer Management Association to provide deer management services.
 4. Release of Municipal Engineering Services RFP/Q.
 5. Resolution 2024-29 – Amend 2024 Fee Schedule.
 6. Professional Services Agreement – Pedestrian Bridge Assessment – Accept a proposal from Remington & Vernick Engineers to perform four (4) field assessments and inspections of Township owned pedestrian bridges as selected by the Director of Public Works at a cost not to exceed \$2662.53 per bridge as outlined in RVE's proposal dated 8/6/2024.
 7. Citizen Board Appointment – Media Board Young Adult Member.
 - D. Business Tax Appeal Settlement – Cordray Corporation. Approval of a Business Tax Appeal submitted by Cordray Corporation, King of Prussia, for the tax year 2023 in the amount of \$609.00 which represents late filing fee and interest for the tax year.

8. Accounts Payable & Payrolls.
9. Additional Business.
10. Public Comment.
11. Adjournment.

Agendas are subject to change up to 24 hours prior to the scheduled start of the meeting

UPPER MERION TOWNSHIP BOARD OF SUPERVISORS
ZONING WORKSHOP MEETING
JULY 11, 2024

The Board of Supervisors of Upper Merion Township met for a Zoning Workshop Meeting on Thursday, July 11, 2024, in the Township Building. The meeting was called to order at 6:21 p.m., followed by a pledge of allegiance.

ROLL CALL:

Supervisors present were: Bill Jenaway, Greg Waks, Greg Philips, Carole Kenney and Tina Garzillo. Also present were Anthony Hamaday, Township Manager; Amanda Lafty, Assistant Township Manager; Jarrett Lash, Township Planner; John Walko and Kalie Melchior, Township Solicitor's Office.

CHAIRPERSON'S COMMENTS:

Chairperson Garzillo said the Board will have an Executive meeting tonight following their Workshop meeting.

DISCUSSIONS:

A. PROPOSED ZONING ORDINANCE – Data Centers:

Mr. Jarrett Lash stated back in March of this year the Board discussed Data Centers in Upper Merion Township which as of now falls under the definition for Warehouses. The Board wants to craft an ordinance for direction or guidance on where Data Centers can be permitted within the Township due to noise that is emitted from a Data Center.

Next, Jarrett read the definition of a Data Center which is an establishment engaging in storage management processing transmission of digital data, housing computer and network equipment, systems, servers, appliances and other associated components related to digital data operation. A second definition is acoustical barrier as an exterior solid removable wall containing soundproofing materials designed to absorb noise and protect neighboring properties from noise pollution. It defines the parking for data centers as one car per five thousand square feet area, recognizing that very few people work in data centers since there is only a need for a few people to monitor the center. With that said, the Planning Commission recommended that the Township should break down the office space from the data center space to decrease the required parking spaces. The Planning Commission suggests the data center should yield one space per ten thousand square feet for the actual data center area and four

spaces per one thousand square feet for the Office space area which is in line with the standard leasable office space requirements in the Township.

The Planning Commission also suggest that Data Centers are permitted by Conditional Use and there are four (4) conditions outlined for that within the Zoning District.

- 1) The principle building façade should avoid the use of undifferentiated surfaces by including at least two of the following design elements, change in building height, building setback or recesses, fenestration, changes in building materials, patterns, texture, color, use of accent material etc....
- 2) There should be full visual screening coverage of the data centers mechanical equipment, like generators and air-conditioners. They shouldn't be visible at ground level from all existing and plan public roads and adjoining parcels, either by using enhanced landscaping, lattice, cladding or combination of these methods.
- 3) The site should provide an acoustical barrier for all mechanical equipment, whether on top of the roof, ground level or elsewhere on the property. The equipment must be screened on all sides by an acoustical barrier. For residential areas it should not exceed 50 decimals at the parcel line and for commercial areas it should not exceed 62 decimals.
- 4) The applicant must agree to a preconstruction and post construction noise study to ensure that the conditions under the third condition are sufficiently meant once this is in creation.

After the Planning Commission reviewed where Data Centers can be permitted in heavy industrial, limited industrial and suburban metropolitan one areas they recommend data centers should only be permitted in limited (LI) and heavy (HI) industrial areas. Their reasoning is that this type of business would create a dead zone in an otherwise mixed-use area, saying since it's such a big place with hardly any employees there won't be any interaction with the surrounding development and it can cutoff the circulation or flow of that community.

The final item which is an addition to the exception section, outlines the parameters for when they test their diesel backup generators. The backup generators are allowed to exceed the noise ratings only during normal working times between 9 am to 5 pm.

Then, Jarrett asked the Board if they want to include any restrictions for the overall size data centers can be from a footprint perspective or if the underline permitted size for that zoning district should be the permitted for these buildings. Supervisor Philips asked if there were any fire safety issues that a larger data center can present in which the Township couldn't address.

Vice-chair Jenaway said that data centers have become sophisticated now and most of all of them will be insured by four or five companies and they all use the same criteria for sprinkler protection, ventilation systems, etc. He said they should look into the height because the higher the building is the more challenging the sprinkler protection becomes and the smoke will inundate everything which will destroy all the equipment, so there needs to also have good ventilation. He mentioned by not having high buildings would be more successful in containing an incident and suggested the building should be under fifty (50) ft. high.

In addition, Vice-chair Jenaway said the building should be no larger than 100 to 125 square feet. These smaller buildings can be clustered together (like 3 to 5 buildings) and even connected as long as they have barrier walls between them.

Supervisor Philips mentioned about setting the building back with landscaping for aesthetics. Next, Supervisor Waks mentioned that most likely there will be a sound barrier around the site which would compromise what can be seen and if so maybe the barrier wall can have a mural painted on it. He feels a mural would be more pleasing to look at instead of an architectural wall.

Then Supervisor Waks asked what the green space requirement in the LI and HI districts are? Mr. Jarrett Lash said 15% next Supervisor Waks asked if the percentage can be expanded since the parking area will be much smaller? The Board like that idea and finally Supervisor Waks asked if there should be a distance requirement between LI and HI districts to Residential areas?

The Board liked the idea for the greenspace and Mr. Hamaday said that shouldn't be a problem to convert the difference between the unused parking area to green space. Mr. Walko mentioned if the building was later sold and use for something else and needed the parking spaces back would the Township allow it?

After a long discussion Jarrett went over everything that he will look into and get back to the Board.

- 1) Looking at the green space requirement design for a warehouse and/or a data center.
- 2) Looking at a residential buffer between a data center and the homes.
- 3) Reinstating the 50 ft. limit in height for data centers.
- 4) Potentially adding Murals as one of the designs elements.
- 5) Changing the amount of building design features to four (4).

Chairperson Garzillo asked if we can or should put a limit on companies that already have Server Centers or rooms within their building that are not in zoning district LI and HI, like Verizon has?

Public Comments: None

ADJOURNMENT:

Board Action:

It was moved by Supervisor Waks, seconded by Vice-chair Jenaway, all voting "Aye" to adjourn the meeting. None opposed. Motion passed 5-0. Adjournment occurred at 6:57 pm.

ANTHONY HAMADAY
TOWNSHIP MANAGER

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Minutes Approved:
Minutes Entered:

UPPER MERION TOWNSHIP BOARD OF SUPERVISORS
WORKSHOP MEETING
JULY 11, 2024

The Board of Supervisors of Upper Merion Township met for a Workshop Meeting on Monday, July 11, 2024, in the Township Building. The meeting was called to order at 7:42 p.m., followed by a pledge of allegiance.

ROLL CALL:

Supervisors present were: Bill Jenaway, Greg Philips, Carole Kenney, Greg Waks and Tina Garzillo. Also present were Anthony Hamaday, Township Manager; Amanda Lafty, Assistant Township Manager; Jarrett Lash, Township Planner; John Walko, Kalie Melchior and Kyle M., Township Solicitor's Office.

CHAIRPERSON'S COMMENTS:

Chairperson Garzillo said they had an Executive Session prior to this Workshop to discuss legal matters.

DISCUSSIONS:

A. STATUS UPDATE by BOLES SMYTH re: Valley Forge Gateway Trail:

Mr. Mike Boles from Boles Smyth Associates presented the Valley Forge Gateway Trail Project, which is funded by a cooperative agreement between the National Park Services at Valley Forge National Park and Upper Merion Township. He said they are preparing the plans for final design for the highway occupancy permit for PennDOT.

The Valley Forge Gateway Trail will begin at Richards Road just north of the 422 overpass and will go underneath the 422 corridors on the west side and continue within the highway right-of-way at US 422 and SR 3039 to the First Avenue intersection where there is a SEPTA bus stop. The trail will cross over the Northside of N. Gulph Road and head over to the Southeast corner of North First Avenue and North Gulph Road then tie into the existing Linear Park Trail near Top Golf.

Mr. Boles mentioned that this project is about 1.2 million dollars but if PennDOT allows them to construct a 4' landscaping retainer wall under the bridge using EP Henry material, the cost of the wall would be significantly less. If this is permitted the project would cost just under one million dollars.

Mr. Boles said on July 3, 2024 his company submitted the 60% submission, which is the completion of the preliminary engineering report and they're hoping to submit their final 100% submission to PennDOT by the end of January 2025. He mentioned that as of now there is no construction funding for this project but the National Park Services is pursuing grants. The next step is to contact some adjacent property owners to work out the details of the existing right-of-way and the potential for easements. He stated that an easement will be required to make the connection to the trail up the higher slope.

He mentioned the intersection at First Avenue and North Gulph Road would require some traffic signal modifications and they have to incorporate ADA ramps where needed. This will contribute to the cost of this project. To help keep the costs low, they recommend instead of removing the paved concrete median to have a traffic lane in both directions to control the traffic while construction occurs they are proposing to redirect the traffic flow. They would like to have only one-way traffic on North Gulph Road and rotate the traffic direction during the day, from 9 am until 3 pm they would detour southbound traffic of N. Gulph Road. The northbound traffic heading out to Valley Forge and out to Phoenixville would be open at all times but from 9 am until 3 pm the recommendation would be that people coming out of Richards Road or any one heading east to continue up to Route 23 to Moore Road back to First Ave.

Mr. Boles said the preliminary construction schedule can start in April of 2025 presuming a construction company is procured. If they start on time the project will probably be complete by the end of October or November. Finally, he said the ultimate objective is to connect First Avenue Linear Park heading south to the Valley Forge Village as well as to the Chester Valley Trail to the south. In addition, heading to the north they would connect the trail to Joseph Plum Martin Trail which is a circular trail that goes through the entire park and continues north to the Schuylkill River.

B. HEALTHY YARD INITIATIVE – EAC / Shade Tree Commission::

Ms. Theresa Landewe, Vice-Chair of EAC and Ms. Barbara Van Clief, Shade Tree Commission presented their idea for a program called the Healthy Yard Initiative. This program will replace the Shade Tree Beautification Yard Awards that was in existence for many years but was stopped due to participation dwindling. Ms. Landewe explained that she was at an EAC conference and a representative from West Vincent Township presented their Healthy Yard Initiative and said they are willing to share it with Upper Merion Township. So, the Environmental Advisory Council teamed up with the Shade Tree and Beautification Commission to share this program with interested Upper Merion residents.

Ms. Landewe went over the component's residents would need to meet on the Healthy Yard Initiative application and mentioned the benefits of a healthy yard. She said by having a healthy yard it improves the air and water quality, helps stormwater management, it's better for people and pets and the overall habitat for wild life. Then she mentioned Dark Skies, this initiative encourages people to have lower lights at night because bright lights cause confusion to migrating birds, nocturnal insects and animals.

The Township will implement West Vincent's form (application) onto Upper Merion's Website for any Township resident interested in completing the 21 questions. If you have 15 out of the 21 different qualities on your property you would receive an Upper Merion Healthy Yard Plaque that you can display.

Chairperson Garzillo asked if the application will have a list of native plants and if residents already have plants in their garden that aren't native to the area should they be removed. Ms. Landewe said if the non-native plant isn't invasive that would be a personal choice whether to remove it or not. If you wish to keep the plant(s) you can augment native plants into your garden but to win the award you need at least 80% of native plants/trees. Also, resources on the website will have best species for your area that maximizes the amount of wildlife benefits.

After a long discussion about different plants and grass Supervisor Waks asked if Commercial properties are eligible to apply. Everyone felt that was a good idea. He also mentioned that a resident suggested in the Linear Park at First Avenue where there are large green pastures (just grass) if the Township can incorporate a meadow in part of it. Everyone also thought this would be good and would like to prepare a Proclamation to incorporate the Healthy Yard Initiative.

Finally, Ms. Landewe mentioned that the ECA and Shade Tree Commission received a joint BCA grant and would like to make starter kits with a spring, summer and fall plant and maybe include a tree to give to residents at the Community Fair Festival in October.

C. GIS ECONOMIC ANALYSIS – Urban3 of Asheville, NC:

Jarrett Lash, Township Planner explained the Urban3 GIS Economic Analysis. He mentioned that Urban3 came to a Comprehensive Plan meeting previously to present their program. It was noted that the Economic Stability Component of their program along with some other fantastic applications available would be a valuable resource to the Township. This service/program will analyze a particular project, parcel or area to see which is driving the economic stability, breakdown development fees on what we receive and the actual cost to the Township.

So, in the long run how many of our properties are net winners and net losers, to make sure over all the Township is receiving more in revenue than the cost in services. This will help us define the Zoning Code to reflect the future redevelopment opportunities and the ones that provide more revenue.

Jarrett said this will be a 4 phase, 4-month process beginning in October which will span two fiscal years. By doing this the Township as well as our partner KOP BID who agreed to fund a third, can split the cost over two years. The Township will pay the other two-thirds, one-third from the Township's Planning Operational Budget and the final third will be reallocated from the Capital Budget. Finally, Jarrett said the Township will use this for the Comprehensive Plan; for Project Scoring where you can look at a new project and estimate what it will cost the Township and how much revenue it will bring into the Township so we can readjust a zoning code. The last use will help with the long-term zoning conditions, considering looking at setbacks and minimal building coverage like their height. By taking these typologies examples throughout the Township and apply that into areas that we're considering zoning text amendments can help us work on some ratios to project what a zoning text amendment will do fiscally.

D. BUSINESS MEETING AGENDA REVIEW:

Mr. Hamaday reviewed the draft agenda for the July 18th Business Meeting. He did note that they are still working putting the agenda together, which will include the swearing in for new and promoted police officers and EMT personnel.

ADJOURNMENT:

Board Action:

It was moved by Supervisor Philips, seconded by Vice-Chair Jenaway, all voting "Aye" to adjourn the meeting. None opposed. Adjournment occurred at 9:32 pm.

ANTHONY HAMADAY
TOWNSHIP MANAGER

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Minutes Approved:
Minutes Entered:

UPPER MERION TOWNSHIP BOARD OF SUPERVISORS
BUSINESS MEETING
JULY 18, 2024

The Board of Supervisors of Upper Merion Township met for a Business Meeting on Thursday, July 18, 2024, in Freedom Hall, in the Township Building in King of Prussia. The meeting was called to order at 7:19 p.m., followed by a pledge to the flag.

ROLL CALL:

Supervisors present were: Greg Philips, Bill Jenaway, Tina Garzillo, and Greg Waks. Also, present was Anthony Hamaday, Township Manager; Amanda Lafty, Assistant Township Manager, Jarrett Lash, Township Planner; Kalie Melchior, Esq., Solicitor's Office and Leanna Colubriale, RVE Township Engineer. Absent was Supervisor Carole Kenney.

Meeting Minutes: June 6, 2024 – Zoning Workshop
June 6, 2024 – BOS Workshop
June 13, 2024 – Business Meeting
June 20, 2024 – Comprehensive Plan Workshop

Board Actions:

It was moved by Vice-chair Jenaway, seconded by Supervisor Waks, all voting "Aye" to approve the above Minutes except for Supervisor Philips abstaining for voting since he was absent from the June 6th meetings. None opposed. Motion passed 4-0.

CHAIRPERSON'S COMMENTS:

Chairperson Garzillo announced Police Chief Tom Nolan and Director of Public Safety will be retiring on August 9, 2024 after 39 years of service with Upper Merion Township.

CITIZEN BOARD VACANCIES:

Chairperson Garzillo gave an update on current vacancies on the Upper Merion Citizen Boards.

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| CC Advisory Board | - 1 Vacancy |
| CC Advisory Board Young Adult | - 1 Vacancy |
| ECDC Board Member | - 2 Vacancy |
| ECDC Young Adult Member | - 1 Vacancy |
| Farmers Market Young Adult | - 1 Vacancy |
| Human Relations Commission | - 1 (Alternates) |
| Media Advisory Board Young Adult | - 1 Vacancy |
| Property Maintenance UCC Board | - 1 Vacancy (Alternate) |
| Public Safety Board Young Adult | - 1 Vacancy |
| Upper Merion Foundation Sub-Committee | - 1 Vacancy |

- Upper Merion Historical Commission - 2 Vacancies
- UM Historical Comm. Young Adult - 1 Vacancy
- Zoning Hearing Board - 1 Vacancy (Alternate)

Vice-chair Jenaway asked to add another item to New Business per Chief Nolan's request and marking it as Item C then moving the rest of the items down one.

Board Action:

It was moved by Vice-chair Jenaway, seconded by Supervisor Philips, all voting "Aye" to add the announcement of Chief Nolan's replacement as item C on the agenda. None opposed. Motion approved 4-0.

NEW BUSINESS:

A. SWEARING IN OF POLICE OFFICERS: by District Judge Patrick Krouse

Chief Tom Nolan announced there are three new police officers as well as a new paramedic and a new EMT person in the Fire and EMS Department. These new hires will be will filling vacancies in their respective departments.

Then Chief Nolan called Officer Ausavin Vickynont to the podium stating that he graduated in 2023 from Newman University with a Bachelor's degree in Public Safety and is a certified paramedic. Officer Vickyanont was hired on July 1st and is currently assigned to field training. He previously was an Officer for the Norristown Police Department.

Next Chief Nolan called Officer Dominic Tomaselli forward stating that in 2024 he graduated from Ursinus College with a Bachelor's degree in Psychology and Politics. Officer Tomaselli was also hired on July 1st and is on detached assignment at the Montgomery County Police Academy.

Finally, Chief Nolan called Officer Cory Azeff forward who also graduated from Newman University in 2023 with a Bachelor's degree in Computer and Information Systems. Officer Azeff previously worked for the Protection Bureau as an installation technician and started his employment with Upper Merion Police on July 1st. He is on detached assignment at the Montgomery County Police Academy.

Next District Judge Patrick Krouse administered the three new Officers their oath then a member from each of their families pinned on their new badges. At that time Chief Nolan asked Fire & EMS Chief Johnson to the podium.

B. SWEARING IN OF FIRE & EMS PERSONNEL: by District Judge Patrick Krouse

Chief James Johnson said his department filled a paramedic vacancy and transitioned a part-time EMT to full-time with both members becoming part of the Fire and EMS Team.

Chief Johnson called Molly Ortlip to the podium stating that she worked for Goodwill Steam Fire Engine Company in Pottstown as an EMT and has served as an EMT driver for Great Valley Ambulance. Molly also served as an ER tech for Tower Health at Phoenixville Hospital and served six years in the Army National Guard in Supply and Logistics. She was honorably discharged in 2022

at the Rank of E4 then attained her EMT certification from Good Fellowship Training Institute in Westchester PA.

Next, Chief Johnson called Dennis Szweda to come forward. Dennis resides in Reading Pa. He has a Bachelor's degree in Science for Emergency Management and Planning, and a Master's in Science for Strategic Leadership from Immaculata University. Dennis served as a Sergeant in the US Marine Corps for 11 years, assigned to Naval Air Station in Willow Grove. He also served as a PA State Trooper in Coatesville Pa and was previously employed at Boeing Corporation where he served numerous roles as Fire Captain, Operations Manager, interim deputy Fire Chief and Senior Analyst for Facilities and Assets. In addition, he served as Chester County Tactical Medic. Dennis is cross-trained as a firefighter and has served in Fire and EMS Organizations throughout Chester, Delco and Montgomery Counties.

District Judge Patrick Krouse administered both members their Oaths then a member from their family pinned on their new badges.

C. ANNOUNCEMENT OF THE ACTING PUBLIC SAFETY/POLICE CHIEF:

Chairperson Garzillo said after many interviews the Board selected Lieutenant Blaine Leis to replace outgoing Police Chief Nolan. There will be a transfer of power at the August 8th BOS Meeting when Lieutenant Leis becomes Acting Public Safety/Police Chief. Lieutenant Blaine Leis thanked the Board and everyone involved in giving him this opportunity. He mentioned he's proud to have served Upper Merion Township for 18 years and will continue to implement what Chief Nolan has set up for the Township to succeed moving forward.

D. PROCLAMATION – Park & Recreational Professionals Day – July is Park & Recreation Month

Parks & Rec Director Dan Russell read the Park & Recreational Proclamation and stated that July is Park & Rec Month across the country and in partnership with PRPA, Pennsylvania Recreation & Park Society they honor all employees that work in PA to provide all these services for us to enjoy every day. Also, July 19th is Park & Rec Professionals Day. This is a day to honor and thank all those who maintain our parks, facilities and programs for our citizens to enjoy. Mr. Russell encouraged residents to check out some of our many parks and recreation facilities. He also took the time to thank all employees working in the Upper Merion Township Park and Recreation Department.

E. PUBLIC HEARING - An Ordinance of the Township of Upper Merion, Montgomery County, Pennsylvania, amending Chapter 165, Zoning, Section 165-5, Word Usage, Definitions, to add Definitions related to Spectator Sport Facilities; amending Chapter 165, XXVIII, off-street parking and loading, to add a new minimum parking requirement; amending use regulations in Chapter 165 for KPMU, SM-1, General Commercial, and Heavy Industrial Zoning Districts to permit Spectator Sport Facilities.

Solicitor Kalie Melchior adjourned the Public meeting to begin the Public Hearing. Next, she marked 5 exhibits:

- 1) The proposed ordinance itself
- 2) The proof of advertisement of this Hearing in the Times Harold, published on July 3rd and July 10th of 2024
- 3) The submission of this attested Ordinance to Montgomery County Law Library submitted on June 20, 2024

- 4) The proof of submission for review by the Upper Merion Planning Commission on June 26, 2024
- 5) The proof of submission of this Ordinance for review by the Montgomery County Planning Commission along with a letter dated July 2nd which was submitted on June 17, 2024

Vice-chair Jenaway wanted to explain to the general public why this Ordinance is being proposed at this time saying that for many years Upper Merion Township has had an extensive array of spectator sports activities. He mentioned that as far back as 25 years ago professional sports teams have shown interest in having a training facility or even a permanent site here. He said each time a team came before the Board there was no provision about where this could be placed and what provisions would have to be in place for them to be able to conduct this.

Vice-chair Jenaway mentioned some sport facilities that are here already and not part of our Park & Rec programming. He mentioned YSL Sports on Warner Road, Steel Yard Sports on Swedeland Road, College baseball that takes place at Heuser Park and there are also swim meets that take place in Upper Merion. In addition, there is Competitive Edge on Henderson Road which has regular basketball and volleyball type tournaments and all these places or activities have a spectator component to them. Then adding the Casino to the mix which has concerts on a regular basis, wrestling and professional boxing.

As for now Vice-chair Jenaway said the venues that are already here have enough parking and space around those areas but to be able to bring a soccer, hockey and/or a lacrosse team here we want to make sure it doesn't encroach on residential districts or on other zoned districts where it might create challenges for either parking or vehicle movement.

So, with that said the Board believes this is an appropriate ordinance to implement. Secondly, it closes a loophole because if we don't have something like this then legally a developer can place these activities in residential districts or similar type districts. Therefore, by having an Ordinance it will not restrict the ability to have a team come to Upper Merion Twp. it just puts them in the most appropriate location in the Township which can handle parking, traffic and people movement (fans).

Chairperson Garzillo said they are trying to be proactive by taking action to stay ahead of developments that they're anticipating can happen in Upper Merion Township. Then she mentioned Top Golf, even though it's not a spectator sports it's a large venue that takes up space as well as parking and there are more recreational venues that want to be a part of Upper Merion like Netflix.

Public Commit: None

With on other questions Ms. Melchior closed the hearing and adjourned back into the Business Meeting so the Board of Supervisors can vote.

Board Action:

It was moved by Supervisor Philips, seconded by Supervisor Waks, all voting "Aye" to approve the Ordinance amending Chapter 165, Zoning Section 165-5 regarding spectator sport facilities. Motion approved 4-0.

F. CONDITIONAL USE DECISION – Westover Companies, 550 American Avenue for the conversion of the existing 3-story office building at 550 American Avenue in the KPMU Zoning District into a multifamily dwelling with 20 residential apartments.

Chairperson Garzillo mentioned this item was carried over from last month's meeting after the Board entered into a quasi-judicial executive session to discuss this matter more, they decided to rendering their decision at tonight's meeting.

Public Commit: None

Board Action:

It was moved by Vice-chair Jenaway, seconded by Supervisor Waks, with three voting "Aye" and one "Nay" to approve the Westover Companies conversion of an office building into apartments. Motion approved 3-1.

G. CONSENT AGENDA re:

1. Revenue Stabilization Fund Commitment – Approval of the designation of \$2,000,000.00 in the Revenue Stabilization Fund as committed fund balance in the 2023 Upper Merion Township Financial Statements.
2. GIS Economic Analysis: Approval of Contract in the amount of \$81,972.00 to Urban3 of Asheville, NC as recommended by the Township Planner.
3. First Avenue Linear Park Phase 2 Project: Approval of Invoice #17 in the amount of \$7,360.21 to RK&K, LLP of King of Prussia, Pennsylvania for construction inspection services performed to date, as recommended by the Director of Public Works.
4. Capital Equipment Purchase – Fortigate Firewall Upgrade – Authorization to purchase new Fortigate firewall hardware and enterprise protection and associated installation from Melillo Consulting of Somerset, NJ, in the amount of \$21,379.98 as recommended by the IT Director utilizing ARPA Funds.
5. Auto Theft/Motor Vehicle Insurance Fraud Intergovernmental Agreement – Ratification of the Agreement between the Township and the PA State Police to provide reimbursement to the Township for expenses related to participation in the Auto Theft Task Force.
6. Financial Escrow Security Release– GCP Prussia - Approval of Escrow Release No.1 in the amount of \$735,906.75 for the completion of required site improvements to date as part of the Land Development project as recommended by the Township Engineer.
7. Resignation of Richard Herman from the Upper Merion Historical Commission.
8. Neuman & Associates Consulting Agreement – Approval of an agreement with Neuman & Associates for consulting services related to multi-purpose sports and entertainment facilities in the Township in accordance with the terms outlined in the letter of agreement.
9. Land Development Plan Review Extension – Abbonizio Real Estate Partnership – 316 W. Church Road. Accept letter of extension from Abbonizio Real Estate Partnership for the review of the proposed Land Development Plan to December 15, 2024

Board Action:

It was moved by Supervisor Waks, seconded by Supervisor Philips , all voting “Aye” to approve the Consent Agenda as presented. None opposed. Motion approved 4-0.

- H. BUSINESS TAX APPEAL SETTLEMENT – By Design Dental:
Consideration of a Business Tax Appeal submitted by By Design Dental, King of Prussia, for the tax year 2023 in the amount of \$90.57, which represents late filing fee and interest for the tax year.

Public Comments: None

Board Action:

It was motioned by Vice-chair Jenaway, seconded by Supervisor Philips, all voting “Aye” to approve waiving the late filing fee and interest for 2023 Tax filing. None opposed. Motion approved 4-0

ACCOUNTS PAYABLE & PAYROLL:

Board Action:

It was moved by Supervisor Waks, seconded by Vice-chair Jenaway, all voting “Aye” to approve the Accounts Payables for invoices processed from June 6, 2024 to July 10, 2024 and Payrolls dated June 7th, 14th, 21st and 28th of 2024 which includes Police & FF Holiday Pay and Clothing Allowances, for a total of \$5,744,748.26. None opposed. Motion approved 4-0.

ADDITIONAL BUSINESS:

Supervisor Waks wanted to thank the Park & Rec Department as well as the Public Works Department for all their work with the 4th of July Celebration and everything that went along with bringing it all together. He mentioned this was and still is a great time to show your appreciation to all the staff involved since July is Park & Recreation Month. He also thanked Public Safety for all their help with directing traffic and managing the crowd which was over 6,000 people.

Chairperson Garzillo announced that Saturday will be the annual Farmer’s Market Zucchini 500 at Norview Farm which is one of the highlights of the season. The new hours for the market is 10 am to 2 pm. Next, she said the Economic & Community Development Committee will host an event in Freedom Hall on August 20th from 10 am to 12 pm. There will be a presentation from PECO on how your utility services can be more affordable with different programs they offer and PECO can also see if you have inefficiencies pertaining to your utility services.

Vice-chair Jenaway said on Saturday, July 13th the Upper Merion Township Fire and EMS Department along with the American Red Cross walked several streets within Sweetbriar Section. They went door to door talking to 94 residents about the importance of working smoke alarms in their homes and installed 119 free smoke alarms and also removed old ones. He said if any resident needs a smoke alarm to contact the Upper Merion Township Fire and EMS Department’s Smoke Alarm Hotline at 484-636-3945.

Vice-chair Jenaway mentioned later that day the Fire & EMS responded to a fire at a single-family dwelling in the Swedesburg section of Upper Merion Township. There were approximately 40 Firefighters and EMS personnel responding to the scene where they found smoke coming from the second-floor windows. They deployed hose lines and extinguished the fire. The emergency medical providers rendered medical care and transported three residents to the hospital. We are happy to report that they are all doing well. Next, he read a statement from the National Fire Protection Associations saying that sprinkler systems protect property by reducing damage and losses by 70% and lowers fire injuries and death by 90% and 32% respectively. Finally, he said if you want more information come to the National Night Out on August 6th from 4:00 pm to 5:30 pm at Bob White Park and 6:00 pm to 8:00 pm at Sweetbriar Shopping Center. Police, Fire vehicles and EMS personnel will be there to answer any questions. There will be activities, giveaways, canine demonstrations, music and food.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Supervisor Waks, seconded by Supervisor Philips, all voting "Aye" to adjourn the meeting at 8:02 pm. None opposed. Motion approved 4-0.

ANTHONY HAMADAY
TOWNSHIP MANAGER

lr
Minutes Approved:
Minutes Entered:

CITIZEN BOARDS/COMMISSIONS VACANCIES
AS OF AUGUST 8, 2024

Current Vacancies:

| | |
|--|-------------------------|
| Community Center Advisory Board | - 1 Vacancy |
| CC Advisory Board Young Adult | - 1 Vacancy |
| EAC Young Adult Member | - 1 Vacancy |
| ECDC | - 2 Vacancies |
| ECDC Young Adult Member | - 1 Vacancy |
| Farmers Market Young Adult | - 1 Vacancy |
| Human Relations Commission | - 1 Vacancy (Alternate) |
| Media Advisory Board Young Adult | - 1 Vacancy |
| Property Maintenance/UCC Boards | - 1 Vacancy (Alternate) |
| Public Safety Board Young Adult | - 1 Vacancy |
| Upper Merion Foundation Sub-Committee | - 1 Vacancy |
| Upper Merion Historical Commission | - 2 Vacancies |
| UM Historical Comm Young Adult | - 1 Vacancy |
| Zoning Hearing Board Alternate Member | - 1 Vacancy |



KING OF PRUSSIA DISTRICT

Board of Directors

Cheryl Gebeline-Myers, Chair
Middleman Family Pavilion, CHOP-KOP

Eric Davies, CHA, Vice Chair
Wurzak Hotel Group

Lea Anne Welsh, Past Chair
Korman Communities

Richard Kubach, Treasurer
Kubach Management, LLC

Robert Hart, Secretary
Simon Property Group

Ronald Bailey
Valley Forge Casino Resort

John Bown III
Industrial Investments, Inc.

Michael Brookshier
Keystone Development + Investment

Audrey Greenberg
Center for Breakthrough Medicines

Anthony Hamaday
Upper Merion Township

Andrew Horning
Bala Consulting Engineers, Inc.

Peter Karakelian
The Autowash Group, Inc.

Joseph Mancuso
CBRE Global Investors

Carol McCoy

David McManus
The Westover Companies

Steven M. Powell
Kravco Company

Suzanne Ryan
PECO

Kathy Sweeney-Pogwist
Brandywine Realty Trust

Eric T. Goldstein
President & CEO

July 1, 2024

RE: Renewal of the King of Prussia Business Improvement District

Dear Upper Merion Township Property Owner:

Enclosed please find an information package regarding the proposed renewal of the King of Prussia Business Improvement District (King of Prussia District). King of Prussia District was created for an initial five year term in 2010 by Upper Merion Township Municipal Ordinance to improve the business climate in King of Prussia, and subsequently renewed for additional five-year terms in 2015 and again in 2020.

King of Prussia District is requesting a ten-year renewal of the organization, permissible under the sunset and amendment provisions of the current Ordinance. In light of this request, Upper Merion Township will hold a public meeting and hearing on August 8, 2024 at 7:30 PM at the Township Building located at 175 W. Valley Forge Road, King of Prussia, PA 19406. At the meeting, representatives from King of Prussia District will provide an overview of the results of King of Prussia District's programs and services to date as well as the Renewal Plan for the 2025-2035 requested extension.

We hope you will be able to attend!

Eric Goldstein
President & CEO

Cheryl Gebeline-Myers
Chair, Board of Directors

Encl. *Partnership for Smart Growth in Upper Merion Township* (Renewal Plan) and King of Prussia District Bylaws



**KING OF
PRUSSIA
DISTRICT**

Partnership for Smart Growth in Upper Merion Township

2025-2035 BUSINESS IMPROVEMENT DISTRICT REAUTHORIZATION

Eric Goldstein
President & CEO

Cheryl Gebeline-Myers
Chair, Board of Directors

234 Mall Boulevard, Suite 150
King of Prussia, PA 19406

VisitKOP.com

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Proposed Budget & Renewal Request

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A Word From Our Board Chair & CEO

Since our founding in 2010, King of Prussia District has worked hand in hand with Upper Merion Township, and the 431 assessed property owners within our boundary, to accelerate economic and job growth in Upper Merion Township. Our five-program plan has addressed challenges that cut at the heart of the Township's ability to remain vibrant and sustain the funding necessary to preserve the levels of service residents and businesses have come to expect of Montgomery County's economic engine. In the past, those challenges included the recovery from the 2007/2008 recession that negatively impacted the KOP office market, and the COVID-19 pandemic that presented a severe challenge for the restaurant, retail and hospitality industries, among others.

To address these challenges and more, King of Prussia District focuses on Marketing & Communications, Research & Data Analytics, Physical Improvements, Land Use & Zoning and Transportation programs to create a vibrant, attractive and prosperous community. Our work has served as a catalyst for, and helped shape, a \$5B economic development boom since 2010 that brought dozens of headquarters back to the Township, filled hundreds of thousands of square feet of previously vacant office space, added 600,000 SF of new retail, numerous hotels, dozens of restaurants, thousands of new and diverse residential units and added a wide variety of new medical and life science companies.

King of Prussia District has served as a trusted marketing and economic development partner of the Township since 2010. This is a partnership that we believe brought incredible value to all residents and businesses in Upper Merion and helped raise and restore the profile of King of Prussia as the Philadelphia region's premier suburban community to live, work, play and invest.

This renewal plan, *Partnership for Smart Growth in Upper Merion Township*, documents our organization's accomplishments and lays out a broad outline of our plans for the next ten years. Based upon our performance since 2010, and our desire to continue to partner with Upper Merion Township to fulfill our mission and realize our vision, we respectfully request that the Upper Merion Township Board of Supervisors continue to support our work by extending the King of Prussia Business Improvement District for a term of ten years (2025-2035).



Eric Goldstein
President & CEO



Cheryl Gebeline-Myers
Chair, Board of Directors

Board of Directors

CHAIR

Cheryl Gebeline-Myers

Middleman Family Pavilion, CHOP-KOP

VICE CHAIR

Eric Davies

Wurzak Hotel Group

TREASURER

Richard Kubach

Kubach Management, LLC

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Carol McCoy

Retired

David McManus

The Westover Companies

Kathy Sweeney-Pogwist

Brandywine Realty Trust

Steven Powell

Kravco Company, LLC

Suzanne Ryan

PECO

MISSION

King of Prussia District accelerates economic growth by making King of Prussia vibrant, attractive and prosperous.

VISION

King of Prussia is Greater Philadelphia's economic powerhouse and premier location for community and commerce.

GUIDING PRICIPLES

- >> Inspire collaboration that strengthens community.
- >> Advocate for our stakeholders.
- >> Elevate King of Prussia's profile.
- >> Deliver a compelling vision for King of Prussia's future.
- >> Strive to increase property values.

CORE VALUES

Progressive

We realize opportunity, challenge convention and pursue our vision with passion.



Determined

We strive for excellence, produce with purpose and inspire collaborations that strengthen community.



Fun

We value humor and personality as much as accomplishment, create extraordinary experiences and have fun while we get sh*t done!

Staff

Eric Goldstein

President & CEO

Rachel Ammon

Director, Marketing & Communications

Chris Basler

Director, Capital Projects & Planning

Julie DeMasi

Manager, Finances & Administration

Qi Guo

Manager, Research & Data Analytics

Shauna Sanchez

Content Marketing Manager

Lauren Sliva

Events Manager

PROGRAMS



Physical Improvements

LEARN MORE 

From signage to landscaped medians along some of King of Prussia's most visible and highly-traveled corridors, King of Prussia District manages design, construction and maintenance of landscapes that enhance KOP's aesthetic.

Land Use & Zoning

LEARN MORE 

King of Prussia District works closely with the Township and County to develop strategies for a comprehensive and cohesive forward-thinking vision for KOP's future.

Research & Data Analytics

LEARN MORE 

King of Prussia District conducts data-driven research to analyze performance of the King of Prussia market, inform thoughtful change and provide valuable information to stakeholders, elected officials, developers, investors and the general public.



Transportation

LEARN MORE 

King of Prussia District is dedicated to making life flow in KOP, effecting game-changing transportation solutions that enhance vehicular, pedestrian, bicycle and public transportation access.

Marketing & Communications

LEARN MORE 

Committed to keeping KOP in the spotlight and building on its reputation as one of America's great edge cities, King of Prussia District executes robust marketing and advertising campaigns and produces award-winning events and activations throughout the year.





2024 Report to the Community

In March 2024, King of Prussia District released our all-digital 2024 Report to the Community, tracking the progress of our programs and showcasing KOP's transformation. The report illustrates King of Prussia's commercial real estate, hospitality, retail, healthcare and life science performance and features the community's growing workforce and residential population.

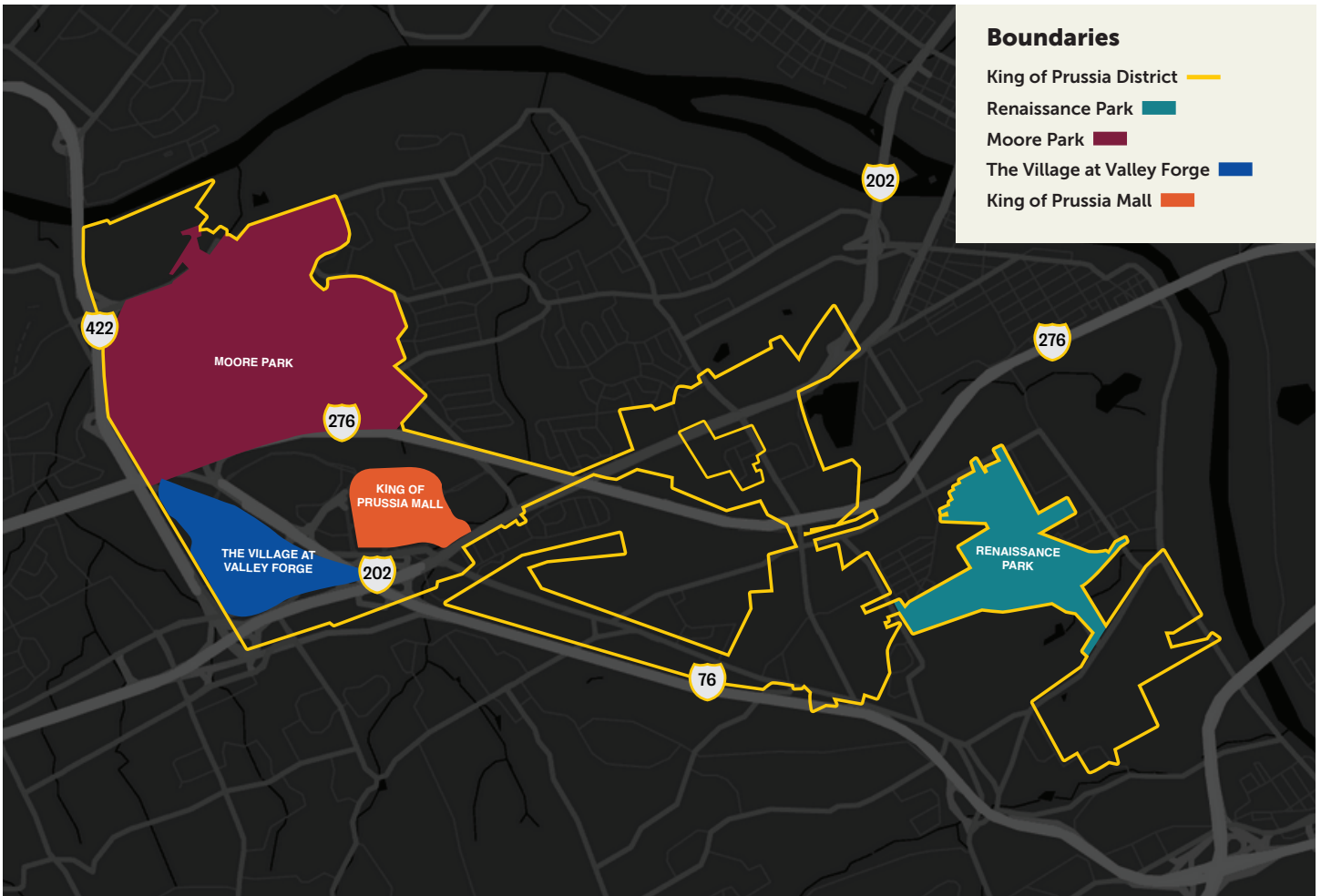
visitkop.com/ar



2024-2029 Strategic Plan

King of Prussia District Board of Directors and staff released our 2024-2029 Strategic Plan in January 2024. The plan centers on driving activity and investment in King of Prussia. Within the new plan, we unveiled a streamlined version of our mission statement, established a vision statement and guiding principles, and outlined goals for each of our five programs.

tinyurl.com/2tx85zk3



Boundaries

- King of Prussia District — Yellow outline
- Renaissance Park — Teal
- Moore Park — Maroon
- The Village at Valley Forge — Blue
- King of Prussia Mall — Orange

BUSINESS COMMUNITY FEEDBACK



"I don't just work in King of Prussia, I live here too. When choosing an office location, I wanted to work somewhere close to where I live. Opening an office in King of Prussia was not only convenient but it's been a great place to work. It's a safe and clean area and we've had major improvements in Renaissance Park."

- Marcia Zaruba-O'Connor, President & CEO of The O'Connor Group



"To really support your employees, think of the environment you'll be creating. It's the little things that make a huge difference to the overall experience. I'm referring to things beyond taxes and financials, but aesthetics and how the community embraces and supports businesses. Amenities are also important, from parks to networking opportunities. King of Prussia is incredibly proactive and involved with business support and strategy in the way they engage businesses. The value of these community factors can't be underestimated."

- Ron Duld, Chief Financial Officer of GeoBlue



"Twenty years ago when you told someone 'Oh, we're in King of Prussia' they would laugh about the name. Now, there's recognition when you say King of Prussia. The general area has been one of the big positives for us with the exposure and its expansion. I now hear, 'Oh wow, you're located in a great spot. There's a lot going on.'"

- Steven Schaffer, Sales Director of Southern Glazer's Wine & Spirits of PA



"The reason we wanted to open a location in KOP was not only because other companies and new people moving to the area but because we wanted to become a part of the growth and success story of this region...With KOP, it's the perfect opportunity because you have a growing population, growing businesses and a growing consumer community with like-minded peers."

- Ronak Vyas, CEO & Founder of MedCoShare



"The people here and the all-around energy is fantastic. KOP is just so vibrant right now."

- Stan Pittman, Managing Principal & Founder of Eigen X



"In the healthcare and scientific research world...there's important name recognition with King of Prussia, especially when we're introducing ourselves to biopharma companies new to FTD research."

- Susan Dickinson, CEO of The Association for Frontotemporal Degeneration



"Seeing the change that has happened here in KOP has been unbelievable...it's incredible to operate in a place where so much investment is happening."

- Paul McKenzie, Chief Operating Officer of CSL Behring



"KOP is forward-thinking and encouraging. Between the township officials, staff and what the KOP District is doing, I feel that new business is welcomed and our township creates a great environment for that."

- Jeffrey Willner, Willner Properties

2011-2024 ACCOMPLISHMENTS



Transportation



Transportation is one of the most critical challenges facing Upper Merion Township. Since it is the largest commercial center in the suburban Philadelphia region and sits at the confluence of SE Pennsylvania's most heavily traveled highways, management of the movement of people and materials is absolutely necessary to ensure that future growth is not hampered by traffic and congestion. King of Prussia District has been at the forefront of multimodal solutions that include pedestrian and bicycle trails, road improvements to enhance safety, shuttle services to improve access and proposed roadway connections to make traffic, and life, flow a little easier.

KING OF PRUSSIA RAIL

Project terminated by SEPTA in 2023.

- Leveraged \$612,500 for an alternatives analysis (AA) and preliminary environmental impact study (EIS) for the Norristown High Speed Line (NHSL) extension project.
- In 2015, launched the KOP Rail Coalition, a regional consortium of property owners, companies and residents who supported the construction of King of Prussia Rail. Organized, secured funding for and managed the KOP Rail Coalition annually.
- Worked with SEPTA on the NHSL AA/EIS study for the Route 100 extension.
- Served on several committees to help guide key decisions about the Draft and Final Environmental Impact Analysis, Record of Decision and fundraising efforts.
- Conducted study of residents, employees and commercial property owners in 2017.
- Launched KOP Rail advertising campaign and webinar series in 2018.
- See Marketing & Communications for additional metrics related to KOP Rail.

FIRST AVENUE LINEAR PARK

King of Prussia District, in partnership with Upper Merion Township, completed the final segment of the First Avenue Linear Park, creating a continuous path

between Allendale and N. Gulph Roads. The multimodal trail allows employees, residents and visitors to walk or bike the mixed-use corridor in Moore Park while enjoying trail amenities, including a concrete boardwalk along Trout Creek, public seating areas, a ping-pong table, rain gardens, pedestrian lighting, trash receptacles and bus shelters. The contribution of a public bikeway easement by participating commercial property owners allows the multimodal path to span 15 properties.

Additional solar powered pedestrian lights will be installed along the latest trail sections in the summer of 2024, along with additional amenities. This new public amenity is managed by King of Prussia District and constructed with funding provided by the Commonwealth of Pennsylvania's Department of Transportation, Redevelopment Assistance Capital Program, Department of Community and Economic Development, Montgomery County and King of Prussia District.

- Upper Merion Township and King of Prussia District were awarded an \$88,000 TCDI grant from the Delaware Valley Regional Planning Commission for design and planning for the Linear Park.
- Upper Merion Township and King of Prussia District were awarded a \$122,480 grant from the Local Share Account and an additional \$20,000 from Brandywine Realty Trust to construct the Demonstration Project for the Linear Park at 650 Park Avenue.
- King of Prussia District received \$1.2M in Multimodal Transportation Funds for Linear Park Phase 1 construction.

- Upper Merion Township and King of Prussia District were awarded \$1M in RACP funds from the PA Governor’s Office of Budget for Linear Park Phase 2.
- Upper Merion Township and King of Prussia District were awarded \$690,000 in Montco 2040 Implementation Grants for Linear Park Phase 1, 2 and 3.
- Upper Merion Township and King of Prussia District were awarded \$671,699 in Commonwealth Financing Authority Multimodal Transportation Funds for Linear Park Phase 2 and 3 construction.

LINEAR PARK FEATURES



MOORE ROAD MULTIMODAL TRAIL & LINEAR PARK STUDY

With the First Avenue Linear Park complete, King of Prussia District turns its attention to Moore Road with an eye towards extending the Linear Park down both sides of the street. The *Moore Road Multimodal Trail and Linear Park Study* also addresses opportunities to connect the project to the Schuylkill River Trail West. Completing this segment will provide a direct connection into Valley Forge National Historical Park, Sullivan’s Bridge, the Schuylkill River Trail and 400+ miles of the Circuit Trail network. The final report was released by King of Prussia District in early 2023 and we are applying for design/construction funding and establishing access easements with property owners along the trail. To date, we have been awarded a design grant from the Commonwealth Financing Authority’s Multimodal Transportation Fund for \$612,649.

tinyurl.com/366zfeh

READ STUDY



RENAISSANCE PARK CONNECTIVITY STUDY

King of Prussia District presented findings and recommendations from the *Renaissance Park Connectivity Study* to the Upper Merion Board of Supervisors and the community in March 2024. The connectivity master plan by our consultant team outlines pedestrian, bicycle and roadway links between commercial properties and residential neighborhoods. New bike lanes, sidewalks, shared lane markings, a roundabout and multimodal trails make up the bulk of proposed transportation improvements, with additional amenities including public spaces for parklets, special events and outdoor art.

With stakeholder input, the report provides a blueprint outlining bike and pedestrian connections between Renaissance Park properties and public amenities that create a safe and exciting mixed-use district for employees, residents and visitors to enjoy. These features will join the diverse mix of Renaissance Park properties, including proposed multifamily developments and existing commercial office properties, manufacturing and warehouse buildings, restaurants, lab space, service, retail and childcare facilities into a cohesive neighborhood. King of Prussia District looks forward to partnering with stakeholders to move these recommendations forward.

tinyurl.com/y78mz5rj

READ STUDY





RENAISSANCE PARK PEDESTRIAN GATEWAY

In 2022, King of Prussia District, in partnership with Renaissance Park property owners, constructed a new pedestrian connection between the business park and SEPTA's Hughes Park Station. The new pedestrian path addresses recommendations identified in the *2018 Safe Routes To Transit Report* by the Delaware Valley Regional Planning Commission, including trail enhancements between Crooked Lane and Renaissance Boulevard. The \$100,000 project includes a 10-foot wide paved path, seating areas, planting beds, trash receptacles and pedestrian lighting.

FIRST AVENUE ROAD DIET

This important transportation safety project reduced the hazardous four-lane road to three lanes with a dedicated center turn lane, while adding ADA-approved curb ramps, bicycle lanes and a wider shoulder. A mid-block signalized pedestrian crosswalk was installed midway between Moore Road and American Avenue. The results from this "complete streets" approach reduced vehicle speeds and increased bicycle and pedestrian trips.

- Received a \$25,000 grant to conduct a Road Diet study for the business park.
- Completed the Road Diet Study with a consultant team in 2012/2013.
- Secured a \$432,000 Transportation Alternatives Program (TAP) grant to offset the cost of the project.
- Completed design and construction of the First Avenue Road Diet in partnership with Upper Merion Township. The project was delivered significantly under budget in 2018. King of Prussia District contributed \$80,000 for design and construction.

VALLEY FORGE SLIP RAMP

In 2015, the Montgomery County Planning Commission, in cooperation with state, local and regional agencies, issued the *Turnpike Corridor Reinvestment Project Report*. This study identified transportation opportunities along the Turnpike Corridor that include potential slip ramp locations and redevelopment prospects. While some projects recognized in this study have come to fruition, two in Upper Merion Township have yet to be realized – the Henderson Road Interchange and Valley Forge Interchange into Moore Park, which is a major focus for King of Prussia District's Transportation program in 2024.

- Started planning work in 2016 and funded preliminary engineering work for a possible slip ramp extension from the PA Turnpike into the First Avenue corridor of Moore Park.
- Developed cost estimates for the westbound-off and westbound-on ramps.
- Submitted a \$17M BUILD application grant to the Federal Highway Administration in 2018 and 2019. While the project was not awarded funding in either round, we were encouraged to submit again with updated information and designs.
- Funded work in 2023/2024 to update the Valley Forge Interchange information from the original study, including existing traffic volumes, base mapping and connecting roadway changes in order to update the westbound on/off ramp designs and cost estimates. The Valley Forge West Ramps Feasibility Study will provide crucial data and design updates to inform King of Prussia District's next steps for achieving this important transportation enhancement and apply for Federal funding.

THECONNECTOR

Service suspended in 2020 due to COVID-19 pandemic. Reviewing options for the future.

- Launched theconnector shuttle bus system in June 2013. Provided over 79,000 rides to KOP employees.
- Received a 3-year, \$500,000 grant from DVRPC/ CMAQ for theconnector.
- Sold \$136,240 in advertising to offset operating revenue. Managed all sales, saving well over \$100,000 in revenue.
- Raised nearly \$800,000 in corporate contributions to help offset shuttle operating costs.
- Secured \$386,450 in additional government funding.
- Sold \$91,313 in tickets to support operations.
- Conducted 17 mobile workshops to educate KOP employees about theconnector shuttle service.
- Currently reviewing options to update shuttle service into King of Prussia for residents and employees.

AMAZON EMPLOYEE SHUTTLE SERVICE

King of Prussia District launched a private employee shuttle for Amazon's KOP facility in October 2019 that provided direct service between the Norristown Transportation Center and their facility on American Avenue. The operation expanded during the pandemic with 20 shuttles running direct service, 24/7, between KOP, Norristown, Upper Darby and Philadelphia until

the Amazon facility relocated in September 2021. The system provided more than 200,000 rides to Amazon employees during that time, providing safe first mile/last mile connections to public transportation hubs while following COVID protocols and reducing congestion on local roadways.



Land Use & Zoning



As part of King of Prussia District's Land Use & Zoning program, we work with the Township to provide advice on a variety of land use, planning and zoning issues that correspond to commercial, industrial and multifamily residential sections of the Township. The District assists with zoning ordinance creation and revisions and weighs in on key planning elements, such as adoption of an updated Comprehensive Plan, implementation of an official map to highlight desired infrastructure improvements over time and opinions related to development proposals.

As a trusted partner to Upper Merion Township, King of Prussia District staff and consultants are able to complement the efforts of the Township planning and public works departments. King of Prussia District provides substantial value to the Township's land use and zoning efforts, using private financial resources provided by property owners within its designated boundary.

- Worked with Upper Merion Township to jointly develop zoning code and SALDO revisions so King of Prussia District and its stakeholders would have a seat at the table regarding best practices to grow business, generate economic development activity and create dynamic, stimulating business districts.
- Hired and managed a planning team to conduct the first phase zoning analysis and vision study project along Dekalb Pike and First Avenue.
- Hired and managed a landscape architecture and planning firm to craft the final revised zoning and SALDO language for the new KPMU zoning district.
- Actively managed the team to ensure the zoning revisions were moving in a timely manner. The team consisted of King of Prussia District employees, the Upper Merion Township Planner, Township Manager, Township Solicitor and consultants.
- The King of Prussia Mixed-Use Zoning District was approved in September 2014.
- King of Prussia District subsequently led a rebranding process for the King of Prussia business park, which was renamed as Moore Park in 2018, with the approval of the Township Board of Supervisors. See Marketing & Communications for additional metrics related to Moore Park.
- Worked with the Township on revisions to the KPMU in 2023 to refine elements of the district related to multifamily developments and retail.
- In 2024, assisting the Township in their current effort to develop and adopt a Comprehensive Plan.



Physical Improvements



King of Prussia District is committed to improving the appearance of some of our most heavily traveled commercial corridors through the design, construction and maintenance of physical improvements. From lush landscaped medians that reduce stormwater runoff to unique amenities like beehives and ping-pong tables, we strive to make KOP vibrant.

Our physical improvement work impacts commercial property owners and residents throughout the Township. We have eliminated thousands of square feet of asphalt and concrete along some of KOP’s roadways and replaced it with acres of well designed and regularly maintained landscapes. These landscapes convey a sense of community pride, improve the negative visual impact of paved surfaces, improve stormwater runoff and help reduce auto speeds.

LANDSCAPES

7

ACRES OF LANDSCAPE MAINTAINED BY KOP DISTRICT

170

TREES PLANTED

2,454

SHRUBS PLANTED

25,128

PERENNIALS PLANTED

15,100

BULBS PLANTED

6,818

ORNAMENTAL GRASSES PLANTED

\$7.2M

INVESTED BY KOP DISTRICT THROUGH OPERATING & GRANT REVENUE

- Managed design, installation and maintenance of \$7.2M landscape improvements and trails along Route 202/Dekalb Pike, Allendale Road, Henderson Road, First Avenue, Renaissance Boulevard and I-76 Schuylkill Expressway.
- Designed and installed gateway entrances in Moore Park at First Avenue & N. Gulph Road and Renaissance Park at Church Road & Horizon Drive, Swedeland Road & Renaissance Boulevard and Crooked Lane & Renaissance Boulevard. Improvements include planting beds, flagpoles, lighting, wayfinding and directional signage.
- Maintain all landscape improvements utilizing a landscape contractor who removes the litter, waters, weeds and prunes weekly throughout the year.
- In 2017, developed a 10-year strategic plan for physical improvements. The plan identified 19 projects and placed them on a short, medium and long-term timeline, to inform our work plan.
- In 2024, installing landscaping at island medians at East Dekalb Pike and Dekalb Street Intersection.
- Continually adding new amenities in Moore and Renaissance Parks.

WAYFINDING

- Worked with a team to design, fabricate and install 6 King of Prussia gateway signs at major entrances to KOP with changeable, efficient LED lighting:
 - > Mall Boulevard @ Conrad Road
 - > Henderson & S. Gulph Road intersection
 - > Route 202 South by Township Line Road
 - > Route 202 at Gulph Road
 - > First Avenue
 - > Swedesford Road at exit to Route 422 West
- In 2024, engaging a design consultant, commercial property owners and stakeholders to create an exterior sign master plan and design guidelines for Moore Park.

RENAISSANCE PARK EXTERIOR SIGN & WAYFINDING STUDY

King of Prussia District engaged a consultant team to develop an exterior wayfinding and signage master plan for Renaissance Park, culminating in new sign design guidelines and a comprehensive wayfinding system in 2022. With input from stakeholders, three gateway signs were installed in early 2023 at Renaissance Park entrances and 21 directional signs were installed throughout the mixed-use district at the beginning of 2024. Another round of 22 driveway signs will be installed in the commercial district by year's end.



RENAISSANCE PARK, GSK AND DISCOVERY LABS STAKEHOLDER ENGAGEMENT

In 2020, King of Prussia District and Upper Merion Township expanded the District's boundary to include Renaissance Park, Discovery Labs and the GlaxoSmithKline facility. King of Prussia District engaged a multi-disciplinary consulting firm to facilitate a series of meetings with commercial property owners, public agencies, business tenants and residents. The process also included a visioning exercise, interviews and surveys that culminated in an action plan for the business park: *Renaissance Park, GSK, and Discovery Labs Stakeholder Engagement: Ideas and Actions for the Future*.

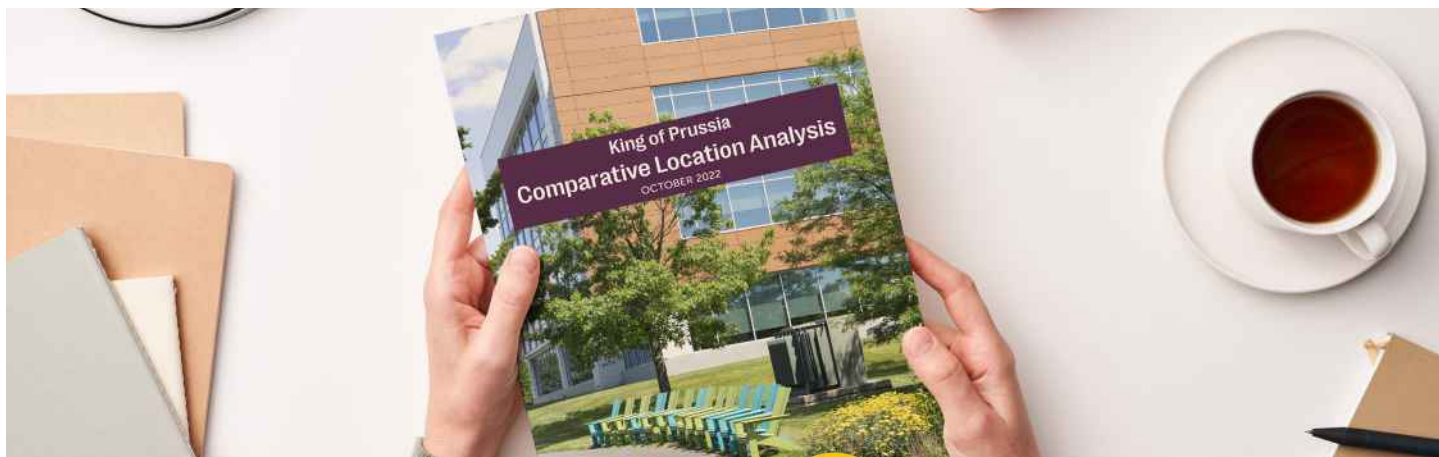
tinyurl.com/33b2m97v READ STUDY



KING OF PRUSSIA BEEHIVES

King of Prussia District continues to partner with commercial beekeepers for a third year to install honeybee hives in Moore Park and Renaissance Park. From May through December, the beehives and beekeepers are very active, reaching up to 50,000 inhabitants in each hive at the height of the season, all working to maintain the colony and harvest the extra honey. King of Prussia District sponsors free workshops and hive-side sessions for the public to get hands-on experience. King of Prussia District produces additional bee-centric events, including DIY flower carts and pop-up cafes, creating a fun opportunity for neighboring office workers and residents to take a break and enjoy the fruits of the bees' labor.





Research & Data Analytics



King of Prussia District's newly expanded Research & Data Analysis program is essential to drive informed decision making and strategic community development. Evolving from the Tax Policy program, we leverage resources and tools like CoStar and Placer.ai to provide data-driven solutions. Through quarterly and annual reports detailing property performance, and close study of those who live, work and recreate in King of Prussia, we offer stakeholders, and the Township, valuable insights into King of Prussia's transformation and the impact of our programs.

In addition to using secondary data, we are in the final stages of gathering first-hand data through our Community Engagement Project. This comprehensive analysis will allow us to optimize resource allocation, enhance community engagement, and boost economic development. Through our Research & Data Analysis program, we can effectively address current challenges and plan for a prosperous future.

- Conducted three tax policy studies with a team of economists to look at:
 - > Tax structure and policies of Upper Merion Township (UMT).
 - > Impacts of potential changes in the tax structure of UMT on businesses.
 - > Recommendations to UMT for potential revisions in the tax code to encourage future business and grow ratables for the Township.
- In 2017 and 2022, engaged economists to conduct follow-up studies that showed the Township moved to third on the list from sixth in the initial study, in terms of lowest impact of taxes on business. This was a significant improvement from the first study in 2011/2012 that showed KOP as one of the highest tax locations.
- In 2020, released *The State of Rental and Owner-Occupied Housing in King of Prussia*. The report focused primarily on the 18 multifamily rental and 2 owner-occupied properties within King of Prussia District's boundaries at the time, and showed that while the demand for new and existing housing was strong, the impact on schools was low.
- King of Prussia District compiles and analyzes the performance of commercial properties within UMT on a quarterly basis. These email reports provide insights into commuter and visitor traffic and spotlight new businesses and recent King of Prussia news.
- Develop, research and design a comprehensive Report to the Community each year. In 2024, moved this publication to a more sustainable interactive digital format via a specialized webpage.

tinyurl.com/4f2xp5ze

OUR PUBLICATIONS



COMMUNITY ENGAGEMENT

Informed by the 2024-2029 Strategic Plan, King of Prussia District embarked on an extensive Community Engagement Project with an outreach and community engagement firm based in Philadelphia. The multi-phased study began in early 2024 and identified six key audiences that King of Prussia District sought to know more about and gauge their perception of our work and King of Prussia's transformation: property owners/stakeholders within our boundaries; employees working in Upper Merion Township; residents of Upper Merion Township; consumers; prospective businesses not yet located within Upper Merion Township; and Upper Merion Township Supervisors and leadership. Through interviews, focus groups, surveys and activations, our consultants will engage with these audiences to understand how we can better serve and communicate with them. This information will be crucial as we put together our plans for the future.



Marketing & Communications



In today's challenging commercial real estate market - especially in a region that offers so much choice- it's never been more important for a community to put their best foot forward. Compounded by a competitive labor market, the decision of where to locate or relocate a business is no longer centered solely on the availability of high-quality office space and affordability, but looked at more holistically and as a tool for employee recruitment and retention. The vibe, or essence, of a community is a factor that business leaders now must consider to stay relevant and competitive for talent in this post-pandemic world.

Luckily, King of Prussia has vibes in spades, but this is not an accident. This is a feeling that King of Prussia District has thoughtfully cultivated since through our Marketing program. Our award-winning events and unique activations add to KOP's vibrancy and encourage collaboration among businesses. Our multi-channeled communications convey the vision behind KOP's transformation and showcase the businesses that call this community home. Through media outreach and eye-catching, regional advertising campaigns, we keep King of Prussia top-of-mind and in the spotlight. While it's difficult to measure this intangible feeling, we hear it come up again and again as we speak with business and property owners. We remain determined and passionate about fostering this energy in King of Prussia through our Marketing efforts.

EVENTS

>> Hosted 200+ events since 2011.

- Produced dozens of networking events, from panel discussions to experiential gatherings, that foster community and collaboration, and highlight King of Prussia properties.
- Since 2011, hosted a community-wide food drive. From 2011-2016, partnered with GVF for the Heart & Healthy Food Drive for Philabundance. In 2017, shifted to support Upper Merion Area Community Cupboard (UMACC). In 2020, partnered with Conlin's Print and introduced Stuff-a-Truck, a one-day, drive-through food drive in KOP Town Center, which we continued in 2021. In 2022, renamed the drive KOP Takes Out Hunger Food Drive and introduced Igloo Garden on the Green, featuring furnished igloos available for takeout dining with a reservation and donation fee. Over 3,200 lbs of food was collected and \$15,000 raised. In 2023, the food drive was the biggest yet with 34 donation boxes throughout KOP collecting 3,283 lbs of food in addition to \$24,340 raised for UMACC through Igloo Garden on the Green.
- From 2013-2019, hosted a free lunchtime summer concert series on Thursdays in June, featuring live music and sampling from KOP restaurants, attracting 250-300 employees and residents each week.
- Beginning in 2014, produced a free summer yoga happy hour series. In 2016, Yoga Happy Hour moved to Valley Forge Casino Resort to accommodate growing crowds. In 2017, the series moved to KOP Town Center and included happy hour promotions from Town Center restaurants. In 2018, we transitioned Yoga Happy Hour to KOP Town Center staff and continued to promote the series until it ended in 2019.
- In 2012, created King of Prussia Beerfest Royale and Donnerstag: Happy Hour to give King of Prussia a signature event and showcase KOP's culinary scene. The two-day event, which attracted 3,000+ people annually, also served as a fundraiser for our physical improvement projects. Managed KOPBeerfest.com and social profiles and supported the event each year with an advertising campaign. Following a successful 2022 Beerfest, staff and board made the decision to sunset the event after determining that it met all goals.

- Launched dineKOP Restaurant Week in 2015 to support restaurants and raise money for Children’s Hospital of Philadelphia’s King of Prussia Specialty Care & Surgery Center (CHOP KOP). In 2018, debuted KOP Shops for CHOP in conjunction and rebranded dineKOP to King of Prussia Restaurant Week. In 2020, launched the Community Champions program, which provided a platform for any business to join in the campaign. Over the years, added fundraising components, including raffles and special events, like the Block Party for CHOP in KOP Town Center, and engaged the Upper Merion Area School District through CHOP’s Pajama Days program. In 10 years, King of Prussia District and participating businesses have raised \$424,006 for CHOP King of Prussia through this campaign.
- Debuted in 2018 with a single event, Food Truck Tuesdays continues each year, bringing food trucks, live music, games, seating and sponsors to different corporate parking lots in KOP in spring and early fall. Food Truck Tuesdays attract, on average, 200-300 KOP employees and residents per event.
- Partnered with Upper Merion Township, to introduce First Responders Appreciation Week in 2020, an annual expression of gratitude to the Township’s career and volunteer police, fire and EMS. Each year, King of Prussia District organizes 5 days of meals and treats on behalf of corporate sponsors. Funds raised and not spent are donated to the Township’s Department of Public Safety.
- In celebration of a decade of partnership, hosted a 10th Anniversary Gala in December 2021 and presented awards to our founders and those who are dedicated to KOP’s transformation.
- In February 2022, introduced King of Prussia Wellness Week, highlighting KOP’s growing healthcare scene. Now an annual event, Wellness Week features deals and special events from KOP’s health, wellness and fitness businesses. In its inaugural year, Wellness Week featured 47 businesses, including 6 fitness centers, and 27 virtual and in-person events.
- In the spring of 2022, launched Wellness Wednesdays, a series of four pop-up workouts. KOP Wellness Wednesdays continue in the fall each year.
- In 2022, hosted two free workshops and seven hive-side sessions at the Moore Park Beehive. In 2023, this program was expanded to include hives in both Moore and Renaissance Parks, each with two free hands-on workshops and an opportunity to meet our beekeeper every three weeks. In 2023, hosted Blooms and Honey Buns at each hive, featuring a make-your-own bouquet activity and free Honey Buns.
- With the addition of a new permanent ping-pong table along the First Avenue Linear Park in 2022, hosted our first Ping-Pong Tournament, featuring free pong, beer and pizza. This is now an annual event and is part of our Parking Lot Tournaments series, launched in 2024.
- In the spring of 2022, debuted a Pop-Up Cafe activation, bringing an artisanal coffee truck and pastries to the employees of Moore Park. In 2023, expanded the series to include four Pop-Up Cafes, two in each business park.
- In 2023, debuted Network@Nite, a series of three experiential networking events. Each intimate gathering, typically limited to 60 people, is centered around a unique KOP experience curated especially for our audience.
- In 2023, launched biannual Property Manager lunches to foster better communication among corporate and multifamily properties, share more about our programs and address questions.

PANDEMIC PROGRAMS

Shortly after the government mandated COVID-19 closures in March 2020, King of Prussia District pivoted quickly into recovery mode, launching virtual events and promotions to keep KOP top-of-mind and support businesses. We also maintained regular communication with businesses during this time, relaying important information about new guidelines and protocols, listening and responding to their challenges and creating promotions to drive business as they reopened.

>> KOP Quaranteam Virtual Events

Beginning April 6, 2020, hosted one virtual event each Monday through Thursday featuring one or more KOP businesses.

- **Move Mondays:** Live streamed workouts with instructors from KOP gyms.
- **Takeout Tuesdays:** A social media gift card giveaway encouraging takeout sales at KOP’s restaurants.
- **Hump Day How Tos:** Fun how-to videos featuring KOP businesses.
- **Couch Concerts:** Weekly concerts with local musicians

>> KOP Shop Hop

Beginning May 19, 2020 and continuing biweekly until the end of January 2021, produced a Facebook live talk show featuring 3-5 KOP businesses each episode. The program initially began as a way to communicate how KOP businesses were pivoting and implementing new safety protocols, and then, as the public adapted to the “new normal,” became a platform to showcase new offerings and promotions. We produced 17 shows featuring 71 KOP businesses and saw, on average, 2,900 views per show.

>> Let's Go KOP Advertising Campaign

After pausing our business recruitment campaign, Make the Move, when the stay-home order was announced, we launched the Let's Go, KOP advertising campaign and associated landing page LetsGoKOP.com. The focus of the multi-channel campaign, which ran through the fall 2021, was to reinvigorate visitors from our key demographics to return to KOP to safely shop, play, stay, dine and drink. The colorful campaign included placements on digital billboards, bus shelters, buses and social media platforms.

>> Get More, KOP Gift Card Campaign

To quickly infuse the local economy with much-needed income, in 2020 launched a series of three gift card flash sales. Each flash sale was limited to only 1,000 gift cards for sale on our website from participating businesses. Cards were sold for \$25 and included a \$10 or \$15 bonus courtesy of King of Prussia District. Participating businesses were not charged to participate and received full value for the cards. The campaign was incredibly successful, resulting in \$110,000 in gift card sales overall.

- **Round One (August 4):** Included 30 businesses and sold out in 27 hours.
- **Round Two (September 8):** Included 40 businesses and sold out in 2 hours.
- **Round Three (October 20):** Included 48 businesses and sold out in 6 minutes. Included a "bonus" of \$15 instead of \$10.

>> KOP Takeout Takeover

Originally planned for early 2021, King of Prussia bumped this takeout promotion up to December 2020 when indoor dining was once again restricted. Sixteen restaurants offered special takeout promotions that we shared on our campaign landing page. Participating restaurants were highlighted with "Instagram takeover" and gift card contests. There was no fee to participate in this promotion.

>> We See You, KOP Campaign

Beginning in May 2020 and running through the summer, in partnership with Upper Merion Township, we created a social media campaign to celebrate and thank essential workers and first responders in the Township. King of Prussia District and the Township shared a photo and testimonial for one honoree each week, selected by a committee from all nominees. Honorees were also invited to attend the opening luncheon for First Responders Appreciation Week, launched in the fall of 2020 in collaboration with the Township.

>> Small Business Campaign

King of Prussia District worked with Upper Merion Township Economic & Community Development Committee to develop a small business directory on visitKOP.com and share the stories of UMT's small businesses on our blog and e-newsletters. We continue to manage this directory today.

>> Virtual KOP Beerfest

While most of our in-person events were canceled from March 2020 on, we hosted a virtual Beerfest in honor of the event's 10th anniversary. Partnering with Kunda Beverage and KOP Beer Outlet, we curated two six-packs featuring brewers of past Beerfests, including KOP's own Workhorse Brewing Company and Conshohocken Brewing. The six-packs came with an invitation to a virtual happy hour we hosted with the brewers and live entertainment. We sold 96 six-packs and had 50 people join us for the virtual event, which we streamed live from Workhorse.

>> KOP Restaurant Week with Takeout Under Tents

Our March 2021 Restaurant Week looked a little different, as the public experienced varying levels of comfortability with indoor dining. In response, we included takeout deals in the campaign and hosted Takeout Under the Tents, an outdoor dining oasis in the King of Prussia Mall parking lot. The beautifully landscaped space featured dining tents and igloos furnished by AVE King of Prussia that were available for a donation fee by reservation only. In 10 days, we welcomed over 700 guests and raised \$11,620.40, in addition to the funds raised through KOP Restaurant Week. We also hosted a Family Fun Day in the space, which raised an additional \$2,060.71, and launched a Facebook raffle fundraiser. Despite the challenging circumstances, our 2021 KOP Restaurant Week and KOP Shops for CHOP campaign raised a record-breaking \$68,484 for CHOP!

>> Let's Go, KOP Hospitality Hiring Fair

In the spring of 2021, as businesses across the region started to reopen, they experienced a significant labor shortage. The hospitality sector was hit particularly hard. In response to this challenge, we hosted a large-scale hiring event for KOP restaurants and hotels on May 4, 2021. Representatives from 32 businesses joined us to fill 440 open positions. In conjunction, we sponsored a bonus program, offering \$20,000 in bonuses during the event. The event garnered great press, further spreading the message that KOP was open for business and hiring.

>> Additional Pandemic Support

- Utilized our Facebook followers to solicit much-needed donations for the Upper Merion Area Community Cupboard. Launched a matching campaign, raising \$1,000 for the purchase of their new van.
- Donated \$2,000 to Upper Merion Emergency Aid on behalf of First Responders Appreciation Week.



MARKETING & BRANDING

- From April 2013-2015, created and managed a free discount program for consumers and business owners. KOPerks provided consumers with deals and discounts at KOP restaurants, hotels, attractions and shops. The program was a free advertising tool for KOP businesses to market their company/product to nearly 5,000 targeted and engaged consumers.
- Embarked on a rebranding process in 2015 to better define who we are, what we do and what we deliver as an organization. With a fresh perspective, a new logo, tagline and website were developed to speak to KOP's prominence as one of America's next great edge cities.
- In 2017, embarked on a comprehensive branding exercise to develop a new name and identity that accurately reflected the thriving community in the newly rezoned King of Prussia business park. The 10-month process involved outreach, surveys and focus groups, and culminated in April 2018 when the Township's Board of Supervisors voted to approve the new name, Moore Park. Supported this initiative in the following ways:
 - > Developed logo and tagline for Moore Park.
 - > Created branded collateral and signage, including gateway flags.
 - > Launched MooreParkKOP.com, a webpage highlighting transportation and physical improvement initiatives in the neighborhood, and Moore Park eNewsletters.

ADVERTISING CAMPAIGNS

- Designed and executed the first marketing and advertising campaign for King of Prussia, IM KOP. The 2013-2014 initiatives included:
 - > Strategic ads placed in local and regional print and online publications, SEPTA Regional Rail, a digital billboard on the PA Turnpike and outdoor advertising at the KOP Mall. Placed quarterly 'Thank You' advertisements in the *Philadelphia Business Journal* and *Philadelphia Inquirer* to promote companies moving into KOP and companies renewing leases in KOP (2012-2016).
 - > visitKOP.com hotel key cards were provided to each guest at check-in at KOP hotels to promote restaurants, shops, attractions and the KOPerks program.
 - > IM KOP decal was designed for KOP businesses to display in their business and online.
 - > Strategic search words and display ads were created and monitored each month to drive traffic to visitKOP.com and generate sign-ups for KOPerks.
 - > A rack card was produced and distributed to businesses in KOP in 25 locations along the I-95 PA, NJ & DE corridor, in addition to PA Turnpike and area Welcome Centers.
 - > Created two social media contests to drive consumer sign-ups and website traffic, while promoting our KOP stakeholders involved with KOPerks.
- In 2016, launched an ad campaign reflecting the new brand and tagline, Our Edge. Your _____ . The campaign included digital billboards in Greater Philadelphia, print ads in the *Philadelphia Business Journal*, *422 Business Advisor* and Upper Merion Township newsletter, and digital and social media ads targeting business owners and business decision-makers within a 25-mile radius.
- Continued to keep KOP's profile in the forefront through a multi-channeled advertising campaign in 2017, which included digital billboards in Greater Philadelphia, digital and print ads through the *Philadelphia Business Journal*, BillyPenn.com, social media advertising, print ads in *422 Business Advisor*, and radio advertising with WIP Sports Radio.
- In 2018, refreshed creative and copy for King of Prussia District's brand ads. The 2018 campaign included digital billboards in Greater Philadelphia, print ads in *Fortune*, Amtrak's magazine, *The National* and *422 Business Advisor*, radio ads on WOGL, WHYH streaming, WMMR and WIP, and broadcast ads with Comcast.

- Beginning in 2018 through March 2023 when SEPTA halted efforts to build King of Prussia Rail, managed the advertising/marketing campaign and advocacy for the King of Prussia Rail Coalition. This included:
 - > Developed branded marketing collateral, website and social media profiles to support the Coalition's communications.
 - > Produced a direct mail piece sent to 16,000 households in Upper Merion Township.
 - > Built up a database of supporters for the project and maintained regular communication throughout the project's lifespan via branded emails covering SEPTA updates and the Coalition's advocacy and marketing efforts.
 - > From 2018-2021, hosted a free bi-monthly webinar series, *KOP Rail: Smart Strategies for Connected Communities*.
 - > Facilitated regional advertising campaigns each year.
 - > Issued press releases on behalf of the Coalition, facilitated interviews with members of the press and issued letters to the editor.
 - > Sought out and participated in panels and speaking opportunities to foster regional support for the project.
- In 2019, launched the Make the Move campaign, targeting business owners and executives with relocation responsibilities. The campaign featured a landing page that highlighted what makes KOP a great place to do business and has a strong call to action – contact us to move your business here. The 2019 media buy included digital billboards in Greater Philadelphia, SEPTA bus back ads, print ads in the *Philadelphia Inquirer*, *Crave Montco* and *422 Business Advisor*, and digital and social ads and social media ads.
- In 2020, paused the Make the Move campaign in response to the COVID-19 pandemic. Launched the Let's Go, KOP campaign, which continued through the fall of 2021.
- In the fall of 2021, resumed the Make the Move campaign, which included SEPTA bus wraps, LinkedIn advertising and sponsored dedicated emails.
- In 2022, launched the HQ KOP campaign to replace Make the Move. Supported by a landing page, HQKOP.com, the new campaign targets the C-Suite and site selection community and positions KOP as the ultimate location for businesses. The 2022 campaign included digital ads with the *Philadelphia Business Journal* and LinkedIn, and a partnership with KYW for their Headquartered Here series. Through the KYW series, we were able to amplify the voices of executives with headquarters in KOP including CSL Behring, Greenphire, Qlik, Eigen X and Center for Breakthrough Medicines.
- Continued our HQ KOP campaign in 2023 with SEPTA bus wraps, digital advertising at SEPTA's Suburban Station, digital and static billboards throughout Greater Philadelphia, including in Center City, and digital ads via Google and LinkedIn.
- In 2024, continued the HQ KOP campaign with digital and static billboards, SEPTA bus and station ads, and LinkedIn and Google display ads. In June 2024, King of Prussia District began production on video ads to support the campaign, which will run in the fall of 2024 via local and national news, entertainment and weather sites visited by our target audience; streaming via Hulu and YouTube; broadcast via 6 ABC and CBS 3; and digital out-of-home ads in Suburban Station and Dilworth Park.

ONLINE PRESENCE

>> Live websites

- **visitKOP.com:** A comprehensive website that includes information for residents, employees and visitors. Fully redesigned the site in 2021/2022, expanding it to include new content about healthcare/life sciences, trails, small businesses and Renaissance Park, as a result of King of Prussia District's expansion, as well as new interactive features like a development map. In 2023, revamped our blog and introduced new lifestyle style articles. Over the years, we've introduced a few ongoing blog series, which also provide great content for other channels:
 - > **KOP Insiders:** Launched in 2021, KOP Insiders is a Q&A interview series with leaders from companies headquartered, or with regional offices, in KOP. One Insider is featured per month across channels. To date, we've published 34 Insider interviews.
 - > **Now Open:** In 2023, launched a new series to announce the opening of new businesses. To date, we've published 41 Now Open articles.
- **KOPRestaurantWeek.com:** Launched in 2019 with the rebrand of dineKOP, this site is updated each spring with participating restaurants, retailers and community champions.
- **KOPWellnessWeek.com:** Launched in 2022, this site is updated annually with new participants. The site also features a directory of health, wellness and fitness businesses within KOP.

>> Past websites

- connectKOP.com
- koprailcoalition.com
- kopbeerfest.com

>> Eblasts, Apps & Social Media

- Distribute an eNewsletter highlighting our programs and important KOP news and events to over 9,800 people each month. We also send out emails throughout the year to promote specific events to our opt-in lists.
- Developed a free mobile app, VisitKOP, which featured retail and dining, hotels, attractions, events, maps, weather and information about King of Prussia District, as well as advertising. (2014-2015).
- Maintain a strong presence on social media.

| Platform | Account Name | Followers |
|---------------------|--------------------------|------------------|
| Facebook | King of Prussia District | 14,907 followers |
| Instagram | @visitkop | 4,259 followers |
| X | @KOPBID | 6,822 followers |
| LinkedIn | King of Prussia District | 1,664 followers |
| KOP Restaurant Week | | 2,009 followers |

*As of May 21, 2024

PRINT & DIGITAL PROMO

- Produce collateral and signage to promote King of Prussia District events, including digital PDF flyers which are distributed to properties in KOP.
- Create digital press kits to promote KOP and King of Prussia District at meetings and events.

PUBLIC RELATIONS

- Since our founding, proactively pursue positive press coverage for King of Prussia through distribution of press releases, media alerts and media outreach. Routinely appear in regional publications, in print, online, radio and TV including:
 - > 6 ABC
 - > CBS 3
 - > FOX 29
 - > KYW Newsradio
 - > Main Line Today Magazine
 - > Metro Philadelphia
 - > NBC 10
 - > Philadelphia Business Journal
 - > Philadelphia Inquirer
 - > Philadelphia Magazine
 - > Philadelphia Style Magazine
 - > Philadelphia Voice
 - > PHL 17
 - > Pottstown Mercury
 - > The Reporter
 - > The Times Herald
 - > WHYY



AWARDS & RECOGNITION



2012

- Greening Award from the Pennsylvania Horticultural Society for the Route 202 and First Avenue median
- Upper Merion Township Beautification Award for the Route 202 and First Avenue median
- Excellence in Property Management award from the Montgomery County Chamber of Commerce for the Route 202 and First Avenue median

2013

- Merit Award from the International Downtown Association for the IM KOP campaign

2014

- Merit Award from the International Downtown Association for the **theconnector**
- Best Outdoor Event Award from Montco Happening for KOP Beerfest Royale
- 2014 Sustainable Award from GVF for the **theconnector**
- Communities in Motion STAR: Planning Award
- Economic Development Nonprofit of the Year from Main Line Chamber of Commerce
- Top TDM Professional Award from GVF

2015

- Planning Advocate Award from Montgomery County Planning Commission Landscape Design Award from Norristown Garden Club

- Community Connections Award from Wells Fargo
- Best Visionary from *Philadelphia Magazine*, presented to Eric Goldstein
- F. Karl Schaufele Community Service Award from Main Line Chamber of Commerce, presented to Eric Goldstein
- Best Festival from Philly A-List for KOP Beerfest Royale

2016

- Best Summer Event from Montco Happening for Yoga Happy Hour
- Power 100, *Philadelphia Business Journal* presented to Eric Goldstein

2017

- Marketing Merit Award from the International Downtown Association for Our Edge. Your _____ campaign.

2018

- Best Beer Festival on the Main Line & Western Suburbs from *Main Line Today* for KOP Beerfest Royale
- Change Agent Award from *Philadelphia Business Journal*, presented to Eric Goldstein

2019

- Best Beer Festival & Best Annual Festival on the Main Line & Western Suburbs from *Main Line Today* for KOP Beerfest Royale
- Best Outdoor Event Award from Montco Happening for KOP Beerfest Royale

- Best Foodie Event Award from Montco Happening for KOP Restaurant Week

2020

- Forty Under 40 Award from *Philadelphia Business Journal*, presented to Rachel Ammon

2021

- Montco Millennial Superstar from MontcoToday, presented to Rachel Ammon

2022

- Most Admired CEO from *Philadelphia Business Journal*, presented to Eric Goldstein

2023

- International Downtown Association's Emerging Leader Fellowship, completed by Rachel Ammon

2024

- Partnership in Philanthropy Award from *Philadelphia Business Journal* for KOP Takes Out Hunger Food Drive and Igloo Garden on the Green

OPERATING BUDGETS & GRANTS

In 2023, only 11% of King of Prussia District's budget went toward management and general expenses.

89%

of every dollar went directly to programs and services to improve the economic environment in King of Prussia!

| YEAR | ASSESSMENT TOTAL | TOTAL BUDGET FOR YEAR | TOTAL BUDGET MINUS ASSESSMENT |
|---------------|------------------------|------------------------|-------------------------------|
| 2011 | \$1,035,171.85 | \$1,025,709.95 | (\$9,461.90) |
| 2012 | \$1,074,632.69 | \$1,024,750.00 | (\$49,882.69) |
| 2013 | \$1,122,680.20 | \$1,186,245.99 | \$63,565.79 |
| 2014 | \$1,139,281.46 | \$1,614,429.58 | \$475,148.12 |
| 2015 | \$1,157,337.22 | \$1,644,870.65 | \$487,533.43 |
| 2016 | \$1,146,500.00 | \$1,450,201.32 | \$303,701.32 |
| 2017 | \$1,211,398.36 | \$1,614,668.00 | \$403,269.64 |
| 2018 | \$1,237,781.18 | \$1,594,154.99 | \$356,373.81 |
| 2019 | \$1,233,085.97 | \$1,894,753.00 | \$661,667.03 |
| 2020 | \$1,895,838.20 | \$2,354,836.00 | \$458,997.80 |
| 2021 | \$1,995,340.19 | \$4,424,368.00 | \$2,429,027.81 |
| 2022 | \$2,049,472.21 | \$2,559,729.00 | \$510,256.79 |
| 2023 | \$2,053,345.91 | \$2,490,316.00 | \$436,970.09 |
| 2024 | \$2,056,050.92 | \$2,942,455.00 | \$886,404.08 |
| TOTALS | \$20,407,916.40 | \$27,821,487.50 | \$7,413,571.12 |

THECONNECTOR GRANTS

- CMAQ Grant: \$500,000
- County/SEPTA Subsidy: \$217,700
- UMT: \$168,750
- 2017 Corporate Grant: \$36,688
- Total: \$923,138**

ROAD DIET GRANTS

- Road Diet Study – DVRPC TCDI: \$25,000
- Road Diet TAP Grant: \$430,856
- Total: \$455,856**

FIRST AVENUE LINEAR PARK GRANTS

- DVRPC TCDI Linear Park/Demonstration Park Concept Design: \$88,000
- Local Share Grant for Demonstration Project: \$122,940
- PennDOT Multimodal Fund: \$1,200,000
- PennDOT TIIF-STP Fund: \$1,200,000
- 2019 PA DCED/CFA MTF: \$421,699
- 2022 PA DCED/CFA MTF: \$250,000
- 2019 PA Redevelopment Assistance Capital Program: \$1,000,000
- 2018 MontCo 2040 Implementation Grant: \$100,000
- 2020 MontCo 2040 Implementation Grant: \$190,000
- 2022 MontCo 2040 Implementation Grant: \$200,000
- 2023 MontCo 2040 Implementation Grant: \$200,000
- Total: \$4,972,639**

MOORE ROAD TRAIL & LINEAR PARK GRANTS

- 2024 DCED/CFA MTF Design Grant: \$612,649

\$6,964,282
TOTAL GRANT FUNDING

COMMUNITY PARTNERSHIPS



- Partnered with GVF from 2011-2016 for Heart & Healthy Holiday Food Drive, benefiting Philabundance.
- From 2017 on, partnered with Conlin's Print to raise food and funds for the Upper Merion Area Community Cupboard.
- Raised and donated \$15,000 for Upper Merion Area Community Cupboard through Igloo Garden on the Green in 2022, and \$24,340 in 2023, for a grand total of \$39,340.
- Began an annual scholarship fund for students and teachers at UMASD in 2018 to build a connection between the school district and the business community. Since then, we've invested \$34,500 in the leaders of tomorrow.
- Contributed \$3,000 to Upper Merion Township's Department of Public Safety in 2022 and \$1,900 in 2023, on behalf of sponsors of First Responders Appreciation Week.
- Contributed \$75,000 to support construction of the Valley Forge Park Alliance's new headquarters at the Maurice Stephens House.
- Contributed \$75,000 to Upper Merion Township Transportation Authority for landscape improvements along Henderson Roadway.
- Supported various local events and organizations throughout the year with sponsorship, including:
 - > Valley Forge Tourism & Convention Board's Golf Outings
 - > Valley Forge Revolutionary 5-Mile Run
 - > GVF's Golf Outings
 - > Upper Merion Township's National Night Out
 - > Upper Merion Township's Concerts Under the Stars
 - > Upper Merion Township's Police Car Show
 - > Upper Merion Baseball & Softball Association
 - > Upper Merion Township Crew Team
- Throughout the years, King of Prussia District staff members have been invited to speak at a number of conferences and events, including:
 - > BIZNOW
 - > BOMA Philadelphia
 - > Chester County Planning Commission
 - > Design on the Delaware
 - > International Council of Shopping Centers – Regional Meeting
 - > International Downtown Association
 - > NJ American Planning Association
 - > NJ Chapter of the American Society of Landscape Architects
 - > PA/DE Chapter of the American Society of Landscape Architects
 - > Philadelphia Hotel Association
 - > Philadelphia Real Estate Council
 - > Pottstown Area Economic Development
 - > Urban Land Institute – Philadelphia Chapter

Plan for the King of Prussia District and Report to the Upper Merion Township Board of Supervisors

PLAN DESCRIPTION

King of Prussia District will continue to undertake the following activities:

>> Administration & Management

- Accelerate revenue growth to ensure staffing reflects increased programming goals.
- Formulate a Special Projects Plan II for excess reserves from prior years and establish minimum/maximum thresholds for future project investments.
- Work to renew King of Prussia District for a 10-year period (2025-2035).
- Operationalize Core Values and elements of Strategic Plan internally and externally.
- Gain better understanding of community perceptions of King of Prussia District and King of Prussia through our Community Engagement Project.
- Investigate opportunities for creating a more robust program for our Transportation Program for King of Prussia ONLY projects, through PennDOT, UMT TA, or other potential avenues.
- Improve efficiencies in non-assessment fee revenue collection.
- Establish a robust research and data collection program, properly staffed, with associated software and programmatic budget.
- Explore an expanded office or a renovated existing office to allow for projected staff increases in next 5 years, allow us to bring event materials storage in-house (eliminate outside storage facility), establish a room suitable in size for Board meetings, committee meetings and outside organizational meetings, create a central meeting space for collaboration, and eliminate shared staff offices.
- Develop a Volunteer Recruitment and Retention Program.
- Expand opportunities for staff professional development.
- Produce King of Prussia District's 2030-2035 Strategic Plan.

>> Physical Improvements

- Enhance King of Prussia's aesthetic through well-designed and maintained amenities that benefit and attract stakeholders.
- Improve King of Prussia's built and natural environments through sustainable programs and practices.

>> Land Use & Zoning

- Revamp the Land Use & Zoning Committee.
- Finalize a negotiated KPMU ordinance protecting existing land uses and residential development potential going forward.
- Work with Upper Merion Township to create an official map for Moore Park and Renaissance Park that outlines future infrastructure enhancements.
- Work with Upper Merion Township to address other land use amendments and revisions necessary throughout King of Prussia to encourage future development that allows property owners to respond to future market condition changes.
- Work with the Township on their project to develop a Comprehensive Plan for Upper Merion. Assist where we can, in particular with Design Guidelines for commercial property locations.

>> Transportation

- Advance multimodal connections to The Circuit trail network throughout King of Prussia.
- Collaborate with stakeholders to secure a large funding allocation for a comprehensive trail plan for Upper Merion Township (The Upper Merion Circuit Trail System).
- Investigate opportunities to secure funding and develop designs for the Valley Forge Interchange/Moore Park Slip Ramps.
- Improve pedestrian and bicycle facilities so there are no physical barriers to multimodal transportation in KOP.

>> Research & Data Analytics

- Research and analyze the performance of commercial properties within Upper Merion Township, commuter and visitor trips and other key metrics presented in King of Prussia District's Annual Report to the Community, Commercial Quarterly Reports and other reports and studies.
- Survey tenants, employees, customers and others to identify opportunities and issues of interest to KOP property owners.
- Stakeholder surveys to measure effectiveness of King of Prussia District-sponsored activities.
- Survey research and other communications to identify services that King of Prussia District could encourage that would enhance the competitiveness of KOP properties.

>> Marketing & Communications

- Develop marketing activities to build the KOP brand that is inclusive of all of the properties and people within the service area.
- Sponsor events to draw new customers to the area and build awareness that KOP is an exciting and fun place to live, shop and do business.
- Market to tourism promoters, conference organizers and others to support "wholesale" marketing of the area to new visitors.
- Increase visibility for King of Prussia and highlight our role in its transformation.
- Increase engagement in King of Prussia District's programs.
- Promote KOP as the natural choice for new or expanding businesses through advertising and marketing campaigns.
- Produce exceptional events and activations that drive visitors to KOP, foster networking, highlight KOP's assets and add to the overall vibrancy of the community.
- Create compelling and engaging social media, website and e-newsletter content, and build our community of followers and subscribers.

>> Stakeholder Services

Build upon survey research activities to identify services that King of Prussia District might offer, support, or encourage others to offer that would be valued by commercial tenants, their employees and/or others. Such services might include: group purchasing of supplies, equipment, service contracts, insurance products; the establishment of job banks, recruiting and training of labor; day care programs, in-site clinics, programs and other support for public transportation use; affinity marketing opportunities; concierge services and food and beverage services and the encouragement of other "route" services.

>> Personnel & Administration

This category shall include all costs associated with staffing the organization, renting office space, preparing Request for Proposals, creating communications capacity, and other costs normally associated with operating a nonprofit corporation.

SOURCE OF FUNDS

In accordance with **73 P.S. §§834(5), 835(c)(2)(vi), 837(b)** all funds currently identified as part of the Plan are expected to be raised through a special assessment on the members of the Business Improvement District. The District will continue to seek grant funding and will consider other entrepreneurial relationships that are of benefit to individual members and the organization as a whole.

Fiscal Year

In accordance with Pennsylvania statute, the fiscal year of the King of Prussia Business Improvement District, Inc. shall annually commence on January 1 of each year of the organization's operations and end on December 31.

Method for Determining Assessment Fee & Rate

In accordance with **73 P.S. § 837(b)**, there is a finding by the Upper Merion Township Board of Supervisors that:

- The service area within the proposed King of Prussia Business Improvement District constitutes properties of varying uses including properties that have been zoned for and are being used for commercial, industrial, multi-family residential (over 100 units) and other purposes.
- Given the proposed plan, only properties in commercial, industrial and multi-family (over 100 units) use and identified by the Montgomery County Land Use Code of "C" (Commercial), "I" (Industrial) and "A" Multifamily Apartments over 100 units meet the statutory requirement of there being a rational nexus between the proposed activities of the District and those properties being assessed.
- Therefore, only properties carrying the Montgomery County Land Use Code of "C," "I" and "A" shall be subject to the proposed assessment.

However, any property or parcel not having a Commercial use code that is within the District that subsequently obtains a Certificate of Occupancy from Upper Merion Township for a Commercial use shall at that time automatically become subject to the Neighborhood Improvement District special assessment. Conversely, any property or parcel that currently carries a Montgomery County Land Use Code of Commercial, Industrial or Apartment (over 100 units) but subsequently obtains a different, non-assessed code, shall cease to be subject to the Neighborhood Improvement District Assessment.

Based upon examination of the District Plan, all properties subject to assessment are hereby judged to have similar, if proportionate, benefit from the District Plan.

The assessment of properties within the Neighborhood Improvement District shall be determined by multiplying the total assessed value of each property, as determined by the Montgomery County Assessor's Office, by the BID assessment rate.

The new BID assessment rate shall initially be set at .00098 mils, a modest 10% increase from the rate of .00089 mils currently in place, and which has otherwise been unchanged since the BID's founding in 2010.

The new BID assessment rate of .00098 mils shall be authorized and in effect for the January 1, 2025 annual invoices, and through to and including the January 1, 2029 annual invoices

The BID assessment rate authorized and in effect for each annual invoice issued beginning with the January 1, 2030 invoices, through to and including the January 1, 2035 invoices, shall be set annually by the BID Board of Directors, in that Board's discretion, subject to the limitation that annual millage increases, if any, shall not exceed the prior June-to-June 12 month percentage increase in the Philadelphia-Camden-Wilmington Consumer Price Index for All Urban Consumers (CPI-U), as set by the U.S. Bureau of Labor Statistics.

Based upon this method of determining which properties are to be assessed and the rate of this assessment, the King of Prussia Business Improvement District special assessment is expected to yield approximately \$2,261,656.00 in 2025.

Estimated Time for Completion of Proposed Improvements, Programs & Services

Improvements, programs and services identified in the Plan Description will commence upon the Renewal Date specified within the adopted Ordinance. All activities will be ongoing throughout the ten-year time period authorized by this Ordinance.

Bylaws of King of Prussia District Business Improvement, Inc.

In accordance with Pennsylvania law, the King of Prussia Business Improvement District, Inc. has a copy of its bylaws included with this packet. Corporate offices for the King of Prussia Business Improvement District, Inc. are located at:

**234 Mall Boulevard, Suite 150
King of Prussia, PA 19406**

This location may be relocated at the pleasure, and upon notification, of the Upper Merion Township Board of Supervisors. In accordance with **73 P.S. §835(b)** these bylaws shall be distributed as part of the notice that is to be provided to all property owners and lessees of property owners prior to the first public hearing regarding this Ordinance.

Miscellaneous

- Written agreements, as needed, may be executed between the King of Prussia Business Improvement District, Inc. and Upper Merion Township in accordance with 73 P.S. §835(c)(3).
- Tax-exempt property owners located within the King of Prussia Business Improvement District will be encouraged to provide in-kind services or a financial contribution to the King of Prussia Business Improvement District.
- Upper Merion Township will maintain the same level of municipal programs and services provided within the King of Prussia Business Improvement District before the Business Improvement District designation as after the designation.
- A negative vote of at least 40% of the property owners within the King of Prussia Business Improvement District proposed in the final plan shall be required to defeat the establishment of the proposed Business Improvement District by filing objections with the clerk for the Board of Supervisors of Upper Merion Township within 45 days of presentation of the final plan, where the Board of Supervisors of Upper Merion Township is inclined to establish the Business Improvement District.

PROPOSED BUDGET & RENEWAL REQUEST

Proposed Budget for First Fiscal Year of Renewal Period

REVENUE

| | |
|----------------------|--------------------|
| Assessment Fees | \$2,261,656 |
| Program Revenue | \$250,000 |
| TOTAL REVENUE | \$2,511,656 |

EXPENSES

| | |
|----------------------------|--------------------|
| Marketing & Communications | \$600,000 |
| Physical Improvements | \$450,000 |
| Transportation | \$400,000 |
| Land Use & Zoning | \$60,000 |
| Research & Data Analytics | \$100,000 |
| Personnel/Admin/Office* | \$901,656 |
| TOTAL EXPENSES | \$2,511,656 |

* includes all professional services

RENEWAL REQUEST PURSUANT TO THE UPPER MERION CODE, CHAPTER 7, §7-5.

The Upper Merion Code of Ordinances (Code) memorializes the Township's adoption of the King of Prussia Business Improvement District (King of Prussia District), as of May 27, 2010 for an initial five-year term (Ordinance No. 2010-791). The King of Prussia District was then renewed as follows, in accordance with the Code and Pennsylvania's the Neighborhood Improvement District Act ("Act") (73 P.S. §831 et seq.):

- Additional five year term effective May 27, 2015 through May 27, 2020 (Ordinance No. 2014-831); and
- Additional five year term effective May 27, 2020 through May 27, 2025 (Ordinance No. 2019-864).

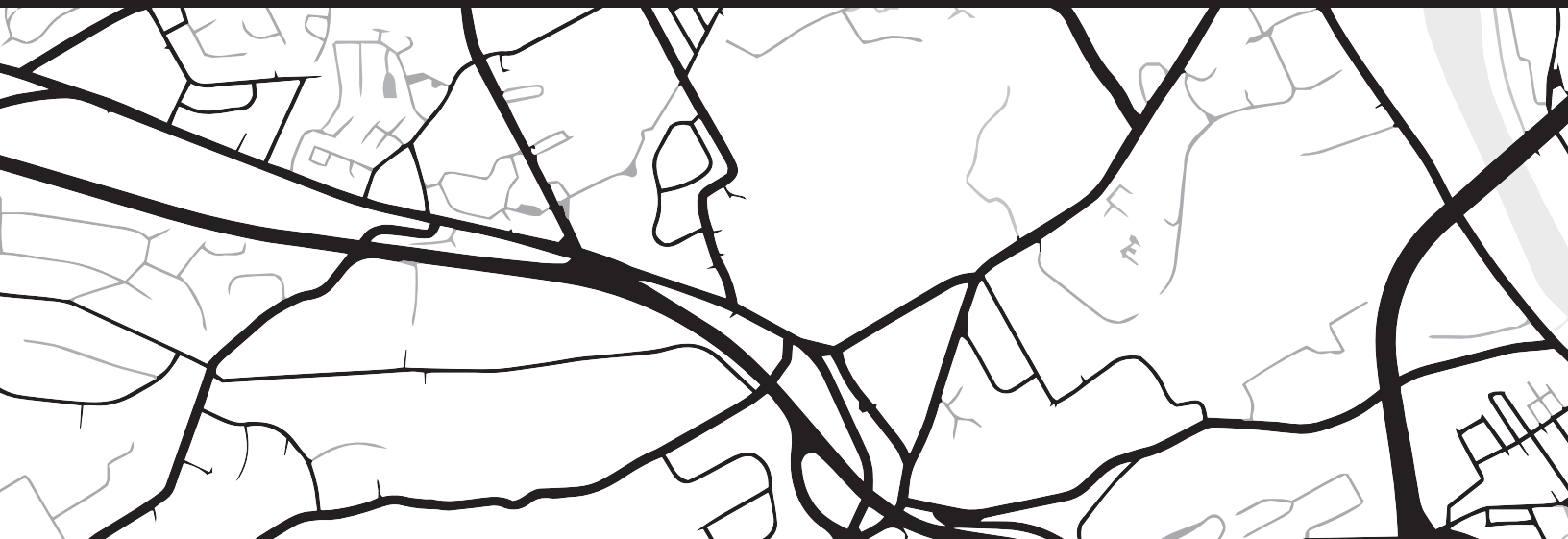
Chapter 7 (Business Improvement Districts) of the Code provides at §7-5 for a continuation and renewal process as follows:

The District shall terminate on May 27, 2025, unless the Township extends the term. The Township may reenact or amend this article, and extend or approve additional terms, not less than five years in length, following a review of the District and the programs and services provided by King of Prussia Business Improvement District, Inc., within the District.

The King of Prussia District is pleased to provide a summary of the programs and services provided to date, and now requests a reenactment of the Township Code authorizations for an additional ten years, from May 27, 2025 to May 27, 2035, in accordance with the Act. King of Prussia District also requests that the Township allow King of Prussia District to set the renewal invoices for all property owners (existing and new) to coincide with existing calendar year of January 1, 2025, pursuant to the millage and rates described herein.



KING OF
PRUSSIA
DISTRICT



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**SECOND AMENDED AND RESTATED
BY-LAWS OF THE
KING OF PRUSSIA BUSINESS IMPROVEMENT DISTRICT, INC.**

Adopted June 25, 2024.

**ARTICLE I
GENERAL**

SECTION 1.01 – NAME; DISTRICT. The name of this Corporation is the King of Prussia Business Improvement District, Inc. ("Corporation") also referred to as the King of Prussia District. As used herein the "District" shall refer to those properties located within the physical boundaries of the business improvement district of Upper Merion Township, Pennsylvania as defined by Ordinance, as such area may be amended from time to time.

SECTION 1.02 - OFFICES; REGISTERED AGENT. The Board of Directors ("Board" or individually a "Director") shall maintain an office of the Corporation within the vicinity of the District as it may designate by resolution from time to time. A registered agent may be designated by the Corporation.

**ARTICLE II
PURPOSE; MEMBERSHIP**

SECTION 2.01 - PURPOSES. The Corporation shall

:

- a) Operate a Business Improvement District and function as a Neighborhood Improvement District Management Association (NIDMA) under the applicable Pennsylvania laws;
- b) Formulate, promote and implement economic revitalization within the District;
- c) Provide a self-help mechanism to help expand business opportunities and sales, improve property values and enhance the environment for residents, shoppers, commercial tenants and visitors;
- d) Mobilize public and private resources for this purpose and maintain communication with property owners and tenants within the District; and
- e) Implement the activities described in the authorizing ordinance.

SECTION 2.02 - TAX CODE. The Corporation is organized exclusively for charitable or educational purposes, within the meaning of section 501(c)3 of the Internal Revenue Code (or corresponding section of any future Federal Tax code). Notwithstanding any other provision of these bylaws, the Corporation shall not carry on any other activities not permitted to be carried on by a corporation exempt from Federal income tax under Section 501(c)3 of the Internal Revenue Code. The Corporation has applied for and received tax exempt status under section 501(c) 3 of the Internal Revenue Code.

No substantial part of the activities of the Corporation shall involve attempting to influence legislation and the Corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office.

SECTION 2.03 - DISSOLUTION. Except as otherwise prohibited by Pennsylvania law, in the event of dissolution of the Corporation, all cash assets, after satisfying any creditors, shall be distributed

to the assessed properties in the District in proportion to their shares of total assessments. All non-cash assets shall be offered to Upper Merion Township.

SECTION 2.04 - MEMBERSHIP.

- a) Members of the Corporation (“Members”) are those property owners whose property is within the District and whose property is being assessed a District fee by Upper Merion Township, in accordance with its Ordinance, to support the activities of the District. Owners of properties located within the District, but not being assessed a fee (“non-assessed property owners”), shall not be considered as Members.
- b) Members shall be afforded all membership rights including the right to vote in accordance with these Bylaws and the Upper Merion Township enabling Ordinance and the right to be elected or serve as a Director, provided that all assessments due have been paid in full through the last municipal tax year.
- c) Non-assessed property owners may become Members by making annual voluntary contributions to the District in the amount equal to the amount of the assessment they would have been charged if their property was subject to assessment, and in doing so become full Members of the Corporation and eligible to participate fully in its operations as defined by these bylaws and the Upper Merion Township enabling Ordinance.
- d) Non-assessed property owners and other non-members of the Corporation may be invited to access or participate in activities or programs of the Corporation on a fee-for-service basis, or on such other terms as the Board of Directors shall determine.

SECTION 2.05 - INCORPORATION. The Corporation is formed under and has been chartered by the Secretary of State of the Commonwealth of Pennsylvania.

ARTICLE III BOARD OF DIRECTORS

SECTION 3.01 - GOVERNANCE.

- a) Voting Directors of the Board. There will be nine voting members of the Board of Directors (“Voting Directors”), elected by the Members, except as to the Upper Merion Township Director described herein.

Eight of the Voting Directors on the Board will represent property owners within the District paying Business Improvement District assessments; of which three shall represent property owners of each of the three highest assessed properties within the District. Multiple properties owned or controlled by the same or related entity shall count as one property for purposes of determining the three highest assessed properties. If one of the three highest assessed properties declines its seat, the next highest assessed property without a seat shall hold the seat.

Highest assessed properties shall be determined as of the time of initial appointment. As to subsequent terms, highest assessed properties shall be determined by the most recently published Montgomery County tax assessment status as received by the District. These three highest assessed property seats shall be staggered, with one of each of the three seats holding A, B and C terms under Section 3.02 herein, except that effective January 1, 2024, and upon expiration of each of the three highest assessed property seat terms, each subsequent term of each of the three highest assessed property seats shall become a one-year term going forward under Section 3.02(c) herein, without staggering

as an A, B, or C term. In no case shall representatives from one Member hold more than one seat.

One of the Voting Directors will represent and be selected by Upper Merion Township in accordance with applicable Pennsylvania law. The Township Director seat shall not be subject to appointment procedures or term limitation set forth in Section 3.02 herein. The Township has sole discretion to fill this seat with the Township official of its choice, for the length of term of its choice.

All Voting Directors must be Members, except the Township Director.

- b) Non-Voting Directors of the Board. The Board shall consist of such number of Directors, who shall have no power to vote on matters regarding the Corporation ("Non-Voting Directors"), as the Voting Directors shall determine by resolution from time to time. The minimum number of Non-Voting Directors shall be four. At least four (or all if there are only four) Non-Voting Directors shall be assessed property owners within the District. Non-Voting Directors shall be made up of
 - (i) those individuals as are appointed by the Board, and
 - (ii) the past Chairman of the Board of Directors, each of who may remain on the Board for a period no longer than six (6) years after their term as Chairman has ended, so long as they continue to be a Member, or be employed by any Member (whether or not it is the same Member they were representing during their term as Chair).

The input of Non-Voting Directors is in all cases encouraged, and where possible decision-making consensus shall occur between Voting and Non-Voting Directors of the Board. Non-Voting Directors, may, at the Board's discretion, include non-assessed property owners within the District and non-property owners with expertise or valuable input as to community and Business Improvement District issues.

- c) Powers of the Board. Consistent with state law, municipal ordinance and these bylaws, responsibility for managing the affairs of the Corporation shall be exercised by and be under the authority of the Board of Directors. This shall include, without limitation, conducting an annual audit and annual meeting, providing the Members with other reports on Corporation activities from time to time and ensuring that the programs of the Corporation are being implemented. The Board shall be responsible for hiring and firing senior employees, establishing compensation for such employees, and otherwise overseeing the performance of employees. The Board may share or delegate the power to hire and fire lesser employees and others with such senior employees as they shall from time to time determine. The Board may delegate any of its responsibilities herein to any employees, Officers or Committees as it deems fit from time to time. In addition to the specific powers conferred by these By-Laws the Board of Directors shall have and may exercise all such powers of the Corporation and do all such lawful acts and things as are authorized to be exercised under the law, to the extent that such powers are consistent with the Corporation's charitable purposes as set forth in its Articles of Incorporation and these By-Laws.

SECTION 3.02 - TERM OF OFFICE.

- a) Initial Directors. The incorporators of the Corporation served as Directors until the organizational meeting which served as the first annual meeting. At this organizational meeting initial Directors were elected by the Members.

b) Initial Terms.

(1) Voting Directors. After selecting a Chairman pursuant to Section 5.01, the Chairman shall divide the Voting Directors of the Board (other than Township and three highest assessed property seats) into three classes.

A. Two "class A" Voting Directors shall serve for three years.

B. Two "class B" Voting Directors shall serve for four years.

C. One "class C" Voting Director shall serve for five years.

Classes shall be determined by a random pick of numbers with the two lowest numbers chosen being designated "class A", the next two lowest being designated as "class B" and the highest number being designated as "class C."

The three highest assessed property owner seats established in Section 3.01 shall be randomly picked in the same fashion, so that there is a "class A, B and C" position for each of these three seats.

(2) Non-Voting Directors. As to Non-Voting Directors, the initial terms shall be determined in the same manner as for Voting Directors: one "class A" Non-Voting Director shall serve for three years, one "class B" Non-Voting Director shall serve for four years and two "class C" Non-Voting Directors shall have a term of five years. If there are more than four Non-Voting Directors, their initial terms shall be chosen in the same manner starting with one more additional Class A Non-Voting Director, one more additional Class B Non-Voting Director, two more class C Non-Voting Directors, and so on.

c) As initial terms are completed, all Directors shall be elected for terms of three years and shall serve until a successor shall be elected and shall qualify, except that effective January 1, 2024, and upon expiration of each of the three highest assessed property seat terms, each subsequent term of each of the three highest assessed property seats shall become a one-year term going forward thereafter, without staggering as an A, B, or C term.

d) No Voting Director may serve more than two consecutive terms; and no Non-Voting Director may serve more than one consecutive term. Directors may therefore serve up to three consecutive terms total (2 voting terms and 1 non-voting term). However, upon being off of the Board for a period of at least one year, a Member may seek reelection to the Board. Notwithstanding the foregoing, terms limitations set forth in this Section 3.02 herein shall not apply to the Directors holding the three highest assessed property seats or the past-Chairman Directors.

SECTION 3.03 - REMOVAL OF DIRECTORS; VACANCIES. At any meeting of the Directors, duly called and at which a quorum is present, the Directors may, by a majority vote of the Voting Directors, remove with or without cause any Director from office and may appoint a successor to serve for the balance of the term of such removed Director. Vacancies occurring on the Board for any reason, including resignation, may be filled by a vote of a majority of the Voting Directors then in office. A Director appointed to fill a vacancy shall hold office for the unexpired term of his predecessor. If a Director holding one of the three highest assessed property seats is removed, the property owner holding the seat may appoint another representative of its choosing to the seat.

SECTION 3.04 - MEETINGS.

- a) All meetings of the Board are open to the Members except when circumstances require confidential discussions. In choosing to close a meeting the Board shall as closely as possible follow the rules and procedures used by Upper Merion Township's governing body and report decisions made in closed sessions as soon as circumstances permit. Committee meetings are not open to Members unless otherwise agreed by each committee on a meeting-by-meeting basis.
- b) An annual meeting ("Annual Meeting") of the Corporation and its Members shall be held each year at a time and place established by the Officers. The Secretary (or the Secretary's designee) shall cause to be mailed to every Member in good standing at the address as it appears on the membership roll book of the Corporation, a notice stating the time and place of the Annual Meeting. Elections to the Board of Directors shall take place at the annual meeting.
- c) Regular meetings of the Board may be scheduled at any meeting by the Board of Directors. Special meetings may be called by the Chairman of the Board. Notice of the place, day and hour of a special meeting shall be given to each Director at least three (3) days before the meeting, by delivering the same personally, by telephone, or by mailing such notice at least six (6) days before the meeting, postage prepaid, and addressed to each Director at his last known address. Any notice of a special meeting shall state the business to be transacted. Meetings may be conducted by conference call if all Directors present can hear and participate, provided that at least one Director is at a site where Members can gather to listen to the proceedings. E-mail or fax notification may be substituted for notification by mail.
- d) Directors failing to attend two consecutive meetings shall be provided a warning by the Board of Directors via any means provided for as to meeting notice in this Section 3.04. If following such warning, a third meeting is missed at any time within the Director's then-current term, removal action may be taken by the Board of Directors, in its discretion, pursuant to Section 3.03. If a Director holding one of the three highest assessed property seats is removed, the property owner holding the seat may appoint another representative of its choosing to the permanent seat. Removal for failure to attend meetings does not otherwise limit the discretionary action of the Board of Directors permitted pursuant to Section 3.03.
- e) The attendance and removal requirements of this Section 3.04 shall only apply to meeting attendance in a Director's then-current term.
- f) Notwithstanding anything herein to the contrary, notice of meetings may be given by any means permitted under the law.

SECTION 3.05 - QUORUM. A majority of the Voting Directors of the Board shall constitute a quorum for the transaction of business, except in cases where by statute, Articles of Incorporation or provision of these By-Laws it is otherwise prohibited. In the absence of a quorum, the Voting Directors present by a majority vote and without notice other than by announcement may adjourn the meeting from time to time until a quorum shall attend. No proxies may be accepted. The acts of a majority of the Voting Directors present at a meeting at which a quorum is present shall be the acts of the Board.

SECTION 3.06 - BUDGET APPROVAL. Upon preliminary approval by the Board of a proposed annual budget, all Members shall be given notice of a meeting at a specified place and at a time, which shall be at least two weeks following the notice. At this meeting, comment from Members and other interested parties will be solicited. A proposed budget, including any modification made

by the Voting Directors following this public meeting, may thereafter be adopted by the affirmative vote of a majority of Voting Directors.

SECTION 3.07 - COMPENSATION. No part of the earnings of the Corporation shall inure to the benefit of, or be distributable to its Members, trustees, Directors, Officers or other private persons, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of Section 501(c)3 purposes. Corporation may reimburse Directors and Officers for reasonable expenses incurred in connection with their duties as Directors and Officers as approved by the Board from time to time.

SECTION 3.08 - CONSENT OF MEMBERS IN LIEU OF MEETING. Any action required or permitted to be taken at a meeting of the Members or of the Board may be taken without a meeting if, prior or subsequent to the action, a consent or consents thereto by all of the Members or Directors who would be entitled to vote at a meeting for such purpose shall be filed with the Secretary of the Corporation.

ARTICLE IV COMMITTEES

SECTION 4.01 - COMMITTEES GENERALLY. The Board of Directors may provide for standing or special committees with such powers and duties as it deems desirable and may discontinue the same at its pleasure. The members of all such committees shall include any Member of the Corporation. At least one member of each standing committee or special committee shall be a Voting or Non-Voting Director of the Board of Directors appointed by the Chairman, and the chairperson of the committee must be a member of the Board of Directors. The remaining members of such committees may, but need not, be Directors. Vacancies on any committee shall be filled by the Chairman of the Board of Directors.

SECTION 4.02 - EXECUTIVE COMMITTEE. There is hereby established an Executive Committee consisting of the Chairman and such other Officers of the Corporation and other individuals as determined by the Board from time to time. The Executive Committee shall not otherwise be subject to the membership terms of Section 4.01. The Executive Committee shall have such duties and responsibilities as the Board from time to time determines. If the Executive Committee consists of any employees of the Corporation, such employees shall not be permitted to participate in committee discussions, meetings or votes with regard to his or her own employment.

SECTION 4.03 - NOMINATIONS COMMITTEE. There is hereby established a standing Nominations Committee appointed by the Board of Directors. The purpose of the Nominations Committee is to seek out candidates who wish to stand as members of the Board of Directors, Officers, and committees. Nominations Committee decisions shall consider and encourage participation by a range of commercial interests and sizes, including both large and small business activities; and varied commercial sector interests including but not limited to commercial and industrial office parks, hospitality interests, large and small retail, and storefront operations, and geographic representation within the District. The number of members of the Nominations Committee shall be set at five members initially; any additional change to that number shall be at the discretion of the Board of Directors. To the extent that it is feasible and they are willing to serve, the Nominations Committee membership shall include three seats reserved for former Chairmen of the Board of Directors, including the immediate past Chairman of the Board, as long as such former Chairmen remain Members of the Corporation, plus one seat reserved for the current Chair of the Board and one seat reserved for the current Vice-Chair of the Board. If the seats on the Nominations Committee are at any time unable to be filled with the reserved positions, the Chair of the Board may appoint such other Members of the Corporation to serve.

The chairperson of the Nominations Committee shall be the immediate past Chair of the Board, provided that if such immediate past Chair of the Board declines or is unable to serve, the Chair of the Board of Directors shall appoint another chairperson of the Nominations Committee.

The Nominations Committee shall strongly consider Non-Voting Directors, who are assessed property owners within the District or representative thereof, who have performed diligently, for nomination to Voting Director positions.

In addition to the foregoing, and subject to any term limitations set forth in these By- Laws, any assessed property owner within the District may request that its representative be placed in nomination at least thirty days prior to the annual meeting at which a Director is to be elected. Such an unsolicited request shall result in the name being listed on a ballot as a non-endorsed candidate. Write-in candidates shall be permitted and election ballots shall contain ballot area for write-ins.

SECTION 4.04 - COMMITTEE REPORTS. All recommendations by a committee shall be reported, during a Board meeting, to the Board of Directors.

SECTION 4.05 - MEETINGS OF COMMITTEES. Each committee shall meet at the call of the chairman of the committee or any two members of the committee.

SECTION 4.06 - PARTICIPATION IN COMMITTEES. In selecting members of committees, the Board shall encourage widespread participation among members of the business community, commercial property owners, residents, and others concerned about the economic advancement of the District. From time to time, special committees may be named to advise the Board on issues on which additional perspective may be required and public meetings may be held to solicit advice from those concerned about the economic well-being of the District.

ARTICLE V OFFICERS AND EMPLOYEES

SECTION 5.01 - EXECUTIVE OFFICERS.

- a) Election. By a majority vote of the Voting Directors at the Annual Meeting, the Board shall elect, from the Directors, a Chairman of the Board, a Vice-Chairman, a Secretary and a Treasurer (the "Officers").
- b) Term. Terms for all officer positions shall be for one (1) year, and each Officer may hold his or her office, if re-elected, for a maximum of two consecutive years. Officers may serve additional terms after a one year gap in service (two years in such position, one year off, two years on, etc.). Notwithstanding the preceding, for the Chairman position only, if the Vice-Chairman is not available to serve, or if a new Chairman is not elected, the term of the existing Chairman may continue for an additional one (1) year (for a total of two elected years and one extension year).

SECTION 5.02 - CHAIRMAN AND VICE-CHAIRMAN OF THE BOARD.

- a) Chairman. The Chairman of the Board shall preside at all meetings of the Board at which he shall be present. He shall have and may exercise such powers as are from time to time assigned by the Board of Directors. The Chairman shall have general charge and supervision of the activities and affairs of the Corporation. When authorized by the Board of Directors, he may sign and execute in the name of the Corporation all authorized instruments, except in cases in which the execution thereof expressly requires two

signatures or where power to execute an agreement has been delegated by resolution of the Board of Directors to some other officer or agent of the Corporation.

- b) Vice Chairman. At the request of the Chairman or in his absence, or during his inability to act, the Vice-Chairman shall perform the duties and exercise the functions of the Chairman of the Board, and when so acting shall have the powers of the Chairman of the Board. The Vice-Chairman shall otherwise have such powers and duties as may be assigned by the Chairman.

SECTION 5.03 – PRESIDENT/CHIEF EXECUTIVE OFFICER. The Board may appoint a President/Chief Executive Officer (CEO). The President/CEO shall perform all duties incident to the position, including but not limited to supervision of services, contract management, grant solicitation, committee support, maintenance of accounts, notices, issuance of public statements and positions, and all such other duties as may be assigned from time to time by the Board of Directors.

SECTION 5.04 - SECRETARY. The Secretary shall keep:

- a) the minutes of the meetings of the Board of Directors in books provided for the purpose.
- b) a roll book of Members which derives from the tax records of Upper Merion Township.
- c) all other resolutions and acts of the Corporation.

By resolution of the Board of Directors, custody of records may be placed in Corporation offices and under the daily control of designated staff. Ministerial functions of the Secretary may be assigned to designated staff by the Board. The Secretary shall see that all notices are duly given in accordance with the provisions of the By-Laws or as required by law. He shall be custodian of the records of the Corporation; see that the corporate seal is affixed to all documents which require said seal and which has been authorized to execute on behalf of the Corporation and when so affixing may attest to same; and, in general, perform all duties as, from time to time, may be assigned by the Board of Directors or the Chairman.

SECTION 5.05 - TREASURER. The Treasurer shall have charge of and be responsible for all funds, securities, receipts and disbursements of the Corporation, and shall deposit or cause to be deposited in the name of the Corporation all monies and other valuable effects in such bank, or other depositories as shall, from time to time, be collected the Board of Directors. Whenever required, the Treasurer shall provide an account of the financial condition of the Corporation, and, in general, shall perform all duties incident to the office of a treasurer of a Corporation and such other duties as may be assigned to him by the Board of Directors or the Chairman. The Treasurer shall make a presentation on the fiscal condition of the Corporation at the annual meeting.

SECTION 5.06 – VACANCY; REMOVAL.

- a) Vacancy of Chairman. In the event that the Chairman resigns or is removed from office, the Vice-Chairman shall become the Chairman and a new Vice-Chairman shall be elected at the next regularly scheduled meeting of the Board. The person filling a vacancy in the unexpired term of Chairman shall serve for the unexpired term of the Chairman, as well as his one year term just as if he had succeeded to the position of Chairman at the end of the Chairman's term.
- b) Removal. Any Officer may be removed from office by majority vote of the Voting

Directors, with or without cause. Such Officer shall abstain from the removal vote. A new Officer shall be elected by the Board at its next regularly scheduled meeting, and shall then serve for the remainder of the unexpired term of the removed Officer.

SECTION 5.07 - SUBORDINATE OFFICERS, COMMITTEES AND AGENTS. The Board may from time to time elect such other officers and appoint such committees, employees or other agents as the business of the Corporation may require, including one or more Assistant Secretaries, and one or more Assistant Treasurers, each of whom shall hold office for such period, have such authority, and perform such duties as are provided in these By-Laws or as the Board may from time to time determine. The Board may delegate to any Officer or committee the power to elect subordinate officers and to retain or appoint employees or other agents, or committees and to prescribe the authority and duties of such subordinate officers, committees, employees or other agents.

ARTICLE VI FINANCIAL

SECTION 6.01 - FINANCIAL POLICIES. The Board shall adopt such financial and procurement policies as it deems appropriate from time to time, which policies shall be maintained in the offices of the Corporation.

SECTION 6.02 - ANNUAL REPORTS AND AUDITS. Annual reports and audits shall be prepared annually and reflect a full and correct statement of the affairs of the Corporation, including a balance sheet and a statement of operations from the preceding year. Reports and audits shall be prepared and certified by an independent Certified Public Accountant, whose report shall be submitted at a regular meeting of the Board and filed immediately thereafter at the principal office of the Corporation. This report shall be mailed to all Members of the Corporation and other interested public and private sector persons and filed with Upper Merion Township and as required by law, the Secretary of State of the Commonwealth or other required governmental agencies.

SECTION 6.03 - FISCAL YEAR. The fiscal year of the Corporation shall begin January 1, unless otherwise specified by the Board of Directors by resolution.

ARTICLE VII MISCELLANEOUS

SECTION 7.01 - SEAL. The Corporation shall maintain a suitable seal, bearing the name of the Corporation, which shall be in the custody and charge of the Secretary.

SECTION 7.02 - INSURANCE. The Corporation shall maintain insurance in such kinds and amounts as deemed necessary by the Board, including to insure itself for liability of its Directors and Officers and bonding when deemed necessary. The Treasurer shall be bonded, which bond shall be paid for by the Corporation.

SECTION 7.03 - PERSONAL LIABILITY OF DIRECTORS. A Director of this Corporation shall not be personally liable for monetary damages as such for any action taken, or any failure to take any action, unless:

- a. the Director has breached or failed to perform the duties of his or her office under 15 PA C.S.A. Section 513 (which, as amended from time to time, is hereafter called Section 513); and
- b. the breach or failure to perform constitutes self-dealing, willful misconduct or recklessness.

This Section 7.03 shall not limit a Director's liability for monetary damages to the extent prohibited by the provisions of the Pennsylvania Nonprofit Corporation Law of 1988. The provisions of this Section shall not apply to the responsibility or liability of a Director pursuant to any criminal statute.

SECTION 7.04 – PROCEDURE; INTERPRETATION. The most recent edition of "Roberts' Rules of Order" shall govern daily course of procedure not otherwise provided for in these Bylaws. As used herein, words denoting the singular shall include the plural and vice versa, where appropriate, and words denoting one gender shall include the other gender.

SECTION 7.05 - AMENDMENTS. A proposal to amend, alter, repeal, or enact a By-law may be made by motion of the Board of Directors, or by petition of at least twenty-five Corporation Members, with such petition presented to the Board of Directors. The proposed amendment to the By-laws shall be adopted only upon receiving the affirmative vote of two-thirds of those Corporation Members present at a special meeting of the Corporation. A special meeting of the Corporation shall be held within ninety days of the proposed amendment being made, or petition received, by the Board of Directors. The meeting of the Corporation shall be advertised two times for two consecutive weeks prior to the special meeting, with the second advertisement being at least seven days prior to the special meeting. In addition, notices of the special meeting shall be sent via regular mail to the last known address of all Members of the Corporation, with such mail being sent at least fourteen days prior to the special meeting. The procedures and notice requirements in this Section 7.05 shall apply irrespective of any contrary provisions which may be contained in these By-laws.

SECTION 7.06 - CONFLICT OF INTEREST. Any material conflict of interest based on a financial interest or benefit, on the part of any Director or committee member shall be disclosed, in writing, to the Board of Directors, and except for a continuing disclosed conflict, whenever any Corporation contract or transaction in which a Director or committee member has a financial interest or benefit becomes a matter of Board, committee, or Corporation action. Any Director having a financial interest or benefit in any contract or transaction being considered at a committee meeting or meeting of the Board of Directors shall not vote or use his or her personal influence in the meeting, even where such actions are otherwise permitted by law. The minutes of the meeting shall record compliance with these requirements. The section shall not be construed as to prevent the interested Director or committee member from briefly stating his or her position regarding the contract and transaction, nor from answering pertinent questions of other Directors or committee members, since his or her knowledge may be of great assistance. All new committee members and Directors shall be immediately advised of the requirements of this Section.

SECTION 7.07 - STANDARD OF CARE; JUSTIFIABLE RELIANCE. A Director shall stand in a fiduciary relation to the Corporation and shall perform his or her duties as a Director, including duties as a member of any committee of the Board upon which the Director may serve, in good faith, in a manner the Director reasonably believes to be in the best interests of the Corporation and with such care, including reasonable inquiry, skill and diligence, as a person of ordinary prudence would use under similar circumstances. In performing his or her duties, a Director shall be entitled to rely in good faith on information, opinions, reports or statements, including financial statements and other financial data, in each case prepared or presented by (i) one or more officers or employees of the Corporation whom the Director reasonably believes to be reliable and competent in the matters presented; (ii) counsel, public accountants or other persons as to matters which the Director reasonably believes to be within the professional or expert competence of such person; or (iii) a committee of the Board upon which the Director does not serve, duly designated in accordance with law, as to matters within its designated authority, which committee the Director reasonably believes to merit confidence. A Director shall not be considered to be acting in good

faith if the Director has knowledge concerning the matter in question that would cause his or her reliance to be unwarranted.

ARTICLE VIII INDEMNIFICATION

SECTION 8.01 - SCOPE OF INDEMNIFICATION.

- a) General rule. The Corporation shall indemnify an indemnified representative against any liability incurred in connection with any proceeding in which the indemnified representative may be involved as a party or otherwise by reason of the fact that such person is or was serving in an indemnified capacity, including, without limitation, liabilities resulting from any actual or alleged breach or neglect of duty, error, misstatement or misleading statement, negligence, gross negligence or act giving rise to strict or products liability, except:
- (1) where such indemnification is expressly prohibited by applicable law;
 - (2) where the conduct of the indemnified representative has been finally determined pursuant to Section 8.06 or otherwise
 - (i) to constitute willful misconduct or recklessness within the meaning of applicable law sufficient in the circumstances to bar indemnification against liabilities arising from the conduct; or
 - (ii) to be based upon or attributable to the receipt by the indemnified representative from the Corporation of a personal benefit to which the indemnified representative is not legally entitled; or
 - (3) to the extent such indemnification has been finally determined in a final adjudication pursuant to Section 8.06 to be otherwise unlawful.
- b) Partial payment. If an indemnified representative is entitled to indemnification in respect of a portion, but not all, of any liabilities to which such person may be subject, the Corporation shall indemnify such indemnified representative to the maximum extent for such portion of the liabilities.
- c) Presumption. The termination of a proceeding by judgment, order, settlement or conviction or upon a plea of nolo contendere or its equivalent shall not of itself create a presumption that the indemnified representative is not entitled to indemnification.
- d) Definitions. For purposes of this Article:
- (1) "indemnified capacity" means any and all past, present and future service by an indemnified representative in one or more capacities as a Director, Officer, employee or agent of the Corporation, or, at the request of the Corporation, as a Director, Officer, employee, agent, fiduciary or trustee of another corporation, partnership, joint venture, trust, employee benefit plan or other entity or enterprise;
 - (2) "indemnified representative" means any and all Directors and Officers of the Corporation and any other person designated as an indemnified representative by the Board of Directors of the Corporation (which may, but need not, include any person serving at the request of the Corporation, as a Director, Officer, employee, agent, fiduciary or trustee of another corporation, partnership, joint venture, trust, employee benefit plan or other entity or enterprise);

- (3) "liability" means any damage, judgment, amount paid in settlement, fine, penalty, punitive damages, excise tax assessed with respect to an employee benefit plan, or cost or expense, of any nature (including, without limitation, attorneys' fees and disbursements); and
- (4) "proceeding" means any threatened, pending or completed action, suit, appeal or other proceeding of any nature, whether civil, criminal, administrative or investigative, whether formal or informal, and whether brought by or in the right of the Corporation, a class of its security holders or otherwise.

SECTION 8.02 - PROCEEDINGS INITIATED BY INDEMNIFIED REPRESENTATIVES. Notwithstanding any other provision of this Article, the Corporation shall not indemnify under this Article an indemnified representative for any liability incurred in a proceeding initiated (which shall not be deemed to include counter-claims or affirmative defenses) or participated in as an intervener or amicus curiae by the person seeking indemnification unless such initiation of or participation in the proceeding is authorized, either before or after its commencement, by the affirmative vote of a majority of the Voting Directors in office. This section does not apply to a reimbursement of expenses incurred in successfully prosecuting or defending an arbitration under Section 8.06 or otherwise successfully prosecuting or defending the rights of an indemnified representative granted by or pursuant to this Article.

SECTION 8.03 - ADVANCING EXPENSES. The Corporation may, by resolution of the Board of Directors, pay the expenses (including attorneys' fees and disbursements) incurred in good faith by an indemnified representative in advance of the final disposition of a proceeding described in Section 8.01 of the initiation of or participation in which is authorized pursuant to Section 8.02 upon receipt of an undertaking by or on behalf of the indemnified representative to repay the amount if it is ultimately determined pursuant to Section 8.06 that such person is not entitled to be indemnified by the Corporation pursuant to this Article provided that expenses will not be advanced if the proceeding involves any claims of gross negligence or willful misconduct by the Corporation against such indemnified representative. The Board of Directors shall be authorized, but shall not be required, to resolve to pay such expenses irrespective of the financial ability of an indemnified representative to repay an advance.

SECTION 8.04 - SECURING OF INDEMNIFICATION OBLIGATIONS. To further effect, satisfy or secure the indemnification obligations provided herein or otherwise, the Corporation may maintain insurance, obtain a letter of credit, act as self-insurer, create a reserve, trust, escrow, cash collateral or other fund or account, enter into indemnification agreements, pledge or grant a security interest in any assets or properties of the Corporation, or use any other mechanism or arrangement whatsoever in such amounts, at such costs, and upon such other terms and conditions as the Board of Directors shall deem appropriate. Absent fraud, the determination of the Board of Directors with respect to such amounts, costs, terms and conditions shall be conclusive against all security holders, officers and directors and shall not be subject to voidability.

SECTION 8.05 - PAYMENT OF INDEMNIFICATION. An indemnified representative shall be entitled to indemnification within 30 days after a written request for indemnification has been delivered to the Secretary of the Corporation.

SECTION 8.06 - ARBITRATION.

- a) General rule. Any dispute related to the right to indemnification, contribution or advancement of expenses as provided under this Article, except with respect to indemnification for liabilities arising under the Securities Act of 1933 that the Corporation has undertaken to submit to a court for adjudication, shall be decided only by arbitration

in the metropolitan area in which the principal executive offices of the Corporation are located at the time, in accordance with the commercial arbitration rules of the American Arbitration Association (“AAA”) then in effect, before a single arbitrator, selected by the Corporation and the indemnified representative, if they can agree; if they cannot agree within thirty (30) days of their receipt of a list of proposed arbitrators from AAA, the arbitrator shall be selected by the presiding judge of the Court of Common Pleas of Montgomery County.

- b) Burden of proof. The party or parties challenging the right of an indemnified representative to the benefits of this Article shall have the burden of proof.
- c) Expenses. The Corporation shall reimburse an indemnified representative for the expenses (including attorneys' fees and disbursements) incurred unsuccessfully prosecuting or defending such arbitration.
- d) Effect. Any award entered by the arbitrators shall be final, binding and nonappealable and judgment may be entered thereon by any part in accordance with applicable law in any court of competent jurisdiction, except that the Corporation shall be entitled to interpose as a defense in any such judicial enforcement proceeding any prior final judicial determination adverse to the indemnified representative under Section 8.01(a)(2) in a proceeding not directly involving indemnification under this Article. This arbitration provision shall be specifically enforceable.

SECTION 8.07 - CONTRIBUTION. If the indemnification provided for in this Article or otherwise is unavailable for any reason in respect of any liability or portion thereof, the Corporation shall contribute to the liabilities to which the indemnified representative may be subject in such proportion as is appropriate to reflect the intent of this Article or otherwise.

SECTION 8.08 - MANDATORY INDEMNIFICATION OF DIRECTORS, OFFICERS, ETC. To the extent that an authorized representative of the Corporation has been successful on the merits or otherwise in defense of any action or proceeding referred to in 15 Pa. C. S. §1741 or §1742 or in defense of any claim, issue or matter therein, such person shall be indemnified against expenses (including attorneys' fees and disbursements) actually and reasonably incurred by such person in connection therewith.

SECTION 8.09 - CONTRACT RIGHTS; AMENDMENT OR REPEAL. All rights under this Article shall be deemed a contract between the Corporation and the indemnified representative pursuant to which the Corporation and each indemnified representative intend to be legally bound. Any repeal, amendment or modification hereof shall be prospective only and shall not affect any rights or obligations then existing.

SECTION 8.10 - SCOPE OF ARTICLE. The rights granted by this Article shall not be deemed exclusive of any other rights to which those seeking indemnification, contribution or advancement of expenses may be entitled under any statute, agreement, vote of Members or disinterested Directors or otherwise both as to action in an indemnified capacity and as to action in any other capacity. The indemnification, contribution and advancement of expenses provided by or granted pursuant to this Article shall continue as to any person who has ceased to be an indemnified representative in respect of matters arising prior to such time, and shall inure to the benefit of the heirs, executors, administrators and personal representatives of such a person.

SECTION 8.11 - RELIANCE ON PROVISIONS. Each person who shall act as an indemnified representative of the Corporation shall be deemed to be doing so in reliance upon the rights provided in this Article.

SECTION 8.12 - INTERPRETATION. The provisions of this Article are intended to constitute bylaws authorized by 15 Pa. C. S. §513, §1746 and §518.

MEMORANDUM

July 30, 2024

TO: Board of Supervisors
Anthony T. Hamaday, Township Manager

FROM: Aimee Brouse, Director of Finance & Administration

RE: 2025 Budget Guidelines

The Budget Guidelines and Calendar for the 2025 Budget are attached for review. These guidelines reflect a continuing effort to emphasize the obligation of each department to continuously seek improvements in operations. In addition, specific spending guidelines are set forth, as in previous years.

Approval of the budget guidelines, by the Board of Supervisors, is necessary to facilitate the 2025 budget process. Thank you.

ACTION REQUIRED: Motion to approve the budget guidelines for the 2025 Operating and Capital Budgets.

Request to place this item on the August 8, 2024 Business meeting of the Board of Supervisors as a consent agenda item.

**UPPER MERION TOWNSHIP
BOARD OF SUPERVISORS**

2025 Budget Guidelines

SUMMARY

- Real estate tax rates for general, library, parks, fire app., capital, and open space will be evaluated during the budget process.
- The salary adjustments for all uniformed employees are based on the Collective Bargaining Agreements in place. Salary adjustments for non-uniformed employees are determined by the pay-for-performance system.

TAX RATES

The current real estate tax rate millage is reflected below.

| | |
|-------------------------|--------------|
| General Fund | 2.923 |
| General Fund-Spcl. Levy | 0.000 |
| Library | 0.588 |
| Parks | 0.055 |
| Fire Apparatus | 0.155 |
| Capital | 0.645 |
| Open Space | <u>0.095</u> |
| Total | 4.461 |

(One-hundredth (0.01) of a mill is approximately \$30,000 in tax revenue)

For 2024, the township will continue the Homestead Exclusion Program pursuant to Act 50 of 1998. The initial amount of \$72,500 of the assessed value of any homestead property in Upper Merion Township shall be excluded from Upper Merion Township real property taxation.

Due to statutory regulations by the Commonwealth of PA, the business tax rates remain unchanged.

Mercantile Tax (Gross Receipts) - 1.5 mills retail, 0.5 wholesale

Business Privilege Tax (Gross Receipts) - 1.5 mills

Amusement Tax - 10% (of gate fees, admissions, etc) (split with S.D.)

Local Services Tax - \$52.00 (\$47.00 twp, \$5.00 S.D.)

FEES & CHARGES

Each department is to evaluate their fees and charges to ensure that all direct and indirect costs of operations are covered. Any new sources of fee generation will be explored. Any department requesting additional or new fees or charges must submit justification to the Board of Supervisors. The Board will review requests for changes to fees and charges during the budget review process.

OPERATING & SEWER (operating) BUDGETS

The general operating budget consists of the general, library and liquid fuels accounts. The sewer operating is accounted for as a separate enterprise fund. Each department is responsible for justification of their respective line-item requests. Said justification will incorporate the mindset and perspective of the philosophy of zero-based budgeting. The total cost of all line-items will equal the entire departmental budget.

PERSONNEL AND STAFFING

All departments have been instructed to continue to re-evaluate existing staff structure and shift assignments and also explore any efficiency gained through job sharing. There may be shifts of staff to different locations and/or cost centers during the year, and as those occur a mid-year budget adjustment(s) will be done to account for any of those changes.

CAPITAL IMPROVEMENT PLAN (CIP) - CAPITAL BUDGET

Capital budget requests for 2024 should be consistent with the five-year Capital Improvement Plan (CIP) approved in 2023. All new General Government Capital Budget requests must have a dedicated funding source identified. A dedicated funding source would be a grant, donation or some other specific fund that is earmarked for a specific project.

Sewer Capital Budget requests must also be consistent with the five year plan. Funding for Sewer Capital projects comes from the sewer equipment replacement account.

CALENDAR FOR 2024 OPERATING AND CAPITAL BUDGETS

| DATE | ACTIVITY | RESPONSIBLE PARTY |
|-----------------------|---|--|
| 7/9/2024 | Goals & Objectives | Twp Mgr and Department Heads |
| 7/17/2024 | Goals & Objectives | Board of Supervisors |
| 8/8/2024 | Budget Guidelines on BOS meeting agenda for approval | Board of Supervisors/ Director of Finance |
| 9/13/2024 | Revenue Projections due to Finance Director | Department Heads |
| 9/20/2024 | Due date to have all Operating, Capital and Personnel expense information entered into MUNIS | Department Heads |
| 9/30/2024 - 10/3/2024 | Review Department Operating & Capital Budget requests | Twp Mgr, Department Heads & Finance Director |
| 10/24/2024 (6:15pm) | Review proposed operating budget with BOS | Twp Manger/Department Heads |
| 11/7/2024 (6:15pm) | Review proposed capital budget with BOS | Twp Manger/Department Heads |
| 11/1/2024 | Prepare legal ad & advertise posting of proposed Budget and that the budget will be available for public inspection at Township Bldg. on Nov. 14. | Manager's Secretary |
| 11/14/2024 | Posting of 2025 Budget | Twp Mgr/ Board of Supervisors |
| 12/12/2024 | Hearing and Adoption of 2025 Budget | Board of Supervisors |

INTERNAL MEETINGS with Departments

| Date | Time | Dept |
|-------------|--------------------------------|--|
| 9/30/2024 | 9:00 AM 10:00 AM 2:00 PM | Information Technology Library Public safety |
| 10/1/2024 | 9:00 AM 2:00 PM | Public Works-Planning, Transportation, Park/Shade, BM, & VM Public Works-Sewer |
| 10/2/2024 | 9:00 AM 2:00 PM 3:00 PM | Park & Recreation Codes Enforcement Revenue/Administration |
| 10/3/2024 | 9:00 AM | Follow up review with Mgr. (if necessary) |

BOARD MEETINGS – BUDGET WORKSHOPS

| Date | Time | Dept |
|-------------|-------------|--|
| 10/24/2024 | 6:15 PM | Overall Operating Budget review All Departments |
| 11/7/2024 | 6:15 PM | Overall Capital Budget review All Departments |



ARRO Consulting, Inc.
1450 East Boot Road, Ste 100B
West Chester, PA 19380
P: (484) 999-6150

July 25, 2024

Via Electronic Mail

Anthony Hamaday, Township Manager
Upper Merion Township
175 West Valley Forge Road
King of Prussia, PA 19406

RE: Brownlie Road Culvert Replacement
Payment Application #1
ARRO #10962.27

Dear Mr. Hamaday:

ARRO Consulting, Inc. (ARRO) has received the Application and Certificate for Payment No. 1 from G&B Construction Group, Inc. for work completed through July 13, 2024, for the Brownlie Road Culvert Replacement project. We reviewed the application and confirmed the work has been completed in accordance with the Contract.

Enclosed is an executed copy of the Certification for Payment in the amount of \$96,029.73. ARRO recommends the Township consider payment to G&B Construction in the total amount of **\$96,029.73**.

We trust that this information will be of assistance to the Township. Please do not hesitate to contact me via phone at 484.999.6189 or email at mikah.schlesinger@arroconsulting.com should you have any questions or concerns regarding this recommendation.

Sincerely,
ARRO Consulting, Inc.

A handwritten signature in black ink, appearing to read "Mikah", is written over a light blue horizontal line.

Mikah Schlesinger
Project Manager

Encl.

- c: Todd Lachenmayer, Public Works Superintendent – Upper Merion Township
- Geoff Hickman, Director of Public Works – Upper Merion Township

Corporate Headquarters - 108 West Airport Road, Lititz, PA 17543
P: (717) 569-7021 | www.arroconsulting.com



OUT-IN-FRONT. EVERY STEP OF THE WAY.

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 1

TO OWNER: Upper Merion Township
175 West Valley Forge Road
King of Prussia, PA 19046

PROJECT: Brownlie Road Culvert Replacement Project

FROM CONTRACTOR: G&B Construction Group Inc
415 W Bristol Rd
Feasterville-Trevoze, PA 19053

VIA ENGINEER: T&M Associates
74 West Broad Street
Suite 300
Bethlehem, PA 18018

APPLICATION NO: 1

PERIOD TO: 06/23/2024 - 07/13/2024

PROJECT NO: MRON 00414

CONTRACT DATE: December 7, 2023

Distribution to:

OWNER

ARCHITECT

CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

| | | |
|---|----|------------|
| 1. ORIGINAL CONTRACT SUM | \$ | 680510.4 |
| 2. Net change by Change Orders | \$ | 0.00 |
| 3. CONTRACT SUM TO DATE (Line 1 ± 2) | \$ | 680,510.40 |
| 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) | \$ | 106,699.70 |
| 5. RETAINAGE: | | |
| a. 10 % of Completed Work (Column D + E on G703) | \$ | 10669.97 |
| b. % of Stored Material (Column F on G703) | \$ | |
| Total Retainage (Lines 5a + 5b or Total in Column I of G703) | \$ | 10,669.97 |
| 6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) | \$ | 96,029.73 |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) | \$ | |
| 8. CURRENT PAYMENT DUE | \$ | 96,029.73 |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) | \$ | 584,480.67 |

| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
|--|-----------|------------|
| Total changes approved in previous months by Owner | | |
| Total approved this Month | | |
| TOTALS | \$0.00 | \$0.00 |
| NET CHANGES by Change Order | \$0.00 | |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Kelly Brown Date: 7/17/24

State of: Pennsylvania County of: Bucks
 Subscribed and sworn to before me this 17th day of July, 2024
 Notary Public: Dominique Fragoso
 My Commission expires: Dec 15/2027

ARCHITECT'S CERTIFICATE FOR PAYMENT

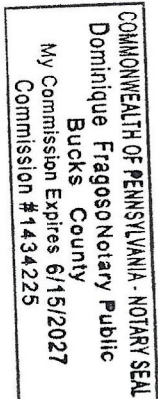
In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 96,029.73

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Mikah Schlesinger, Project Construction Manager
 By: ARRO Consulting, Inc. Date: 7/25/2024

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



CONTINUATION SHEET

AIA DOCUMENT G703

PAGE

2 OF 2

PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

APPLICATION NO: 1

APPLICATION DATE: July 17, 2024

PERIOD TO: 06/23/2024 - 07/13/2024

ARCHITECT'S PROJECT NO: MRON 00414

Use Column I on Contracts where variable retainage for line items may apply.

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G TOTAL COMPLETED AND STORED TO DATE (D+E+F) | | H BALANCE TO FINISH (C - G) | I RETAINAGE (IF VARIABLE RATE) 10% |
|------------------|---|-------------------------|---|--------------|---|---|---------|--------------------------------------|--|
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | % (G ÷ C) | | | |
| 100 | MOBILIZATION / DEMOBILIZATION | \$ 75,000.00 | | 37,500.00 | | \$37,500.00 | 50.00% | \$37,500.00 | \$3,750.00 |
| 101 | CONSTRUCTION SURVEY & STAKEOUT | \$ 3,500.00 | | 2,800.00 | | \$2,800.00 | 80.00% | \$700.00 | \$280.00 |
| 102 | SOIL EROSION & SEDIMENT CONTROL | \$ 31,000.00 | | 15,500.00 | | \$15,500.00 | 50.00% | \$15,500.00 | \$1,550.00 |
| 103 | SITE CLEARING / DEMOLITION | \$ 3,750.00 | | 1,875.00 | | \$1,875.00 | 50.00% | \$1,875.00 | \$187.50 |
| 104 | TRAFFIC CONTROL (INCLUDING DETOUR SIGNAGE IMPLEMENTATION) | \$ 3,669.40 | | 1,834.70 | | \$1,834.70 | 50.00% | \$1,834.70 | \$183.47 |
| 105 | MILLING - LESS THAN 2" DEPTH (FOR KEYWAYS) | \$ 135.00 | | 0.00 | | \$0.00 | 0.00% | \$135.00 | \$0.00 |
| 106 | REMOVAL OF EXISTING ROADWAY - CLASS 1B EXCAVATION | \$ 3,500.00 | | 0.00 | | \$0.00 | 0.00% | \$3,500.00 | \$0.00 |
| 107 | SUPERPAVE WEARING COURSE, 1.5" DEPTH (0.3 TO 3.0 MILLION ESALS) | \$ 2,400.00 | | 0.00 | | \$0.00 | 0.00% | \$2,400.00 | \$0.00 |
| 108 | SUPERPAVE BASE COURSE, 5.0" DEPTH (0.0 TO 3.0 MILLION ESALS) | \$ 19,125.00 | | 0.00 | | \$0.00 | 0.00% | \$19,125.00 | \$0.00 |
| 109 | PENNDOT 2A STONE BASE COURSE, 6.0" DEPTH | \$ 2,820.00 | | 0.00 | | \$0.00 | 0.00% | \$2,820.00 | \$0.00 |
| 110 | TACK COAT | \$ 460.50 | | 0.00 | | \$0.00 | 0.00% | \$460.50 | \$0.00 |
| 111 | JOINT AND CRACK SEALER | \$ 300.00 | | 0.00 | | \$0.00 | 0.00% | \$300.00 | \$0.00 |
| 112 | CONCRETE CURB (6" REVEAL) | \$ 20,600.00 | | 0.00 | | \$0.00 | 0.00% | \$20,600.00 | \$0.00 |
| 113 | 4" CONCRETE SIDEWALK | \$ 1,245.00 | | 0.00 | | \$0.00 | 0.00% | \$1,245.00 | \$0.00 |
| 114 | DRIVEWAY RESTORATION - BITUMINOUS ASPHALT | \$ 2,496.00 | | 0.00 | | \$0.00 | 0.00% | \$2,496.00 | \$0.00 |
| 115 | DRIVEWAY RESTORATION - CONCRETE | \$ 3,780.00 | | 0.00 | | \$0.00 | 0.00% | \$3,780.00 | \$0.00 |
| 116 | AQUARON CONCRETE SEALER | \$ 522.50 | | 0.00 | | \$0.00 | 0.00% | \$522.50 | \$0.00 |
| 117 | 15" RCP | \$ 21,500.00 | | 0.00 | | \$0.00 | 0.00% | \$21,500.00 | \$0.00 |
| 118 | 27" RCP | \$ 9,625.00 | | 0.00 | | \$0.00 | 0.00% | \$9,625.00 | \$0.00 |
| 119 | 78" RCP | \$ 61,500.00 | | 0.00 | | \$0.00 | 0.00% | \$61,500.00 | \$0.00 |
| 120 | PENNDOT TYPE C INLET WITH STANDARD INLET BOX | \$ 22,000.00 | | 0.00 | | \$0.00 | 0.00% | \$22,000.00 | \$0.00 |
| 121 | PENNDOT TYPE 4 STORMWATER MANHOLE | \$ 16,000.00 | | 0.00 | | \$0.00 | 0.00% | \$16,000.00 | \$0.00 |
| 122 | PENNDOT TYPE 4 STORMWATER MANHOLE WITH TYPE 8 INLET BOX | \$ 18,000.00 | | 0.00 | | \$0.00 | 0.00% | \$18,000.00 | \$0.00 |
| 123 | CONNECT EXISTING PIPE TO NEW STORMWATER MANHOLE | \$ 1,250.00 | | 0.00 | | \$0.00 | 0.00% | \$1,250.00 | \$0.00 |
| 124 | RESET VINYL FENCE | \$ 750.00 | | 375.00 | | \$375.00 | 50.00% | \$375.00 | \$37.50 |
| 125 | LAWN RESTORATION | \$ 7,420.00 | | 0.00 | | \$0.00 | 0.00% | \$7,420.00 | \$0.00 |
| 126 | UTILITY TEST PITS - IF AND WHERE DIRECTED | \$ 500.00 | | 0.00 | | \$0.00 | 0.00% | \$500.00 | \$0.00 |
| 127 | WATER MAIN RELOCATION - IF AND WHERE DIRECTED | \$ 92,047.00 | | 0.00 | | \$0.00 | 0.00% | \$92,047.00 | \$0.00 |
| 200 | CLASS 4 EXCAVATION | \$ 42,420.00 | | 31,815.00 | | \$31,815.00 | 75.00% | \$10,605.00 | \$3,181.50 |
| 201 | SELECTED BORROW EXCAVATION, COARSE AGGREGATE, NO. 57 | \$ 8,250.00 | | 0.00 | | \$0.00 | 0.00% | \$8,250.00 | \$0.00 |
| 202 | CORROSION RESISTANT GABIONS, TYPE A | \$ 41,360.00 | | 0.00 | | \$0.00 | 0.00% | \$41,360.00 | \$0.00 |
| 203 | CLASS AA CEMENT CONCRETE | \$ 74,800.00 | | 0.00 | | \$0.00 | 0.00% | \$74,800.00 | \$0.00 |
| 204 | 6" STRUCTURE FOUNDATION DRAIN | \$ 750.00 | | 0.00 | | \$0.00 | 0.00% | \$750.00 | \$0.00 |
| 205 | SELECTED BORROW EXCAVATION, STRUCTURAL BACKFILL | \$ 28,750.00 | | 0.00 | | \$0.00 | 0.00% | \$28,750.00 | \$0.00 |
| 206 | CONCRETE FORM LINERS AND STAINING | \$ 23,360.00 | | 0.00 | | \$0.00 | 0.00% | \$23,360.00 | \$0.00 |
| 207 | REINFORCEMENT BARS, GALVANIZED | \$ 20,925.00 | | 0.00 | | \$0.00 | 0.00% | \$20,925.00 | \$0.00 |
| 208 | REMOVAL OF EXISTING CULVERT | \$ 15,000.00 | | 15,000.00 | | \$15,000.00 | 100.00% | \$0.00 | \$1,500.00 |
| | GRAND TOTALS | \$680,510.40 | \$0.00 | \$106,699.70 | \$0.00 | \$106,699.70 | | \$573,810.70 | \$10,669.97 |

G&B Construction

415 W Bristol Rd
 Feasterville - Trevoise, PA 19053
 Phone: (215) 919-6600
 PA HIC reg # PA103542
 www.GBconstruction.com



Schedule of Values - Upper Merion Township Brownlie Road Culvert Replacement Project

Payment Application # 1

| Item | Description | Contract Quantities | Unit | Price | Total | Qt This Period 1 | Total Earned Payment # 1 | Qt to Date | Total Earned Up to Date |
|------|---|---------------------|------|--------|--------------|------------------|--------------------------|------------|-------------------------|
| 100 | MOBILIZATION / DEMOBILIZATION | 1 | LS | 75000 | \$ 75,000.00 | 0.5 | \$ 37,500.00 | 0.50 | \$ 37,500.00 |
| 101 | CONSTRUCTION SURVEY & STAKEOUT | 1 | LS | 3500 | \$ 3,500.00 | 0.8 | \$ 2,800.00 | 0.80 | \$ 2,800.00 |
| 102 | SOIL EROSION & SEDIMENT CONTROL | 1 | LS | 31000 | \$ 31,000.00 | 0.5 | \$ 15,500.00 | 0.50 | \$ 15,500.00 |
| 103 | SITE CLEARING / DEMOLITION | 1 | LS | 3750 | \$ 3,750.00 | 0.5 | \$ 1,875.00 | 0.50 | \$ 1,875.00 |
| 104 | TRAFFIC CONTROL (INCLUDING DETOUR SIGNAGE IMPLEMENTATION) | 1 | LS | 3669.4 | \$ 3,669.40 | 0.5 | \$ 1,834.70 | 0.50 | \$ 1,834.70 |
| 105 | MILLING - LESS THAN 2" DEPTH (FOR KEYWAYS) | 30 | SY | 4.5 | \$ 135.00 | 0 | \$ - | 0.00 | \$ - |
| 106 | REMOVAL OF EXISTING ROADWAY - CLASS 1B EXCAVATION | 100 | CY | 35 | \$ 3,500.00 | 0 | \$ - | 0.00 | \$ - |
| 107 | SUPERPAVE WEARING COURSE, 1.5" DEPTH (0.3 TO 3.0 MILLION ESALS) | 30 | TON | 80 | \$ 2,400.00 | 0 | \$ - | 0.00 | \$ - |
| 108 | SUPERPAVE BASE COURSE, 5.0" DEPTH (0.0 TO 3.0 MILLION ESALS) | 85 | TON | 225 | \$ 19,125.00 | 0 | \$ - | 0.00 | \$ - |
| 109 | PENNDOT 2A STONE BASE COURSE, 6.0" DEPTH | 47 | CY | 60 | \$ 2,820.00 | 0 | \$ - | 0.00 | \$ - |
| 110 | TACK COAT | 307 | SY | 1.5 | \$ 460.50 | 0 | \$ - | 0.00 | \$ - |
| 111 | JOINT AND CRACK SEALER | 300 | LF | 1 | \$ 300.00 | 0 | \$ - | 0.00 | \$ - |
| 112 | CONCRETE CURB (6" REVEAL) | 206 | LF | 100 | \$ 20,600.00 | 0 | \$ - | 0.00 | \$ - |
| 113 | 4" CONCRETE SIDEWALK | 83 | SY | 15 | \$ 1,245.00 | 0 | \$ - | 0.00 | \$ - |
| 114 | DRIVEWAY RESTORATION - BITUMINOUS ASPHALT | 24 | SY | 104 | \$ 2,496.00 | 0 | \$ - | 0.00 | \$ - |
| 115 | DRIVEWAY RESTORATION - CONCRETE | 12 | SY | 315 | \$ 3,780.00 | 0 | \$ - | 0.00 | \$ - |
| 116 | AQUARON CONCRETE SEALER | 95 | SY | 5.5 | \$ 522.50 | 0 | \$ - | 0.00 | \$ - |
| 117 | 15" RCP | 86 | LF | 250 | \$ 21,500.00 | 0 | \$ - | 0.00 | \$ - |
| 118 | 27" RCP | 35 | LF | 275 | \$ 9,625.00 | 0 | \$ - | 0.00 | \$ - |
| 119 | 78" RCP | 41 | LF | 1500 | \$ 61,500.00 | 0 | \$ - | 0.00 | \$ - |
| 120 | PENNDOT TYPE C INLET WITH STANDARD INLET BOX | 4 | EA | 5500 | \$ 22,000.00 | 0 | \$ - | 0.00 | \$ - |
| 121 | PENNDOT TYPE 4 STORMWATER MANHOLE | 1 | EA | 16000 | \$ 16,000.00 | 0 | \$ - | 0.00 | \$ - |
| 122 | PENNDOT TYPE 4 STORMWATER MANHOLE WITH TYPE 8 INLET BOX | 1 | EA | 18000 | \$ 18,000.00 | 0 | \$ - | 0.00 | \$ - |
| 123 | CONNECT EXISTING PIPE TO NEW STORMWATER MANHOLE | 1 | EA | 1250 | \$ 1,250.00 | 0 | \$ - | 0.00 | \$ - |
| 124 | RESET VINYL FENCE | 30 | LF | 25 | \$ 750.00 | 15 | \$ 375.00 | 15.00 | \$ 375.00 |
| 125 | LAWN RESTORATION | 140 | SY | 53 | \$ 7,420.00 | 0 | \$ - | 0.00 | \$ - |
| 126 | UTILITY TEST PITS - IF AND WHERE DIRECTED | 1 | EA | 500 | \$ 500.00 | 0 | \$ - | 0.00 | \$ - |
| 127 | WATER MAIN RELOCATION - IF AND WHERE DIRECTED | 1 | LS | 92047 | \$ 92,047.00 | 0 | \$ - | 0.00 | \$ - |
| 200 | CLASS 4 EXCAVATION | 1212 | CY | 35 | \$ 42,420.00 | 909 | \$ 31,815.00 | 909.00 | \$ 31,815.00 |
| 201 | SELECTED BORROW EXCAVATION, COARSE AGGREGATE, NO. 57 | 110 | CY | 75 | \$ 8,250.00 | 0 | \$ - | 0.00 | \$ - |
| 202 | CORROSION RESISTANT GABIONS, TYPE A | 80 | CY | 517 | \$ 41,360.00 | 0 | \$ - | 0.00 | \$ - |
| 203 | CLASS AA CEMENT CONCRETE | 136 | CY | 550 | \$ 74,800.00 | 0 | \$ - | 0.00 | \$ - |
| 204 | 6" STRUCTURE FOUNDATION DRAIN | 150 | LF | 5 | \$ 750.00 | 0 | \$ - | 0.00 | \$ - |
| 205 | SELECTED BORROW EXCAVATION, STRUCTURAL BACKFILL | 575 | CY | 50 | \$ 28,750.00 | 0 | \$ - | 0.00 | \$ - |
| 206 | CONCRETE FORM LINERS AND STAINING | 730 | SF | 32 | \$ 23,360.00 | 0 | \$ - | 0.00 | \$ - |
| 207 | REINFORCEMENT BARS, GALVANIZED | 13950 | LB | 1.5 | \$ 20,925.00 | 0 | \$ - | 0.00 | \$ - |
| 208 | REMOVAL OF EXISTING CULVERT | 1 | LS | 15000 | \$ 15,000.00 | 1 | \$ 15,000.00 | 1.00 | \$ 15,000.00 |

PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)



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OMB No.: 1235-0008
Expires: 07/31/2024

| | | | |
|--|-------------------------------|---|-------------------------------------|
| NAME OF CONTRACTOR <input checked="" type="checkbox"/> OR SUBCONTRACTOR <input type="checkbox"/> | | ADDRESS | |
| G&B Construction | | 415 W. Bristol Rd Feasterville-Treose, PA 19053 | |
| PAYROLL NO. 1 | FOR WEEK ENDING 06/29/2024 | PROJECT AND LOCATION BROWNIE-Brownlie Rd Culvert | PROJECT OR CONTRACT NO. 23-07364 |

| (1) Name and Individual Identifying number (e.g. last four digits of Social Security number) of worker | (2) # of W/H Exmp | (3) Work Classification | Earn Code | (4) DAY AND DATE | | | | | | | (5) Total Hours | (6) Rate of Pay | (7) Gross Amount Earned | (8) DEDUCTIONS | | | | | (9) Net Wages Paid For Week | |
|--|----------------------------|-------------------------------|--------------|------------------|-------|-------|-------|-------|-------|-------|-----------------------|-----------------------|----------------------------------|-------------------|-------------------|-----------------------------|--------------------------|--------|---|---------------------|
| | | | | SUN | MON | TUE | WED | THU | FRI | SAT | | | | FICA | Fed W/H Tax | State & Local W/H Tax | Union Deduc- tions | Other | | Total Deductions |
| | | | | 06/23 | 06/24 | 06/25 | 06/26 | 06/27 | 06/28 | 06/29 | | | | | | | | | | |
| Berla, Vasile ***-**-9541 | S1 | Laborer Class 2 | REG | | | | | | 8.00 | 8.00 | 37.75 | 302.00 1,488.00 | 23.10 | 34.97 | 12.70 | | 15.10 | 85.87 | 216.13 | |
| Fragoso, Fernando M ***-**-9836 | M1 | Operator Class 2 | REG | | | | | | 8.00 | 8.00 | 55.90 | 447.20 2,236.00 | 34.21 | 42.90 | 18.72 | 31.20 | | 127.03 | 320.17 | |

While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that it will take an average of 55 minutes to complete this collection, including time for reviewing instructions searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, ESA, U. S. Department of Labor, Room S3502, 200 Constitution Avenue, N. W., Washington, D. C. 20210.

Date 07/17/24

I, Kelly Brown Payroll Specialist
(Name of signatory party) (Title)

do hereby state:

(1) That I pay or supervise payment of the persons employed by

G&B Construction on the
(Contractor or Subcontractor)
Brownlie Rd Culvert ; that during the payroll period commencing on the
(Building or Work)

23rd day of June, 2024, and ending the 29th day of June 2024,
all persons employed on said project have been paid the full weekly wages earned, that no rebates have
been or will be made either directly or indirectly to or on behalf of said

G&B Construction from the full
(Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly
from the full wages earned by any person, other than permissible deductions as defined in Regulations,
Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48
Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 3145), and described below:

FICA, Medicare, Federal/State/Local Withholding Taxes, 401k, Dues

(2) That any payrolls otherwise under this contract required to be submitted for the above period
are correct and complete; that the wage rates for laborers or mechanics contained therein are not less
than the applicable wage rates contained in any wage determination incorporated into the contract; that
the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide appren-
ticeship program registered with a State apprenticeship agency recognized by the Bureau of Appren-
ticeship and Training, United States Department of Labor, or if no such recognized agency exists in a
State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

In addition to the basic hourly wage rates paid to each laborer or mechanic listed in
the above referenced payroll, payments of fringe benefits as listed in the contract
have been or will be made to appropriate programs for the benefit of such
employees, except as noted in Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

Each laborer or mechanic listed in the above referenced payroll has been paid,
as indicated on the payroll, an amount not less than the sum of the applicable
basic hourly wage rate plus the amount of the required fringe benefits as listed
in the contract, except as noted in Section 4 (c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)

EXPLANATION

REMARKS:

NAME AND TITLE

Kelly Brown
Payroll Specialist

SIGNATURE

Kelly Brown

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR
SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 3729 OF
TITLE 31 OF THE UNITED STATES CODE.

Dominique Fragoso

COMMONWEALTH OF PENNSYLVANIA - NOTARY SEAL
Dominique Fragoso Notary Public
Bucks County
My Commission Expires 6/15/2027
Commission #1434225

PAYROLL



(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

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| | | | | | |
|--|-------------------------------|--|--|---|--|
| NAME OF CONTRACTOR <input checked="" type="checkbox"/> OR SUBCONTRACTOR <input type="checkbox"/> | | ADDRESS | | OMB No.: 1235-0008 Expires: 07/31/2024 | |
| G&B Construction | | 415 W. Bristol Rd Feasterville-Trevoze, PA 19053 | | | |
| PAYROLL NO. 2 | FOR WEEK ENDING 07/06/2024 | PROJECT AND LOCATION BROWNLIE-Brownlie Rd Culvert | | PROJECT OR CONTRACT NO. 23-07364 | |

| (1) Name and Individual Identifying number (e.g. last four digits of Social Security number) of worker | (2) # of W/H Exmp | (3) Work Classification | Earn Code | (4) DAY AND DATE | | | | | | | (5) Total Hours | (6) Rate of Pay | (7) Gross Amount Earned | (8) DEDUCTIONS | | | | | (9) Net Wages Paid For Week | |
|--|----------------------------|-------------------------------|--------------|-----------------------|-------|-------|-------|-------|-------|-------|-----------------------|-----------------------|----------------------------------|----------------|-------------------|-----------------------------|--------------------------|-------|---|---------------------|
| | | | | SUN | MON | TUE | WED | THU | FRI | SAT | | | | FICA | Fed W/H Tax | State & Local W/H Tax | Union Deduc- tions | Other | | Total Deductions |
| | | | | 06/30 | 07/01 | 07/02 | 07/03 | 07/04 | 07/05 | 07/06 | | | | | | | | | | |
| | | | | HOURS WORKED EACH DAY | | | | | | | | | | | | | | | | |
| No Work This Period | | | | | | | | | | | | | | | | | | | | |

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Public Burden Statement

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PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)



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NAME OF CONTRACTOR OR SUBCONTRACTOR ADDRESS 415 W. Bristol Rd
G&B Construction Feasterville-Treose, PA 19053
OMB No.: 1235-0008
Expires: 07/31/2024

PAYROLL NO. 3 FOR WEEK ENDING 07/13/2024 PROJECT AND LOCATION BROWNLIE-Brownlie Rd Culvert PROJECT OR CONTRACT NO. 23-07364

| (1) Name and Individual Identifying number (e.g. last four digits of Social Security number) of worker | (2) # of W/H Exmp | (3) Work Classification | Earn Code | (4) DAY AND DATE | | | | | | | (5) Total Hours | (6) Rate of Pay | (7) Gross Amount Earned | (8) DEDUCTIONS | | | | | (9) Net Wages Paid For Week | |
|--|----------------------------|-------------------------------|--------------|------------------|-------|-------|-------|-------|-------|-------|-----------------------|-----------------------|----------------------------------|----------------|-------------------|-----------------------------|--------------------------|-------|---|---------------------|
| | | | | SUN | MON | TUE | WED | THU | FRI | SAT | | | | FICA | Fed W/H Tax | State & Local W/H Tax | Union Deduc- tions | Other | | Total Deductions |
| | | | | 07/07 | 07/08 | 07/09 | 07/10 | 07/11 | 07/12 | 07/13 | | | | | | | | | | |
| Bartolo, Saul ***_**_3395 | S0 | Truck Driver Class 2 | REG | | | | 8.00 | 8.00 | | | 16.00 | 36.24 | 579.84 1,614.68 | 44.36 | 66.12 | 24.36 | | 23.19 | 158.03 | 421.8 |
| Berla, Vasile ***_**_9541 | S1 | Laborer Class 2 | REG | | | 8.00 | 8.00 | 8.00 | | | 24.00 | 37.75 | 906.00 1,510.00 | 69.31 | 106.13 | 38.12 | | 45.30 | 258.86 | 647.1 |
| Fragoso, Fernando M ***_**_9836 | M1 | Operator Class 2 | REG | | | 8.00 | 8.00 | 8.00 | 8.00 | | 32.00 | 55.90 | 1,788.80 2,236.00 | 136.84 | 171.60 | 74.86 | 124.80 | | 508.10 | 1,280.7 |
| Grigoras, James ***_**_7234 | M0 | Laborer Class 2 | REG | | | 8.00 | 8.00 | | 8.00 | | 24.00 | 37.75 | 906.00 1,510.00 | 69.31 | 11.01 | 38.12 | | | 118.44 | 787.5 |
| Kennedy, Keith ***_**_5009 | S0 | Truck Driver Class 2 | REG | | | | | 8.00 | | | 8.00 | 36.24 | 289.92 1,039.84 | 22.18 | 24.15 | 12.28 | | | 58.61 | 231.3 |
| Laskow, Justin J ***_**_4043 | S0 | Truck Driver Class 2 | REG | | | | 8.00 | | | | 8.00 | 36.24 | 289.92 1,335.68 | 22.18 | 29.73 | 12.22 | | | 64.13 | 225.7 |
| Lima-Guerra, Edwin ***_**_7456 | S0 | Truck Driver Class 2 | REG | | | | 8.00 | | | | 8.00 | 36.24 | 289.92 1,147.92 | 22.18 | 25.16 | 19.97 | | | 67.31 | 222.6 |

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Public Burden Statement

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PAYROLL



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| | | | |
|--|-----------------|--|-------------------------|
| NAME OF CONTRACTOR <input checked="" type="checkbox"/> OR-SUBCONTRACTOR <input type="checkbox"/> | | ADDRESS | |
| G&B Construction | | 415 W. Bristol Rd Feasterville-Treose, PA 19053 | |
| PAYROLL NO. | FOR WEEK ENDING | PROJECT AND LOCATION | PROJECT OR CONTRACT NO. |
| 3 | 07/13/2024 | BROWNLIE-Brownlie Rd Culvert | 23-07364 |

OMB No.: 1235-0008
Expires: 07/31/2024

| (1) Name and Individual Identifying number (e.g. last four digits of Social Security number) of worker | (2) # of W/H Exmp | (3) Work Classification | Earn Code | (4) DAY AND DATE | | | | | | | (5) Total Hours | (6) Rate of Pay | (7) Gross Amount Earned | (8) DEDUCTIONS | | | | | (9) Net Wages Paid For Week | |
|--|----------------------------|-------------------------------|--------------|------------------|-------|-------|-------|-------|-------|-------|-----------------------|-----------------------|----------------------------------|-------------------|-------------------|-----------------------------|--------------------------|-------|---|---------------------|
| | | | | SUN | MON | TUE | WED | THU | FRI | SAT | | | | FICA | Fed W/H Tax | State & Local W/H Tax | Union Deduc- tions | Other | | Total Deductions |
| | | | | 07/07 | 07/08 | 07/09 | 07/10 | 07/11 | 07/12 | 07/13 | | | | | | | | | | |
| Nicolo, Anthony ***-**-2983 | M0 | Truck Driver Class 2 | REG | | | 8.00 | | | | 8.00 | 36.24 | 289.92 1,355.92 | 22.18 | 30.23 | 12.22 | | | 64.63 | 225.29 | |
| Olivera Garcia, Jeniffer ***-**-4827 | M0 | Truck Driver Class 2 | REG | | | | | 8.00 | | 8.00 | 36.24 | 289.92 925.17 | 22.18 | 8.38 | 20.29 | | | 50.85 | 239.07 | |

While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that it will take an average of 55 minutes to complete this collection, including time for reviewing instructions searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, ESA, U. S. Department of Labor, Room S3502, 200 Constitution Avenue, N. W., Washington, D. C. 20210.

Date 07/17/24

I, Kelly Brown Payroll Specialist
(Name of signatory party) (Title)

do hereby state:

(1) That I pay or supervise payment of the persons employed by

G&B Construction on the _____
(Contractor or Subcontractor)

Brownlie Rd Culvert; that during the payroll period commencing on the _____
(Building or Work)

7th day of July, 2024, and ending the 13th day of July 2024,

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

G&B Construction from the full _____
(Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 3145), and described below:

FICA, Medicare, Federal/State/Local Withholding Taxes, 401k, Dues

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.


(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4 (c) below.

(c) EXCEPTIONS

| EXCEPTION (CRAFT) | EXPLANATION |
|-------------------|-------------|
| | |
| | |
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| | |
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| | |
| | |

REMARKS:

| | |
|---|--|
| NAME AND TITLE Kelly Brown Payroll Specialist | SIGNATURE  |
| THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 3729 OF TITLE 31 OF THE UNITED STATES CODE. | |

**Upper Merion Township
Montgomery County, PA**

RESOLUTION NO. 2024-28

**A Resolution Authorizing Execution of a Service Agreement with Chester Valley
Deer Management Association**

WHEREAS, Upper Merion Township seeks a safe and efficient way to address and control the overpopulation of deer in the Township;

WHEREAS, the Chester Valley Deer Management Association desires to provide locations and opportunities for its members to participate in archery-only deer hunting activities;

WHEREAS, the Township desires to permit the Chester Valley Deer Management Association to provide for archery-only deer hunting activities on certain Township properties in order to address the overpopulation of deer in the Township;

NOW THEREFORE BE IT RESOLVED, For the consideration of mutual benefits set forth above, the parties agree to the terms of the service agreement (Exhibit A)

RESOLVED, this 8th day of August, 2024.

UPPER MERION TOWNSHIP
BOARD OF SUPERVISORS

Attest: _____
Anthony T. Hamaday
Township Secretary

By: _____
Tina Garzillo, Chairperson
Board of Supervisors

Exhibit A

**Upper Merion Township and Chester Valley Deer Management Association
Service Agreement**

THIS AGREEMENT, made and entered on this _____ day of _____, 2024, by and between **Upper Merion Township**, Montgomery County, Pennsylvania, (“Township” or “Upper Merion Township”) and **Chester Valley Deer Management Association** (“Contractor” or “CVDMA”).

WHEREAS, Upper Merion Township seeks a safe and efficient way to address and control the overpopulation of deer in the Township;

WHEREAS, the Chester Valley Deer Management Association desires to provide locations and opportunities for its members to participate in archery-only deer hunting activities;

WHEREAS, the Township desires to permit the Chester Valley Deer Management Association to provide for archery-only deer hunting activities on certain Township properties in order to address the overpopulation of deer in the Township;

WITNESSETH, for the consideration of mutual benefits set forth above, the parties hereto agree as follows:

- 1. **CONTACTS/NOTICE:** The parties to this Agreement and their respective contact information are as follows, and any notices necessary under this Agreement shall be directed to the email addresses below:

Contractor:

| | |
|---------|--|
| Entity | Chester Valley Deer Management Association |
| Contact | Stephen Grabuski |
| Phone | (610) 209-3098 |
| Email | sgrabuski@mgs-cpa.com |

Township:

| | |
|---------|-----------------------|
| Entity | Upper Merion Township |
| Contact | Amanda Lafty |
| Phone | (610)205-8505 |
| Email | alafy@umtownship.org |

- 2. **SCOPE OF WORK:** The Contractor shall be responsible for agrees to provide deer management services (including identification, hunting and removal of deer pursuant to the terms of this Agreement), free of charge, only on the following properties owned by Upper Merion Township (collectively, the “property” “properties” or “premises”):

| Park/Open Space Name | Address |
|--|---------------------------------------|
| Bob Case Park | 295 Abrams Mill Road, King of Prussia |
| Bob White Park | 485 Falcon Road, Wayne |
| Heuser Park | 694 W. Beidler Road, King of Prussia |
| Executive Estate Park/Gypsy Road Nature Center | Gypsy Lane |
| McKaig Nature Center | 889 Croton Road, Wayne |
| | 740 N Henderson Road/ Beidler Road |
| Sweetbriar Park | Near Hansen Road/Beidler Road |
| Upper Merion Culture Center (Silas T. Burgess Arboretum) | 700 Moore Road, King of Prussia |
| Walker Field | 520 Old Fort Road, King of Prussia |

| | |
|-------------------------------|---|
| Whitegate Park | Quisset Lane off Whitegate Road |
| Upper Merion Community Center | 431 West Valley Forge Road, King of Prussia |
| Middle Dam | Balligomingo Road |
| Tyler Road | 226 Tyler Road, King of Prussia |
| | Kerrwood and Tannery Drive |

Contractor has inspected the above properties prior to its use for the Contractor’s intended purposes and acknowledges that the properties are in a safe condition, with no hazards that should reasonably pose harm to the Contractor’s members. Contractor acknowledges that hunting, by itself and/or through the use of the properties, is an inherently dangerous activity and Contractor and its members and permitted invitees assume the risk thereof, as set forth in more detail below.

3. **STANDARD OF CARE:** The work performed pursuant to this Agreement shall be performed with the care and skill ordinarily used and expected for hunting and CVDMA hunters will follow all hunting laws and regulations as outlined by the Pennsylvania Board of Game Commissioners.
4. **TERM:** This Agreement shall take effect on, and remain in full force during, the 2024-2025 Pennsylvania hunting season, generally being September 21, 2024 to January 25, 2025 (“Term”). Specifically, the Pennsylvania 2024-2025 hunting season is Sept. 21-Nov. 16; Sunday, Nov. 17; Nov. 18-23; Sunday, Nov. 24; Nov. 25-Dec. 14 (archery hunting permitted during firearms season) and Dec. 26-Jan. 25, 2025. Hunting shall only be permitted during the Term and during applicable permitted hunting days.
5. **SPECIFIC TERMS OF HUNTING REQUIREMENTS:** CVDMA agrees that, during the term of this Agreement, CVDMA and its members shall do the following:
 - a. CVDMA will post signage regarding hunting activities as needed and approved by Upper Merion Township at the cost of the Contractor. Such signage will indicate that hunting is only permitted by permission. Upon request of the Township, the signage shall be removed by the Contractor at the end of the Term.
 - b. All hunting is to be performed only with archery equipment and only by registered CVDMA members.
 - c. Hunting shall be done from tree stands, and hunters must wear a safety harness. Where a tree stand cannot be used, movable ground blinds may be used and shall be placed in safe directions and locations. All hunting will be done from a fixed hunting stand location that is not visible from any public trail, parking lot, park area, sidewalk, or any other public pathway or property. Upon request of the Township, any stand, camera, or bait/feeder apparatus shall be removed from the property at the end of the Term within thirty (30) days after such notice and shall not be permitted to remain on the property. Ground blinds shall not be permitted to remain on a property when not being used. If the Township permits a stand to remain on a property after the end of the Term, CDVMA shall ensure that the stand is made inaccessible to other persons to the satisfaction of the Township and assumes the risk of any injuries caused due to the presence of the stand after the Term. Baiting/feeding shall only be permitted on a property if the Pennsylvania Board of Game Commissioners permits such baiting/feeding equipment on public properties owned by the Township.
 - d. On at least a monthly basis, CDVMA will provide Township with location, amount, and sex of deer harvested, and the name of the hunter who harvested the deer.

- e. Prior to the commencement of the Term, CVDMA will furnish to the Township the names and vehicle descriptions of each hunter participating in the deer management services. If additional hunters are permitted to participate through CVDMA after the commencement of the Term, such hunter shall not be permitted to hunt on a property until the hunter's name and vehicle description is provided to the Township.
 - f. CVDMA vehicles will park at Township approved parking areas. CVDMA members will display their club decal or a sign on their vehicle to notify the Township of its association with CDVMA.
 - g. CVDMA will make an effort to talk with adjoining landowners to inform them of hunting activities and attempt to receive permission to use their property in our deer management services (entrance to and from properties as well as additional parking access). On at least a monthly basis, CDVMA will provide Township with the names and addresses of any additional adjoining landowner that permits CDVMA hunting on the landowner's property/properties.
 - h. CVDMA members shall use their best efforts to conceal any harvested deer from the public, including transporting the harvested deer from the property in members' vehicles.
6. **INSURANCE:** CVDMA will furnish the Township a liability insurance certificate(s) with the Township, and the Township's employees and representatives, added as an additional insured for each of the above properties listed prior to the start of the Term. Such insurance policy must remain in place until this Agreement is terminated by either party and shall protect the Township from liability for bodily injury and property damage claims. These policies shall provide for a minimum of ninety (90) days' notice to the Township prior to cancellation or amendment of the policies, and ten (10) days' notice for non-payment of the premium. Contractor will carry the following types of policies, with the following minimum coverage limits: Commercial General Liability insurance with limits of One Million Dollars (\$1,000,000.00) for one occurrence and Two Million Dollars (\$2,000,000.00) for general aggregate including coverage for bodily injury and property damage. Upon request of the Township, Contractor shall deliver to the Township a certificate issued by an insurance company authorized to do business in the Commonwealth of Pennsylvania, in a form reasonably satisfactory to the Township Solicitor, indicating that the Contractor has obtained the required comprehensive general liability insurance in accordance with the provisions of this Agreement, and that the premiums for said insurance have been paid in advance for the period covered by said insurance. Such insurance shall, at a minimum, cover liability arising from the premises during the hunting activities, liability arising from products and completed operations, protection for the Contractor from bodily injury and property damage claims arising out of liability assumed under this agreement; liability arising from bodily injury to surrounding persons or properties not involved in the hunting activities.
7. **RIGHT TO TERMINATE:** Either party shall have the right to terminate this Agreement for any reason upon ten (10) days written notice to the other party. Upon termination, Any signage, stand or blind installed through the Contractor or its members shall be removed from the properties.
8. **INDEMNIFICATION:** Contractor shall release, indemnify, protect and save harmless the Township, Township Board of Supervisors, Township staff and appointed professionals, and all Township employees, agents, and independent contractors from all costs or expenses resulting from any and all loss of life, property, injury, or damage to any person, property, association, or corporations resulting from the services contracted under this

Agreement or the Scope of Work. The Contractor agrees to save, protect, defend, indemnify and forever hold harmless the Township, Township Board of Commissioners, Township staff and appointed professionals, and all Township employees, agents, and independent contractors from any and all liability, or claims of liability, arising out of, involving, or in any way connected with its services contacted under this Agreement or the Scope of Work, including, but not limited to, claims or injuries that arise after the Term related to this Agreement. This indemnification is specifically intended, in part, to indemnify the Township against any claims from any hunters, hunting participants, or adjoining property owners participating in the Scope of Work by or through Contractor. The indemnification provided for herein shall not be deemed a waiver of Township's right to governmental immunity as a governmental entity or official immunity for the above-mentioned Township personnel in any action against the Township. The aforesaid obligations of Contractor shall not apply in cases of gross negligence and/or willful misconduct by the Township, Township Board of Commissioners, Township staff and appointed professionals, and all Township employees, agents, and independent contractors. This indemnification shall not be considered a release of the Township's protections under the Pennsylvania Recreation Use of Land and Water Act or any other protections to municipalities, public lands, or open spaces.

9. **ASSUMPTION OF RISK – WAIVER OF LIABILITY:** The Contractor is duly aware of the risks and hazards inherent upon entering the above Township properties and/or in participating in hunting on such properties, and hereby voluntarily elect to enter — and have the Contractor's members or other permitted invitees voluntarily elect to enter— upon said premises and participate in archery hunting, knowing the present condition of the properties and knowing that said condition may become hazardous or dangerous — or more dangerous during the time that the participant is on the premises or continues to, from time to time, use the property.

The Contractor, on Contractor's behalf and on behalf of its members and permitted invitees, hereby voluntarily assumes all risks of loss, damage or injury, including death, that may be sustained by the participant or participant's parents or any property of either while in, on, near or upon the Township's properties listed above. This waiver and release shall be binding upon the Contractor's members and invitees, and/or the heirs, assigns, personal representative, or estate thereof. Contractor on its behalf and on the behalf of its members and invitees, acknowledges the following: hunting is an inherently dangerous activity. Participation in hunting, including mere presence or observing, and whether or not actually participating in the hunting, carries a serious risk of injury or even death. Failure to use safety equipment may increase risk of injury or death. Contractor expressly agrees and promises to accept and assume all of the risks of this activity.

Participation in hunting is purely voluntary, and Contractor elects to participate with full knowledge of the risks and waiver of the Township's liability for those risks. Any person who participates in or assists in hunting assumes the known and unknown inherent risks in these activities irrespective of age, and is legally responsible for all damages, injury, or death to themselves or other persons or damage to property which result from these activities. Any person who observes hunting assumes the known and unknown inherent risks in these activities irrespective of age, and is legally responsible for all damages, injury, or death to themselves or damage to property which result from these activities. While engaged in hunting, irrespective of where such activities occur, a participant is responsible for doing all of the following: (a) Acting within the limits of their ability and the purpose and design of the equipment used, (b) Maintaining control of their person and the equipment used, and (c) Refraining from acting in any manner which may cause or contribute to death or injury to themselves or others. Failure to comply with the

requirements of this paragraph shall constitute negligence by the Contractor and/or the Contractor's members and invitees. The Contractor hereby voluntarily releases, forever discharges, and agrees to indemnify and hold harmless the Township from any and all claims, demands, or causes of action, which are in any way connected with participation in such activities or use of the Township's properties, including any such claims which allege negligent acts or omissions of Upper Merion Township.

IN THE EVENT LITIGATION ARISES OUT OF OR RELATING TO THE TOWNSHIP'S ENFORCEMENT OF THIS WAIVER, OR IF ANY LEGAL ACTION IS INITIATED BY CONTRACTOR OR CONTRACTOR'S MEMBERS OR INVITEES ARISING OUT OF OR RELATED TO THIS WAIVER, CONTRACTOR AGREES THAT THE TOWNSHIP WILL BE ENTITLED TO RECOVER ITS REASONABLE ATTORNEYS' FEES, COSTS AND EXPENSES INCURRED IN INVESTIGATING, PREPARING FOR, PROSECUTING, DEFENDING AGAINST OR OTHERWISE LITIGATING ANY SUCH ACTION.

10. **WAIVER OF SUBROGATION:** To the fullest extent permitted by law, the Contractor waives any right of recovery against Upper Merion Township for any and all claims, liability, loss, damage, costs or expense, including attorneys' fees, arising out of the Contractor's use or occupancy of the premises of Upper Merion or arising out of Contractor or Contractor's members or invitees operations on, at, or adjacent to any premises of the Township. Such waiver shall apply regardless of the cause of origin of the loss or damage, including the negligence of the Township. The Contractor shall advise its insurers of the foregoing and such waiver shall be provided under the Contractor's insurance policy.
11. **DAMAGE TO PERSONAL PROPERTY.** Upper Merion Township shall not be responsible for personal items that are lost, stolen, or damaged on Township property. The Contractor shall be solely responsible for any loss or damage to property of the Contractor or Contractor's members or invitees while such property is on, at, or adjacent to the premises of the Township.
12. **ASSIGNMENT:** Contractor, including its members, shall not assign, delegate or subcontract any of its rights or obligations hereunder without the prior written approval of Township. Any such assignment, delegation or subcontracting without Township's prior written consent shall be void. No third-party beneficiaries are created or intended to be created by this Agreement.
13. **PARTY USAGE:** Neither party shall be permitted to use the other party's name, logo, any trade or service name or mark, or the image or any quotations of the other party or any of its employees without the prior written consent of the other party for each instance of use.
14. **NO EMPLOYMENT OR PARTNERSHIP:** This Agreement is not an employment agreement. Neither party shall hold itself out to any person as a partner of, or as a representative, employee, or agent for, the other party, except to the extent expressly authorized herein. Nothing set forth in in this Agreement is intended to create, and this Agreement shall not be construed to create, a partnership, employment relationship, or joint venture between the parties.
15. **REMEDIES, JURISDICTION, AND VENUE:** The Township and Contractor agree that all claims, disputes and other matters in question between the Township and the Contractor arising out of or relating to this Agreement or the breach thereof that cannot be resolved through direct negotiation, shall go to a court of competent jurisdiction. The Contractor

will carry on the Scope of Work and maintain the progress schedule during any proceedings, unless otherwise agreed by Contractor and the Township in writing. This Agreement and all questions relating to their validity, interpretation, performance, and enforcement shall be construed in accordance with, and shall be governed by, the substantive laws of the Commonwealth of Pennsylvania without regard to its principles of conflicts of law, and venue shall be Montgomery County, Pennsylvania.

16. **ENTIRE AGREEMENT:** When accepted, the Agreement will constitute the complete and exclusive statement of the terms of the agreement between the parties hereto, are intended as a final expression of the terms of such agreement and will supersede all prior and contemporaneous agreements, inducements or conditions, express or implied, oral or written. No course of prior dealings between the parties and no usage of trade shall be relevant to supplement or explain any term herein. The Township's acceptance or acquiescence in a course of performance rendered by Contractor hereunder shall not be relevant to determine the meaning of this Agreement even though Township has knowledge of the nature of the performance and opportunity for objection.
17. **SEVERABILITY:** Any provision of this Agreement which is held invalid, illegal, or unenforceable in any respect shall be ineffective to the extent of such invalidity, illegality, or unenforceability, but without in any way affecting the validity, legality, or enforceability of the remaining provisions hereof, and this Agreement shall be construed as if such provision was not contained herein.
18. **REPRESENTATIONS:** Each party represents and warrants that, it has full power and authority to enter into this Agreement and perform its obligations hereunder, the execution and delivery of this Agreement and the performance of its obligations hereunder have been duly authorized, and this Agreement, when so executed and delivered by it, will constitute its legal, valid, and binding obligation, enforceable against it in accordance with its terms. Contractor has been advised of their right to obtain independent counsel to review this Agreement and by executing this Agreement, Contractor t is either waiving said right or acknowledge that Contractor has reviewed this Agreement with its counsel and have no objections to any of the provisions contained herein.
19. **DRAFTING:** If any ambiguity or ambiguities in this Agreement should be claimed by either party, or if any court of competent jurisdiction should determine that any ambiguity exists in this Agreement, any such ambiguity shall be resolved in favor of Township and against Contractor.
20. **COUNTERPARTS:** This Agreement may be executed in several counterparts, each of which shall constitute an original and all of which together shall constitute one and the same Agreement. In the event that any signature is delivered by electronic signature or by e-mail delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original thereof.
21. **RIGHT TO KNOW LAW:** Contractor understands and acknowledges that this Agreement shall be subject to the Pennsylvania Right to Know Law and may be disclosed to the public pursuant to such law.

Signature page to follow

UPPER MERION TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA

REQUEST FOR PROPOSALS AND QUALIFICATIONS
FOR
MUNICIPAL ENGINEERING PROFESSIONALS



PROPOSAL INFORMATION

Release Date:
August 9, 2024

Submittal Deadline:
September 9, 2024@ 4:00PM

Proposal Submittal:
Upper Merion Township
Attn: Assistant Township Manager
175 West Valley Forge Road
King of Prussia, PA 19406

Contact for Questions:
Amanda Lafty
Assistant Township Manager

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I. General Information

A. Purpose and Intent

Through this Request for Proposal & Qualifications (RFP/Q), Upper Merion Township (hereinafter the “Township”) seeks to engage a vendor as Township Engineer commencing upon appointment. The bid includes services related to the Township’s general engineering needs as outlined in Exhibit A.

B. Background

Upper Merion is a Township of the Second Class located within Montgomery County, Pennsylvania that functions as a council-manager form of government, supervised by a five (5) member Board of Supervisors. The Township is just over 17 square miles in area encompassing the villages of Gulph Mills, King of Prussia, Radnor, Swedeland, Swedesburg and Wayne. The current population is 33,613 residents. Upper Merion Township has separate engineering services for its General Authority, Sanitary and Stormwater Authority and Transportation Authority.

C. Credentialing and Insurance Required

The selected firm must consist of certified engineering professionals with degrees from accredited institutions that are registered and licensed to perform general engineering services in the Commonwealth of Pennsylvania; the selected firm must also carry adequate insurance coverage, both for liability and professional liability, as determined reasonably appropriate in the opinion of the Township.

D. Questions

The RFP/Q will be posted on the Township’s website, (www.umtownship.org). Any questions regarding this Request for Proposal should be directed to the Assistant Township Manager in writing (preferably email) to:

Upper Merion Township
Attn: Amanda Lafty, Assistant Township Manager
175 West Valley Forge Road
King of Prussia, PA 19406
Email: alafy@umtownship.org

E. Addenda

To ensure consistent interpretation of certain items, answers to questions the Township deems to be in the interest of all will be made available to all other Respondents. Responses to questions will be codified in an addendum and issued to all Respondents, with a requirement to acknowledge and agree to any provisions changed or incorporated by the addendum.

The Township, at any time may, at its discretion and without explanation to the prospective proposer(s), choose to discontinue this RFP/Q without obligation to any proposer(s) who have submitted a proposal.

II. Proposal Contents

A. General Requirements

1. *Proposal Submission*

Three (3) print and one (1) electronic copy of the proposal shall be received in a sealed envelope and must be prominently marked on the outside with “**RFP/Q – Engineer Services**” (2024).”

- a) Sealed qualifications must be submitted no later than September 9, 2024 at 4:00PM to:

Upper Merion Township
Attn: Assistant Township Manager
175 West Valley Forge Road
King of Prussia, PA 19406

- b) Qualifications must be mailed, or hand delivered. Emailed electronic copies are acceptable if they are submitted in conjunction with print copies. **Late qualifications will not be accepted.**
- c) All submitted qualifications will be the property of Upper Merion Township.
- d) This RFP/Q shall not, without the Township’s prior written consent, be disclosed to any Proposer, in any manner whatsoever, in whole or in part, or used for any purpose other than the submission of qualifications to the Township.

2. *Preparation Costs*

The Municipality will not be responsible for any costs associated with the preparation, submission or presentation of any proposal.

3. *Open Records Law/Public Information*

Under the Pennsylvania Right-to-Know (the “Law”), 65 P.S., §67.101, eq. seq., as amended, and other applicable laws, a record in the position of the Municipality is presumed to be a public record subject to disclosure to any legal resident of the United States upon request, unless protected by a statutory exception.

B. Format of Technical Proposal

1. Title Page and Table of Contents

- a) The title page should show the RFP/Q subject; the institution’s name; contact name, title, office address, telephone number and email address; and the date of the proposal.
- b) The table of contents should identify matters submitted by section and page number.

2. Contact Information

On a single cover sheet in your proposal, please provide:

- a) The name of firm, owner, address, and telephone number.
- b) The address and telephone number of firm’s most local office to Upper Merion Township, if not the same as firm’s Headquarters.
- c) The name and contact information for the firm’s primary contact.
- d) E-mail address for firm principals or individuals working with the Township.
- e) The year the firm or individual practice was established.

3. Personnel Qualifications

- a) Identify who will serve in the positions of firm’s Principal Engineer or Manager, Appointed Township Engineer, construction inspectors and other support staff.
- b) Provide a resume and summary of their experience for the individual/s who will serve in the position/s.
- c) Provide the same for other professionals (if any) in the firm who may assist with the provision of services.

4. *Capability*

- a) Provide information about selected professional and firm’s ability to perform on short notice and in a timely manner. If the appointed professional is not available, are there other means of responding to requests?
- b) Describe the selected professional and firm’s approach to communicating with the Township regarding progress reports, status reports, recommendations, status of opinions, records retention, ownership of records, transmittal of records to Township, etc.
- c) Describe the selected professional and firm’s approach to continuing education and understanding of current stormwater management regulations.
- d) Describe your firm’s recent work with grant applications and management.

5. *Project Management*

Provide a plan for service delivery, and an explanation of how tasks and projects are managed within the firm to ensure timely response and completion.

6. *Client List and References*

Provide a list of all current and past municipal clients and a description of the Firm's experience, both within Montgomery County and the Commonwealth of Pennsylvania, in performing services of the type described in this RFP/Q, as well as the duration of the same, specifically identifying client size and specific examples of work within the scope of services required under this RFP/Q in similarly sized municipalities. If the Firm has previously worked with the Township, please add dates and capacity of the work.

Include at least three references from municipalities of similar size including names, contact person, and phone numbers.

7. *Conflicts of Interest*

Identify any existing or potential conflicts of interest and disclose any representation of any party or other relationship that might be considered a conflict of interest regarding this engagement or the Township. Identify what percentage, if any, of the firm's practice provides services to local developers and businesses. Provide a list of all Pennsylvania developers served by the firm.

8. *Litigation*

If the vendor or any principal therein has been engaged as a defendant in any litigation involving a sum of \$100,000 or more and/or has been subject to any professional disciplinary action over the last three (3) years, the bidder must provide a description of the litigation and/or disciplinary action.

**NOTE: NO FEES AND/OR PRICING OF THE RFP/Q
SHOULD BE INCLUDED IN THE TECHNICAL PROPOSAL**

C. Format of Cost Proposal

1. The Township expects to pay an hourly fee for the services provided by the firm. Each Firm must indicate the hourly fee charged for the proposed services by the grade of the employee to be assigned to the task. If additional services or overhead charges such as travel, mileage, copying/printing, project supplies, photographs, telephone calls or other charges will be billed in addition to the proposed hourly fee, such charges shall be indicated within the proposal.
2. Include a sample invoice for services depicting the billing format and the level of detail in the description of the services provided. Include backup documentation in the form of inspection reports, field reports, etc.
3. Include the anticipated annual increase in the firm's rate schedule and the percentage change in the firm's rates, if any, over the last five (5) years.
 - i. Include any reduced fees offered to other municipalities, government entities, economic development or nonprofit organizations, and civic organizations.
4. Include any other fees or charges not outlined in the other sections of the cost proposal.
5. Pricing will be reviewed based on reasonableness for services being provided, competitive market rates, and fee structure. The Township is not obligated to select the Proposal with the lowest fee proposal to perform these professional services.

III. Selection Process

A. Selection Procedures

1. Each interested firm shall provide written proposals and qualifications to the Township based upon the guidelines and information set forth in this RFP/Q.
2. A panel of Township Staff shall review and rank all proposals based upon the criteria established in this RFP/Q. Select firms will be invited for an interview with staff.
3. A maximum of three (3) firms may be short-listed to participate in an interview process with the Board of Supervisors. Additional evaluation steps may include, but not be limited to, an interview, a review of the firm's engineering fee structure, a detailed check of references, and such other items as the Board in its discretion may deem relevant.
4. Final determination of the appointment shall be made by the Board of Supervisors.
5. Selection of the firm to provide service will be based on timely written qualifications. Oral interviews may be conducted by telephone or video conferencing and in person to assist the Township in the selection process.

B. Evaluation Criteria

1. General Approach

All proposals will be reviewed by the Assistant Township Manager to determine responsiveness. Non-responsive proposals will be rejected without evaluation. For firms that satisfy the requirements of this RFP/Q, the Township's evaluation will be based upon criteria as received and outlined in this RFP/Q, including but not be limited to the following evaluation criteria, separate or combined, and not necessarily listed in order of significance.

2. Documented Experience

The firm's documented experience in successfully completing contracts of a comparable size and scope to the engagement addressed by this RFP/Q.

3. Qualifications and Experience

The qualifications and experience of the firm's management, supervisory and other key personnel assigned to the engagement, with emphasis on documented experience in successfully completing work on contracts of comparable size and scope to the services required by this RFP/Q. Experience serving in this role for

similar communities will be considered positively. Proof of an understanding of the role and track record of effectively providing such services is preferred.

4. *Overall Ability*

The overall ability of the firm to mobilize, undertake and successfully complete the scope of work in a timely fashion. This criterion will include, but not be limited to, the following factors: the number and qualifications of management, supervisory and other staff proposed by the firm to perform the services required by this RFP/Q; and the availability and commitment to the engagement of the firm's management, supervisory and other staff proposed.

5. *Costs and Fee Schedules*

The costs and fee schedules included in the proposal will be reviewed against other firms.

6. *References*

The Township may perform reference checks for each firm. References should be able to describe the firm's responsiveness, availability, and ability to complete projects in a timely, orderly and cost-effective manner.

7. *Firm's Understanding, Approach and Quality of Proposal*

These selection criteria will allow the Township to award additional consideration based upon the quality of the firm's proposal, understanding of the Township's needs, approach to the work, or any other positive qualities.

C. Reservations Regarding Selection

The Municipality reserves the right to do any or all the following:

1. conduct interviews with some or all the respondents.
2. reject any or all qualifications.
3. waive any informality or irregularity in a proposal.
4. hold all qualifications for a period of sixty (60) days after the date fixed for the opening thereof.
5. enter good faith negotiations with the respondents to modify service or project descriptions to a greater or lesser magnitude than described in this RFP/Q or any proposal.
6. accept the proposal that the Township deems at its sole discretion, to be the most favorable in its best interest.
7. enter good faith negotiations with the selected respondents regarding the pricing set forth in the Proposal prior to entering into an agreement. If the agreement's negotiations cannot be concluded successfully with the first selected respondent; the Township may negotiate and agreement with the second selected respondent.
8. re-advertise this RFP/Q for new qualifications as may be deemed necessary at the sole discretion of the Township.

IV. Contract Term

The Township anticipates completing an RFP/Q every five years, with annual reappointment at the Reorganization meeting each January.

EXHIBIT A

Upper Merion Township

Request for Proposals and Qualifications for Municipal Professionals

Minimum Qualifications

Applicant firms **must** establish that they meet the minimum qualifications:

MUNICIPAL ENGINEER

1) Scope of Work

The Township is soliciting proposals and qualifications from firms interested in providing municipal engineering services. The firm must have all applicable licenses to perform municipal engineering in Pennsylvania, have at least five (5) years of experience in a similarly sized municipality, and have experience performing engineering studies and providing recommendations on a myriad of issues, including but not limited to:

a) Plan Review Services

The selected Municipal Engineer will provide technical review of, and answer inquiries relating to site plans, subdivision plans, improvement plans, land disturbance plans, construction plans and escrows relating to projects proposed by applicants to be developed in the Township to ensure that such conform to codes adopted by the Township.

b) Construction Inspection Review Services

The selected Municipal Engineer will provide construction inspections throughout the land development process to ensure sites are built in accordance with approved plan.

c) Municipal Project Design Services

The selected Municipal Engineer must have the capability to design a full array of public works type projects including wastewater treatment, and stormwater management systems, in a manner that the infrastructure is functional and cost effective. The selected consulting Municipal Engineer must be able to provide structural, mechanical, electrical and civil guidance for municipal structures.

d) Environmental Services & Regulatory Agency Interactions

The selected Municipal Engineer shall be well versed in regulatory compliance and permitting and be familiar with approval procedures of regulatory agencies including but not limited to the following: Pennsylvania Department of Transportation, PA Department of Conservation and Natural Resources, Pennsylvania Department of Environmental Protection, Pennsylvania Emergency Management Agency, U.S. Army Corps of Engineers, Federal Emergency Management Agency, Federal Highway Administration, and the U.S. Environmental Protection Agency.

e) Grant/Bid Assistance

The selected Municipal Engineer shall, as requested, complete or assist in the completion of grant applications and preparation and management of the bidding process for non-traffic projects.

f) Surveying, Easements and Related Services

The selected Municipal Engineer shall have the capability of performing boundary surveys, topographic surveys, construction staking, prepare easement plats and easement documents, and assist in easement acquisition.

g) CAD and GIS Capabilities

The selected Municipal Engineer shall have computer aided drafting and geographical information system capabilities upon request.

h) Meeting Attendance and Participation

The selected Municipal Engineer (or firm designee) may be expected to attend a variety of municipal meetings, including, but not limited to, board meetings, planning and zoning meetings, meetings of affected property owners, and meetings with municipal staff and developers.

The Board of Supervisors meets on the first (1st) and second (2nd) Thursday of each month. The Planning Commission meets on the second (2nd) and fourth (4th) Wednesday of each month. The selected Municipal Engineer will hold a minimum of four (4) weekly office hour(s) in house at a mutually beneficial time, and attend other meetings as necessary.

i.) Work Product

The selected Municipal Engineer will be expected to provide the Township with copies of all work products without limitation, which shall include reports, analyses, correspondence, plans, proposals, submittals, schematics, exhibits, drawings, and any other documents produced in connection with the consulting relationship with the Municipal in printed form, as well as in electronic form to include portable document format and the root file(s).

j.) Assignment of Professional Engineer

The selected Municipal Engineer shall assign to the Township a minimum of one (1) staff person who is a Professional Engineer licensed to practice in the State of Pennsylvania.

k.) Responsiveness

The selected Municipal Engineer must commit to provide services to the Municipal in a timely manner, without unreasonable delays.

l.) Proximity

The selected Municipal Engineer must be located within reasonable proximity to the Township to ensure meeting attendance if requested, meeting coordination and the conveyance of documents when sent via courier.

IN WITNESS WHEREOF, we the contracting parties, by our duly authorized agents, hereto affix our signatures and seals the day and year first above written.

UPPER MERION TOWNSHIP:

—

Anthony Hamaday, Township Manager

CONTRACTOR:

Chester Valley Deer Management Association

Signature

Print Name

Title

RESOLUTION 2024-29
2024 FEES SCHEDULE

SECTION A173-1. SCHEDULE OF FEES

CHAPTER 63 - ALARM DEVICES

FEE

| | | |
|--|-----------------|--------------|
| Registration (Permit) for Automatic Protection Device or Audible Alarm | Residential | \$ 35 |
| | <u>Business</u> | <u>\$100</u> |
| Re-registration (new permit) for alarm under a new name, either by change in owners/tenants or change in business name | Residential | \$ 35 |
| | <u>Business</u> | <u>\$100</u> |

CHAPTER 67: BUILDING CONSTRUCTION - REQUIRED PERMITS AND CERTIFICATIONS

Contractor Registration Fees:

| | |
|-----------------------------------|-------|
| Commercial Contractor | \$ 90 |
| Residential Home Builder | \$ 90 |
| Master Plumber/Master Electrician | \$ 90 |

(To allow for efficient online registration and credit card processing in 2019)

NOTE: EXPEDITED PROCESSING FEES: All fees listed in this Fee Schedule will be doubled should expedited processing be requested. Expedited processing is defined as immediate review and issuance of items listed under this Fee Schedule. Permits submitted after job is started or completed are subject to Expedited Processing Fees

Re-Inspection Fees: Charged for residential and commercial \$100
Fee will apply to all permits due to failed inspections and/or missed appointments scheduled by permit holder or contractor.

(Required to be paid prior to issuing Use and Occupancy Permit)

BUILDING-RELATED PERMIT REFUND POLICY:

A refund may be issued for an unused, unexpired permit. Refund request must be made in writing and include:

- Original Permit Number
- Property location address
- Reason for refund request
- Name and address

Refund will be paid by check from Upper Merion Township Accounts Payable Dept.
Refund checks will be paid within 6-8 weeks of submission.

Refund amount will be Fee paid minus amount of time required for review to date (calculated at \$40/hour, 1 hour minimum) plus a \$10 Accounts Payable processing fee plus \$4.50 State fee.

NOTE: There is a \$4.50 State Code surcharge on all permits except zoning permits.

| | |
|---|-------|
| Plan Review Fee for Revisions submitted after permit issued | \$100 |
| Change in Contractor Fee for changing Contractor Name on Permit | \$50 |

Residential Construction:

New Single Family Dwelling Unit, \$.60 per square foot gross floor area, including garage and basement areas.

Multiple Family Dwelling Unit, Dormitory, Convent, Nursing Home, Hospitals, Hotels, Motels or similar Residential structure and for each Dwelling Unit located within each and every other such new building: \$400 Per Unit

In addition, all such applications excluding those for a Single Family Dwelling Unit, each 250 sf of interior space, or fraction thereof, provided in the same building for uses accessory to the Residential use including but not limited to hallways, stairways, utility rooms, lobbies, basements and attached garages: \$60 per 250 S.F.

Residential Additions and Alterations, In-ground & Above Ground Swimming Pools, Detached Garages, Fences, Storage Sheds exceeding 150 square feet and Miscellaneous Construction, the following fees shall be paid:

| | |
|---|-------|
| Estimated Cost of Construction from \$0 - to \$1,000: | \$ 40 |
| Each Additional \$1,000 Estimated Cost of Construction or fraction of | \$ 30 |
| Accessory Structures not exceeding 150 square feet. (Zoning permit) | \$125 |

Use and Occupancy Permits, the following fees shall be paid:

| | |
|---|-------|
| Accessory Use to Residential Buildings: | \$ 45 |
| Accessory Use to Commercial and Industrial Buildings: | \$ 90 |
| Residential Building Units: | \$ 90 |
| Commercial and Industrial Buildings having a Gross Floor Area of 10,000 sf or less: | \$125 |
| Commercial and Industrial Buildings having a Gross Floor Area of over 10,000 sf: | \$230 |
| Change in name of commercial or industrial business or ownership of property. | \$ 75 |

Environmental - Residential Parcels, only.

EV Chargers \$40
 (Maximum of two chargers per \$40 fee. Additional \$40 fee required for additional chargers. Third Party Inspection Required.)

Solar Panel Installation – (Fee Based on Estimated Construction Cost)

- Under \$15,000 Estimated Construction Cost \$200
- \$15,000 to \$20,000 Estimated Construction Cost \$400
- Over \$20,000 Estimate Construction Cost \$500

Non-Residential Buildings, the following fees shall be paid:

For the construction of or addition to any new Non-Residential Building, the first 1,000 sf or fraction thereof: \$350
 Each additional 1,000 sf or fraction thereof: \$175

"The square foot area of the buildings referred to in this fee calculation will be computed by adding the area determined from outside measurements at each ten (10') foot interval from the basement floor to the ceiling of the upper most story, each ten (10') foot interval being calculated as an additional story. That portion of any extension beyond ten (10') feet interval shall be calculated on the proportionate basis."

Alterations, Tenant fit outs, pools or spas and miscellaneous construction
 Estimated cost of Construction from \$0 to \$1,000 \$40
 Each additional \$1000 of Estimate Cost of Construction \$30
 (or fraction of)

Temporary Buildings/Trailers and
 Construction Trailers: Electrical Service for Trailers Must Have Third Party Inspection
 \$100 each

Heating, Ventilation, Air Conditioning Equipment for Commercial, Industrial and Residential Buildings the following fees shall be paid:

Estimated Cost of Installation not exceeding \$1,000: \$ 40
 Each Additional \$1,000 Cost or fraction thereof: \$ 30

Electrical Permits – 3rd Party Inspection required

| | |
|---|-------------------|
| Estimated Cost of Construction \$0 - \$1,000 | \$40 |
| Each Additional \$1,000 estimated cost of construction or fraction of | \$30 |
| Level 2 Electric Vehicle Charging Station (EVCS Permit) | \$225 per station |
| Level 3 Electric Vehicle Charging Station (EVCS Permit) | \$290 per station |

Sprinkler Systems, for the installation or modification in any buildings, the following fees shall be paid:

Estimated Cost of Installation not exceeding \$1,000: \$ 40
 Each Additional \$1,000 Cost or fraction thereof: \$ 30

Fuel Pumps and Storage Tanks, for the installation of fuel pumps or similar apparatus and for the installation of storage tanks with a capacity in excess of 125 gallons, the following fees shall be paid:

Each Gasoline Fuel Pump or similar apparatus: \$ 21

Each storage tank with capacity over 125 gallons, for the purpose of storing volatile, corrosive, toxic and other dangerous substances: \$40 minimum or 3% of Estimated Install. Cost

Each pressurized storage tank with a capacity of 125 gallons: \$40 minimum or 3% of Estimated Install. Cost

All other storage tanks with a capacity of over 125 gallons: \$40 minimum or 3% of Estimated Install. Cost

Assessment fee on each construction or building permit issued, as established by Act 13 of 2004, House Bill 1654 (PN3305), signed February 19, 2004. The funds generated From this assessment will be transferred to the State treasury quarterly and placed in the Municipal Code Official Training Account and used for the education and training of municipal Inspectors. \$4.50

CHAPTER 83: FENCES

Article 1, To enclose Swimming Pools, Quarries and Other Excavations Permit to erect enclosure, or any fence exceeding 6 Ft. in height, the following fees shall be paid:

Estimated Cost of Construction not exceeding \$1,000: \$ 40
 Each Additional \$1,000 Estimated Cost of Construction: \$ 30

CHAPTER 107 NUISANCES

Article I, Abandoned or Junked Vehicles License to store or deposit: \$25
 Article II, Offensive Activities Annual License to dump or deposit Solid Waste: \$55

CHAPTER 119 - VENDOR, PEDDLING, SOLICITING AND HAWKING

| | |
|--|-------|
| Vendor License (Includes I.D. Card with Photo) - Per Quarter | \$100 |
| Vendor License (Replacement I.D. Card) | \$15 |

CHAPTER 123 PLUMBING AND SANITATION

| | |
|------------------------------------|-------|
| Annual Registration | |
| Master Plumber: | \$ 90 |
| (Includes all Plumbers at Company) | |

| | |
|--|-------|
| Plumbing Plan | |
| Permit for New Construction for Residential (Includes 5 Fixtures) | \$100 |
| Each Additional Fixture: | \$ 25 |
| | |
| Permit for Alteration Existing Fixtures for Residential (Includes 3 Fixtures): | \$100 |
| Each Additional Fixture for Residential: | \$ 25 |
| (These fees shall be charged whether or not the fixture/s being removed are replaced with new or other fixtures at the same or other locations.) | |

Permit for New and Alteration for Commercial: Based on Cost of Construction

| | |
|---|------|
| Estimated Cost of Construction – First \$1000 | \$40 |
| Each additional \$1,000 Estimated Cost of Construction or fraction of | \$30 |

| | |
|---|-------|
| <u>Alteration, Removal or Replacement of Soil or Water Piping – Inside or Outside</u> | \$100 |
|---|-------|

CHAPTER 133 - SEWERS

| | |
|---|----------|
| Tapping Fee to Connect to Sanitary Sewer System | \$10,100 |
| (This fee is set by the Upper Merion Sanitary & Stormwater Authority) | |

| | |
|--|----------|
| Inspection Fee for Lateral Connection: | \$100.00 |
| Written Certified Statement of Sewer Revenue Account Balance | \$ 35.00 |

| | |
|--|----------|
| Individual Filing Fee to Prothonotary (Legal) | \$ 50.00 |
| Courier Charge for Delivery | \$ 15.00 |
| Prepare Lien-To Montgomery County Court of Common Pleas (legal) and Prepare Lien Notice-Sent to Resident and Township (legal) | \$175.00 |

| | |
|---|----------|
| Prepare Lien Satisfaction-Order to Satisfy (Legal) and Prepare Lien Satisfaction Notice-Sent to Township (legal) | \$175.00 |
|---|----------|

Penalty assessed is ten (10%) percent per delinquent bill
Interest assessed is .83% percent on delinquent balance on account
Cumulative monthly.

| | | |
|---|----------------------------------|-------------|
| Industrial Pretreatment User Fees: | Categorical User | \$4150/qtr. |
| | Non-Categorical Significant User | \$4150/qtr. |
| | Significant User Class 2 | \$2350/qtr. |
| | Significant User Class 3 | \$2250/qtr. |
| Initial Permit Application Fee for New Permittees | | \$ 500.00 |

| | | |
|-----------------|--------------------|-----------------------|
| Surcharge Fees: | <u>PARAMETER</u> | <u>TREATMENT COST</u> |
| | | <u>(\$/LB)</u> |
| | CBOD ₅ | 0.45 |
| | TSS | 0.30 |
| | NH ₃ -N | 3.91 |

CHAPTER 140

STORMWATER, GRADING & EROSION CONTROL

Stormwater Grading & Erosion Control Permits

Class A Permit \$450 Plus \$2500 Professional review Escrow if required
Class A Permit \$20.00 fee to obtain base map of existing features

Stormwater Fee in lieu of installing stormwater management facilities*

*This fee is calculated per square foot of new impervious coverage – measured cumulatively.

\$2.00 per sq. ft. for up to 300 sq. ft. of new impervious cover
\$3.00 per sq. ft. for 301 sq. ft. up to 1,000 sq. ft. of new impervious cover
\$4.00 per sq. ft. for 1,001 sq. ft. to 3,000 sq. ft. of new impervious cover
Over 3,000 sq. ft. cost is equivalent of estimated cost of construction.

Class B Permit* \$500 plus \$3,500 Professional Review Escrow**
Class B Permit submitted without Land Development Application

Fee in-lieu-of installing stormwater management facilities. The fee shall be calculated in accordance with Section 140B-13.C.

Amendment to permit after issuance \$100.00
Fee to use Township Engineer Township rate per hour plus 10% Administrative charge
Pool Demolition/Grading/Flood Plain \$200.00 each permit

Professional Review Escrow: These funds are collected by the Township and are used to pay fees associated with professional services provided by Township consultants (engineering fees, legal fees, etc.) The escrow fee is held by the Township and unused fees are returned to the applicant at the request of the applicant after the project review is completed. The balance of the escrow must be maintained at a level equal to 25% of the original escrow at all times.

REFUNDS

Refunds will be paid by check from Upper Merion Township Accounts Payable Dept. in approximately 6-8 weeks of submission. Refund amount will be the Fee paid minus a flat fee of \$100.00. The flat fee includes a staff review fee as well as a \$10 Accounts Payable processing fee.

Stormwater Management Fee:
(This fee is set by the Upper Merion Sanitary & Stormwater Authority)

The stormwater feel shall be assessed on all developed parcels in Upper Merion Township containing impervious surface equal to or greater than 500 SF. The billing unit for all parcels is the Equivalent Residential Unit (ERU), which has been determined by statistical analysis to be 3,075 SF.

ERU Rate: \$5.17/Month
Non-Single-Family Residential Parcel Rate multiplied by number of ERUs, Billed Quarterly
Single-Family Residential Parcel 1 ERU, Billed Semiannually

Residential Subdivision or Land Development

| <u>Application Fee</u> | | | <u>Professional Review Escrow*</u> | |
|------------------------|------------|-------------------|------------------------------------|-------------------|
| Lots/Units | Base Fee | Plus per lot/unit | Base | Plus per Lot/Unit |
| 1 – 99 | \$1,000.00 | \$200.00 | \$3,000.00 | \$100.00 |
| 100+ | \$2,000.00 | \$100.00 | \$5,000.00 | \$ 75.00 |
| Lot line revision | | \$750 | \$1,500 | |

Non-Residential Subdivision (No Additional Development)

| <u>Application Fee</u> | <u>Professional Review Escrow*</u> |
|------------------------|------------------------------------|
| \$2,000.00 | \$4,000.00 |

Non-Residential Land Development

| <u>Application Fee</u> | | <u>Professional Review Escrow*</u> | |
|------------------------|-------------------|------------------------------------|-------------------|
| Base Fee | Plus per 1,000 SF | Base | Plus per 1,000 SF |
| Up to 10,000SF | \$1,500.00 | \$7,000.00 | |
| 50,000SF | \$1,000.00 | \$4,000.00 | \$250.00 |
| 50,000SF+ | \$2,000.00 | \$5,000.00 | \$150.00 |

Plan Amendments

| <u>Application Fee</u> | <u>Professional Review Escrow*</u> |
|------------------------|------------------------------------|
| \$1,000.00 | \$3,000.00 |

Professional Review Escrow: These funds are collected by the Township and are used to pay fees associated with professional services provided by Township consultants (engineering fees, legal fees, etc.) The escrow fee is held by the Township and unused fees are returned to the applicant at the request of the applicant after the project review is completed. The maximum escrow amount required at the time of plan submission shall be \$35,000.00. If a depleted escrow balance is reached, funds will be replenished at a level equal to 50% of the original escrow.

Large Format Copies & Scans

| | | |
|-----------------------|---------------------|--|
| Photocopy (hard copy) | Smaller than 24x36 | \$ 5.00 |
| | 24 x 36 | \$ 6.00 |
| | Larger than 24 x 36 | \$ 6.00 plus \$0.50 per additional SF |
| Scan to E-mail: | Any size | \$ 4.00 per sheet |
| Scan to CD: | Any size | \$ 4.00 per sheet Plus \$2 per CD |

GIS Products * Subject to Request for Data Release Form

| | |
|-----------------------------|-------------------------------|
| GIS Shapefiles to Email | \$30.00 per file |
| GIS Shapefiles to CD | \$30.00 per file + \$2 per CD |
| Aerial Photo to CD | \$8.00 per photo + \$2 per CD |
| CAD file to Email | \$20.00 per file |
| CAD File to CD | \$20.00 per file + \$2 per CD |
| Entire Township CAD | \$250.00 |
| Official Zoning Map (Large) | \$ 25.00 |
| Official Zoning Map (Small) | \$ 7.00 |
| Official Street Map | \$15.00 |

FEES IN LIEU OF DEDICATION OF OPEN SPACE:

| | |
|-------------|---------------------------|
| Residential | \$2,000 per dwelling unit |
| Commercial | \$0.20 per square foot |

CHAPTER 149 TAXATION

Article 1, Amusement Tax

| | |
|-------------------|-------|
| Temporary Permit: | \$ 75 |
| Annual Permit: | \$150 |
| Duplicate Permit: | \$ 25 |

Article III – Local Municipal Services Tax – LST rate \$ 52

Article IV – 511 Licenses & Tax Returns

| | |
|---|-------|
| Duplicate Registration Certificate | \$ 25 |
| Request copy of any 511 Returns and/or Applications | \$ 35 |

Article V – Itinerant Merchant Business Privilege Tax & Licensing

Tax/Licensing Fee: Merchants participating in shows/exhibits
With less than 50 individual merchants/vendors \$ 30
(\$30 per individual merchant/vendor/promoter)

Tax/Licensing Fee: Merchants participating in shows/exhibits
With greater than 50 individual merchants/vendors,
But less than 100 \$ 40
(\$40 per individual merchant/vendor/promoter)

Tax/Licensing Fee: Merchants participating in shows/exhibits
With 100 or greater individual merchants/vendors \$ 50
(\$50 per individual merchant/vendor/promoter)

CHAPTER 153 - TREES AND SHRUBBERY

Aerial Spraying Permit \$ 60

CHAPTER 165 ZONING

ZONING HEARING BOARD

| | |
|---|-----------|
| For each Appeal, Application for a Special Exception of Variance, Residential Application: | \$ 250 |
| All Other: Non-Residential/Commercial | \$1,500 |
| Professional Review Escrow | \$2,500 * |

****Professional Review Escrow***

These funds are collected by the Township and used to pay fees associated with professional services provided by Township Consultants (engineering, legal etc.) particularly for the review of steep slopes and flood plain matters. Fees are held by the Township and unused fees are returned to the applicant at the request of the applicant when the project review is completed. The balance of the escrow must be maintained at a level equal to 25% of the original escrow at all times.

PLANNING: Comprehensive Plan Amendment \$1000

Each Written Certified Statement of Compliance to Code: \$ 100

BOARD OF SUPERVISORS

| | |
|---|---------|
| For each Application for a change or Ordinance amendment: | \$3,000 |
| For each Curative Amendment: | \$5,000 |
| For Conditional Use | |
| Residential Uses | \$ 750 |
| All other uses | \$1000 |

Professional Review Escrow: \$3,000
 Professional Review Escrow: These funds are collected by the Township and are used to pay fees associated with professional services provided by Township Consultants (engineering fees, legal fees, etc.) The escrow fee is held by the Township and unused fees are returned to the applicant at the request of the applicant after the project review is completed. The balance of the escrow must be maintained at a level equal to 25% of the original escrow at all times.

SIGN PERMITS

| | |
|---|--------------------------|
| Ground Sign | \$150 |
| Wall Signs | \$150 |
| Temporary Sign or device used for openings, special sales, product introduction, anniversaries, or relocations: | \$100 |
| Temporary Signs set forth in 165-169D Community Event/Directional: | \$ 20 |
| Relocating/Refacing Existing Signs for which a permit has been issued | \$ 75 |
| Zoning Permit (to review application for Zoning Compliance when Building Permit not required. | \$125 |
| Each Written Certified Statement of Compliance with Zoning Code: | \$300 |
| Each Written Statement for Use and Occupancy requirement resale single family dwelling use. | \$100 |
| Temporary Use Permits: (To allow for processing, review and inspection of premises) | \$150 plus \$25 ea/mo |
| Other fees required in the Administration of Chapter 165, Zoning. In accordance with a schedule to be adopted from time to time by Resolution of the Board of Supervisors | |

PROPERTY MAINTENANCE APPEALS BOARD

| | |
|---|-------|
| Minimum appeal fee (cover costs of administration) | \$500 |
| Any additional costs will be paid by the applicant. | |

MISCELLANEOUS FEES - CHAPTER 173

AUDIO / VIDEO / DVD COPIES All copies must be paid for in full in advance.

| | |
|-----------------------|------------------|
| DVD or Blu-ray Copies | \$25.00 per disc |
| Audio Copies on CD | \$25.00 per disc |

VIDEO PRODUCTION EQUIPMENT USAGE

The use of Upper Merion Township’s television and video equipment and staff is restricted to event(s) of a non-profit/non-commercial organizations and civic associations only subject to the following conditions:

1. All Equipment is supplied ONLY WITH UMGA-TV Operator(s).
All equipment & operators must be prescheduled and “as available”.
2. All rentals must be approved by the Township/ Manager, and/or the Board of Supervisors.
3. The Government Access Channel is operated in accordance with the Board of Supervisors. Priority is given to Government productions.

Rates for the use of Township television equipment will be as follows:

1. Setup and breakdown per event \$50
2. Staffing cost per hour (portal to portal) \$50 per staff member

RETURN CHECK FEE: \$35

USE OF TOWNSHIP FACILITIES:

| <u>Room Name</u> | <u>Per Use Fee (Twp. Based)</u> | <u>Per Use Fee – 1.5x (Outside Township Based)</u> |
|----------------------------------|-------------------------------------|--|
| Freedom Hall | \$ 200 | \$ 300 |
| Henderson Room | \$ 125 | \$ 200 |
| Valley Forge Room | \$ 125 | \$ 200 |
| Atrium & Administration Conf. Rm | \$ 70 | \$ 100 |
| Lower Level Lobby | \$ 60 | \$ 85 |

"Per Use" Fee is based on a minimum of four (4) hours.

Category A: Township Based/Non-Profit: Homeowner's Assns., = One Use Free

Category B: Township Based/Non-Profit: First Use = No Fee. Additional Uses = Pay the Fee as calculated for room assigned.

Category C: Outside Township Based/Non-Profit: Pay fee as listed above

No use of township facilities on Saturday and/or Sunday

24-Hour Notice Cancellation Fee = \$25.00

No Notice Cancellation Fee = Full Fee for Room Assigned

Homeowner's Associations: One (1) Use per year = Free
Additional Uses = Pay Fee for Room Assigned

Governmental Agencies/Charitable Organizations:

No Fee = Township is a member; Agency/Organization provides services to residents; provides training to Township Employees.

Township Sponsored Programs/Registration Fee Paid: Fee is calculated based on the number of uses for a particular program. Fee will then be included in the activity/registration fee being charged for the program.

PARKS AND RECREATION:

| <u>Softball/Baseball/Soccer Fields</u> | <u>Resident</u> | <u>Non-Resident/Businesses</u> |
|--|-----------------|--------------------------------|
| One game (2 hours) | \$30 | \$75 |
| Season (1 game/week-10 weeks) | \$190 | \$300 |
| Season (2 games/week-10 weeks) | \$380 | \$600 |
| Lights (all fields) | \$25/hour | \$25/hour |

Pavilion/Picnic Park Rental (based on 3 hrs)

| | <u>0-50 people</u> | <u>Over 50 people</u> | <u>Per Hr. over 3</u> |
|--------------|--------------------|-----------------------|-----------------------|
| Resident | \$50 | \$100 | \$40 |
| Non-Resident | \$100 | \$150 | \$50 |
| Businesses | \$100 | \$150 | \$50 |

** All uses require a security deposit of \$200.

Security Deposit Refunded if:

- No excessive litter/trash/food left behind.
- No damage to structures, facilities etc.
- Observance of all Park Ordinances (rules posted at all parks).

Tennis and Basketball Courts (based on 2 hours)

Resident \$25
Non-Residents/Businesses \$50

| <u>Community Center Rental</u> | <u>Resident</u> | <u>Non-resident</u> | <u>Corporate</u> |
|--------------------------------|-----------------|---------------------|------------------|
| Gymnasium - Small Court | \$60 | \$75 | \$90 |
| Gymnasium -Large court | \$90 | \$105 | \$135 |
| Multi-Purpose Court | \$70 | \$85 | \$105 |
| Volleyball Court | \$70 | \$85 | \$105 |
| Conference Room | \$30 | \$45 | \$45 |
| Full-Classroom | \$50 | \$65 | \$75 |
| Half-Classroom | \$25 | \$40 | \$40 |
| Large Group Exercise Room | \$60 | \$75 | \$90 |
| Cooking Studio | \$80 | \$95 | \$120 |
| Art Room | \$50 | \$65 | \$75 |
| Music Room #1 (no piano) | \$20 | \$35 | \$35 |
| Music Room #2 (with Piano) | \$30 | \$45 | \$45 |

| <u>Pool Rental</u> | <u>Resident</u> | <u>Non-Resident</u> |
|---|-----------------|---------------------|
| Camp Groups - per camper | \$5 | \$8 |
| Groups-max, 50 people (3 hour) 12pm-3pm or 4pm-7pm | \$200 | \$250 |
| Lane Rental - 1 lane/hour | \$20 | \$25 |
| Lane Rental - 2 lanes/hour | \$40 | \$50 |
| Lane Rental - 3 lanes/hour | \$60 | \$75 |
| Lane Rental - 4 lanes/hour | \$80 | \$100 |
| Lane Rental - full pool/hour | \$100 | \$125 |
| After Hours - max: 50 people | \$300 | \$350 |

Refund/Credit Policy: If an activity is cancelled, a full refund will be issued. If you withdraw from an activity, choice of full credit or refund less \$10.00 handling fee. All refunds and credits will be prorated using weekly or per class rate. All refunds will be issued within 30-60 days. Credits can be applied towards future Park & Recreation activities.

Non-Residents: If a program is \$50 or less, there is an additional \$10 charge on the fee; if the program is \$50 or more, the additional charge will be \$15.

UPPER MERION TOWNSHIP LIBRARY:

Lost Library Cards \$3.00/adult card; \$1.00/children's card

Late Charges:

Museum passes & Wifi Hotspots \$5 per day/ max. \$85 per item

Misc:

Processing Fee \$4 per lost/damaged/paid for item
Temporary Resident Fee \$25 for 3-month card (\$20 refunded at end of period after all materials are returned.)
Non-resident Fee \$65/year
Printer/Copier Fees 8.5 x11 - \$.15 for B&W, \$.25 for color
8.5 x14 - \$.30 for B&W, \$.50 for color
Test Proctoring \$10/test
Notary \$5 donation per document
Passport Processing \$35 execution fee & application fee based on US State Department fee table

UPPER MERION FARMERS MARKET

The market fee includes one parking space for a vehicle and a display space totaling no greater than the width of two or three parking spaces, dependent upon your choice. Full and partial season vendor fees must be paid in full with a check – split/deposit payment is no longer permitted. Please make checks payable to: **Upper Merion Township**

| Full Season Vendor (28 weeks) | 2 Parking Spaces | 3 Parking Spaces |
|--|-------------------------|-------------------------|
| Paid before May 1, 2019 No Electric | \$350.00 | \$435.00 |
| Paid before May 1, 2019 With Electric | \$495.00 | \$575.00 |
| Paid after May 1, 2019 No Electric | \$575.00 | \$660.00 |
| Paid after May 1, 2019 With electric | \$715.00 | \$795.00 |
| Partial Season Vendor (14 weeks) | 2 Parking Spaces | 3 Parking Spaces |
| Paid before May 1, 2019 No Electric | \$175.00 | \$217.00 |
| Paid before May 1, 2019 With Electric | \$247.00 | \$287.00 |
| Paid after May 1, 2019 No Electric | \$287.00 | \$330.00 |
| Paid after May 1, 2019 With electric | \$357.00 | \$397.00 |
| Weekly Vendor (invoiced on Fridays) | 2 Parking Spaces | 3 Parking Spaces |
| No Electric | \$20.00 | \$25.00 |
| With Electric | \$25.00 | \$30.00 |

Weekly vendors must supply a calendar of dates that they will attend for approval by the UMFM manager and possibly the UMFM Advisory Board. Weekly fees will be collected via an emailed invoice – invoices will be sent out the day before (Friday) the Saturday you are participating in the market. Invoices must be paid by the end of the market (1:00PM) on the Saturday you are participating in the market. You may use cash, credit/debit card, or check to pay your invoice.

UPPER MERION TOWNSHIP PUBLIC SAFETY DEPARTMENT:

FEE

| | | |
|--|-------------|------------------|
| Disposition Letter/Good Conduct Letter | | \$ 30 |
| Statistical Reports | | \$ 30 per hr. |
| Copies of Police Reports (No Photographs) | | |
| State Accident Report | | \$ 15 |
| All Other Reports | | \$ 15 |
| Photographs | | \$10 per photo |
| Digital Photos – On Disk | | \$200.00 maximum |
| Fingerprints Township Residents - First Card | | \$ 15 |
| Fingerprints Non-resident – First Card | | \$ 30 |
| Fingerprints Corporation/Business (Township) - First Card | | \$ 15 |
| Each additional Card | | \$ 5 |
| Alarm Permits - Burglar, Holdup, Fire etc. | Residential | \$ 50 |
| | Business | \$ 100 |
| Trucks Weighed | | \$ 25 |
| Vendor License (Includes I.D. Card with Photo) – Quarterly | | \$100 |
| Vendor Permit (Replacement I.D. Card) | | \$ 15 |

Towing

Schedule of Fees apply only to vehicles towed within the boundaries of Upper Merion Township. Vehicles towed outside of the Township may be subjected to additional fees.

Towing of cars and vehicles with a
Gross vehicle weight of:

Towing Fee Rate:

| | |
|-----------------------------|----------|
| Less than 5000lbs (6a-6p) | \$110.00 |
| Less than 5000lbs (6p-6a) | \$135.00 |
| 5000lbs – 26000lbs (6a-6p) | \$155.00 |
| 5000lbs – 26000lbs (6p-6a) | \$175.00 |
| 26001lbs – 60000lbs (6a-6p) | \$225.00 |
| 26001lbs – 60000lbs (6p-6a) | \$275.00 |
| 60001lbs – 73280lbs (6a-6p) | \$250.00 |
| 60001lbs – 73280lbs (6p-6a) | \$325.00 |
| 73281lbs – 80000lbs (6a-6p) | \$375.00 |
| 73281lbs – 80000lbs (6p-6a) | \$450.00 |

ADDITIONAL CHARGES: (To be added to the basic towing fee)

Daily Storage Charge \$60.00
DAILY STORAGE CHARGES ACCRUE ON A 24 HOUR BASIS FROM THE TIME OF THE TOW. (THIS MEANS THERE IS NO STORAGE FOR THE FIRST 24 HOURS)

Hourly rate after the first half hour: \$85.00
The first half hour is the actual time the tower spends hooking up the vehicle.

Hourly rate for extra staff or second truck: \$95.00
Two vehicles involved in the same accident are two separate jobs.

Administrative Fee: (Collected at the time of the tow release is issued. \$50.00
Additional regulatory fees may apply)

Lockouts: \$60.00 Tire Change: \$75.00 Jump Start: \$60.00

Installation/Removal of Snow Chains: \$100.00

Administrative Towing Fee: To be paid by the contractor to the Township for each vehicle towed as a result of a police incident report. Contactor shall collect said fee from the vehicle owner or representative of vehicle owner. \$ 25

Crime Victim Right of Access Requests (Act 134 of 2022)

| | |
|---|----------------------|
| Initial Processing Fee | \$250 |
| Electronic Storage Devices such as DVDs, flash drives, and External hard drives | Cost |
| Retrieval | \$6.25/fifteen min. |
| Redactions | \$6.25/fifteen min. |
| Photocopying | \$0.25/page (b&w) |
| | \$0.50/page (color) |
| Legal Work | \$17.50/fifteen min. |
| Postage | Cost |

Police Recordings Requests (Act 22 of 2017)

| | |
|------------------|-------|
| Audio Recordings | \$300 |
| Video Recordings | \$300 |

RESIDENTIAL RAMBLER:

\$2 for one ride or \$10 for a ten-trip ticket. Tickets can be purchased on the bus.
Free for Senior Citizens with a Septa Pass
\$0.50 for students 7-17 years of age
Free for children under the age of 7 when accompanied by an adult

FIRE AND EMS DEPARTMENT

I. Fire Prevention Inspection and Permit Fees

A. Residential Rental Housing Registration and Inspection Program Fees

- 1. Regulated Rental Unit Application Fee \$85.00 per unit
(Fees shall include the initial inspection and one-re-inspection)
- 2. Second Re-inspection and all additional inspections \$100.00 per unit
- 3. Application to the Board of Appeals in association \$500.00
With the Residential Rental Housing Registration and Inspection Program

B. Apartment, Hotel and Motel Building Annual Inspection Program Fees

- 1. Annual inspection is based on the square footage of inspected building

| Square Feet | Fire Prevention Fee |
|-------------------|---------------------|
| 1 to 3,500 | \$45.00 |
| 3,501 to 12,000 | \$85.00 |
| 12,001 to 36,000 | \$110.00 |
| 36,001 to 50,000 | \$135.00 |
| 50,001 to 100,000 | \$210.00 |
| 100,001 or more | \$310.00 |

- 2. Fees for follow-up inspection service fees for violations that are not made in the required time frames?

| | |
|--|----------|
| First Follow-up Inspection | No Cost |
| Second and all other follow up inspections | \$100.00 |

- 3. Application to the Board of Appeals in association \$500.00
with the Apartment, Hotel and Motel Annual Inspection Program

C. Commercial Building Annual Inspection Program Fees

- 1. Initial license and filing (flat across the board \$25.00
at the time the business opens – after U & O is issued and before the first fire prevention inspection).
- 2. Annual inspections based on the square footage of inspected building.

| Square Feet | Fire Prevention Fee |
|-----------------|---------------------|
| 1 to 500 | \$75.00 |
| 501 to 1,200 | \$100.00 |
| 1,201 to 3,000 | \$250.00 |
| 3,001 to 5,000 | \$350.00 |
| 5,001 to 12,000 | \$500.00 |

| | |
|-------------------|------------|
| 12,001 to 24,000 | \$600.00 |
| 24,001 to 48,000 | \$750.00 |
| 48,001 to 60,000 | \$900.00 |
| 60,001 to 75,000 | \$1,100.00 |
| 75,001 to 100,000 | \$1,500.00 |
| 100,001 or more | \$2,000.00 |

3. Fees for follow-up inspection service fees for violations that are not made in the required time frames?

| | |
|-----------------------------|-------------------------------------|
| First Follow-up Inspection | No Cost |
| Second Follow-Up Inspection | \$500.00 |
| Third Follow-Up Inspection | \$1,000.00 |
| Fourth Follow-up Inspection | Notice of Violation – Legal process |

4. Application to the Board of Appeals in association with the Commercial Annual Inspection Program \$500.00

D. Fire Prevention Permit Fees

1. All general fire prevention activity permits; such as, blasting, except quarrying with state permit, etc. \$40.00
2. Firework display events. \$40.00
3. Each gasoline fuel pump or similar apparatus. \$21.00
4. Each storage tank with capacity over 125 gallons for the purpose of storing volatile, corrosive, toxic, and other dangerous substances. \$40.00 min or 3% of estimated install cost
5. Each pressurized storage tank with capacity over 125 gallons \$40.00 min or 3% of estimated install cost
6. All other storage tanks with capacity over 125 gallons \$40.00 min or 3% of estimated install cost
7. Fire Suppression and Fire Detection System Installation.
- a) Estimated cost of installation not exceeding \$1,000. \$40.00
- b) Each additional \$1,000 cost or fraction thereof. \$30.00

E. Fire Investigation Report Fee

1. Fire investigation reports. \$40.00

II. Township Ambulance Emergency Medical Services Fees (Resolution No. 2019-20)

- A. Basic Life Support Treatment Only \$150.00
- B. Basic Life Support Non-Emergency Transport \$1,375.00
- C. Basic Life Support Emergency Transport \$1,375.00
- D. Advance Life Support Treatment Only \$300.00
- E. Advance Life Support Non-Emergency Transport \$1,575.00
- F. Advance Life Support Emergency Level I Transport \$1,575.00
- G. Advance Life Support Emergency Level I Transport \$1,675.00
- H. Mileage from patient's location to the hospital \$13.00 per mile

| | | |
|----|---|----------|
| I. | Annual Subscription User Fee – Businesses with 1 to 25 employees | \$200.00 |
| J. | Annual Subscription User Fee – Businesses with 26 to 50 employees | \$300.00 |
| K. | Annual Subscription User Fee – Businesses with 51 to 100 employees | \$400.00 |
| L. | Annual Subscription User Fee – Businesses with 101 to more employees | \$500.00 |
| M. | Annual Subscription User Fee – Family Plan | \$125.00 |
| N. | Annual Subscription User Fee – Individual Plan | \$75.00 |
| O. | Annual Subscription User Fee – Senior Family Plan(60+) | \$75.00 |
| P. | Annual Subscription User Fee – Senior Individual Plan(60+) | \$50.00 |

III. Township Fire Department Fees (Reserved for Future Consideration)

ACCOUNTS RECEIVABLE – TOWNSHIP PERSONNEL AND EQUIPMENT

SUPERVISION FEE: \$100/Hour

LABOR FEE: Includes Admin Costs, Payroll, Taxes & Benefits \$75/Hour

EQUIPMENT:

| | |
|-------------------------------|------------|
| Backhoe | \$65/Hour |
| Street Sweeper | \$100/Hour |
| Case Loader | \$85/Hour |
| Case Crawler | \$75/Hour |
| Roadside Maintainer | \$70/Hour |
| Pickup Truck | \$55/Hour |
| Small Truck (2 -1/2 Ton Dump) | \$55/Hour |
| 6-Wheel Dump Truck – 8 Ton | \$80/Hour |
| 10-Wheel Dump Truck – 16 Ton | \$100/Hour |
| Bucket Truck | \$80/Hour |
| Roller | \$55/Hour |
| Air Compressor | \$30/Hour |
| Sewer Jet | \$100/Hour |
| Sewer Jet/Vac | \$100/Hour |
| TV Truck | \$100/Hour |
| Tractor and Mower | \$60/Hour |
| Brush Saw | \$35/Hour |
| Weed Wacker | \$25/Hour |

SIGNS: All signs and poles are charged at market value based on current pricing from vendors of UMT plus an additional 10% administrative fee.

ACCOUNTS RECEIVABLE – DELINQUENT ACCOUNT CHARGES

Late Charges: 2% per month on balance
Collection Fees: Solicitor Fees, Filing Fees & Court Costs charged
To all delinquent accounts based on current attorney rates.

ACCOUNTS RECEIVABLE – MEDICAL HEALTH INSURANCE COVERAGE

Late Fee: \$30 after 10 days
Interest Charges: 1% per month after 30 days

RIGHT TO KNOW - RELEASE OF DOCUMENTS/MATERIALS

| | |
|---|------------------------------|
| Copies of Media - Video on DVD or Audio on CD | \$2.00 per disc |
| Copies of documents/materials (Black & White) | \$.25 for per page of copy* |
| 11" x 17" Copies | \$.75 for per page of copy* |
| Faxes | \$1.00 per fax* |
| Write to CD (pdf) | \$.20 per page Plus CD cost |
| Blueprints/Plans: 24 x 36 | \$6.00 per sheet |
| Larger than 24 x 36 | \$6.00 plus per sheet |
| | \$.50 per additional SF |

| | | |
|-----------------|----------|-----------------------------------|
| Scan to E-mail: | Any size | \$4.00 per sheet |
| Scan to CD: | Any size | \$.00 per sheet - Plus CD cost |
| Costs for Plans | | Normal Charges of Township Vendor |
| Certification | | \$5.00 per document |
| Postage | | Actual Cost |

- This rate will be adjusted, as necessary, to reflect the increase in copier operating costs to produce a page of copy.

FEES AS PER STATE LAW 53, SUBSECTION 4471, CHAPTER 19, ARTICLE III - CLOSING-OUT, DAMAGED GOODS, AND DEFUNCT BUSINESS SALES

| | | |
|----------------------------------|---------------------------------------|-------|
| <u>First Application:</u> | License Fee - 30 days | \$ 50 |
| | Renewal License Fee - 30 days maximum | \$100 |
| | Administration Fee | \$100 |

Subsequent Applications: Pay fees as stated above.

HIGHWAY/TRAFFIC CAPITAL IMPROVEMENT ASSESSMENT - ORDINANCE NO. 2014-835 (This fee is set by the Upper Merion Transportation Authority as amended from time to time)

A Transportation Impact Fee is imposed upon new subdivision and new development, as defined by Act 209, for the purpose of funding off-site public transportation improvements as authorized by Act 209. The impact fees are due and payable to the Transportation Authority at the time of issuance of a building permit(s). **Per-Peak-Hour-Trip Fee \$3,623.38**

HIGHWAY OCCUPANCY PERMITS

Permits required for construction in Township and State Road Rights-of-Way as per Fee Schedule in accordance with Act No. 23 approved March 1, 1974 P.L. Second Class Townships shall access permit fees for utility facilities, driveways, sewer, curb cuts, storm sewer, etc. as per PENNDOT Fee Schedule.

GENERAL PERMIT FEES

PERMIT ISSUANCE FEES.

Issuance Fees are used to defray costs incurred by the Department in reviewing and processing the application and plan, including the preliminary review of the site location identified in the application and issuing and processing the permit.

| | |
|--|------|
| Application Fee * - No expiration (Application Fee is in addition to any inspection fees listed below.) | \$50 |
|--|------|

Inspection Fees:

| | |
|---|------|
| Driveways: minimum use | \$25 |
| low volume | \$55 |
| medium volume | \$72 |
| high volume | \$90 |
| Other (curb, bank removal, sidewalk and curb) | \$25 |
| Supplement Fee | \$10 |
| Emergency Permit Card (each card) | \$10 |

Underground facilities (for example, pipelines, buried cable with pedestals, conduit, manholes, headwall, inlet and grate). This fee is calculated on the total each 100 feet increment.

| | |
|---------------------------------------|------|
| Opening in pavement | \$40 |
| Opening in shoulder | \$20 |
| Opening outside pavement and shoulder | |

Surface openings less than 36 square feet (service connections performed independently of underground facility installation pipeline repairs)

| | |
|-----------------------------------|------|
| Opening in pavement | \$30 |
| Opening in shoulder | \$15 |
| Opening outside pavement/shoulder | \$10 |

If opening occupies two or more areas simultaneously, charge higher fee

Aboveground facilities:

| | |
|--|------|
| poles, guys and/or anchors installed independently (Up to 10 physically connected facilities) | \$20 |
| Additional connected facilities (each) | \$ 2 |
| Seismograph - Vibroseis method - First mile | \$50 |
| Each additional mile or fraction thereof | \$ 5 |
| Non-emergency test holes in pavement or shoulder | \$ 5 |
| Other | \$20 |

APPLICATION FOR LIQUOR LICENSE TRANSFER HEARING \$1,500.00

EXEMPTIONS

Permit Issuance Fees and General Permit Inspection Fees are not payable by any of the following:

- (1) The Commonwealth.
- (2) Political subdivisions of the Commonwealth.
- (3) Governmental authorities organized under the laws of this Commonwealth.
- (4) The Federal Government.
- (5) Utility Facility Owners for:
 - a. Installation or maintenance of highway lighting at the request of the Department or political subdivisions.
 - b. Replacement or renewal of facilities prior to a Department maintenance project after notice.
 - c. The removal of poles and attached appurtenances.
 - d. Facilities moved at request of Department.
 - e. Reconstructing or maintaining facilities in private status.

DISCOUNTS

Permit fee discounts are available for the following:

1. New buildings or additions that are Energy Star® or LEEDS Certified shall be eligible for a 10% discount on construction permit fees.

ADDITIONAL INSPECTION FEES

Additional application fees
 Additional inspection fees
 Charge calculation
 Invoices

Political subdivisions and governmental authorities ARE NOT EXEMPT when placing a facility longitudinally within more than 100 total feet of pavement. In that case, the application and inspection fees for pavement openings will be charged under subsections a, b, and d.

The Township will estimate additional amount of salary overhead, and expenses and prepare a reimbursement agreement for execution by applicant. Review of application will commence upon effective date of agreement.

If the Township determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more persons to inspect the permitted work on a more than spot basis, the permit will so indicate and the permittee shall be charged for additional salary, overhead and expenses incurred by the Township for inspection.

TAX COLLECTOR FEES

| | |
|--------------------|--|
| Returned Check Fee | \$25.00 |
| Tax Certification | \$20.00 |
| Duplicate Bill | \$10.00 (No charge for Township residents) |
| Receipt | No Charge |

REFUNDS

The Township will refund the General Permit Inspection Fees on unused permits. In order to be eligible to receive such a refund, the permittee shall deliver the request with the permittee's copy of the permit to the issuing district's permit office on or before the original permit's expiration date.

- (1) A refund-processing fee will be deducted from the General Permit Inspection Fees \$ 10
- (2) The permit issuance fee is not refundable on unused permits.

The applicant shall pay for notary and recording costs if it is determined by the Township that the permit shall be recorded in the county office of the Recorder of Deeds.

RESOLVED this 8th day of August, 2024, by the Board of Supervisors of Upper Merion Township.

ATTEST:

UPPER MERION TOWNSHIP
BOARD OF SUPERVISORS

Anthony Hamaday
Township Manager

Tina Garzillo
Chairperson

August 6, 2024

Mr. Geoff Hickman
Director of Public Works
Upper Merion Township
175 West Valley Forge Road
King of Prussia, PA 19406

**RE: Proposal for Engineering Services – Revised
Assessment of Upper Merion Township Pedestrian Bridges
Upper Merion Township**

Dear Geoff:

Remington & Vernick Engineers (RVE) is pleased to provide Upper Merion Township with our proposal to provide bridge assessment services for Township-owned pedestrian bridges.

PROJECT BACKGROUND

RVE understands that the Township owns thirteen (13) pedestrian bridges located in Township parks and along Township owned trails. The Township is requesting a condition assessment of the bridges. While there is no national standard requiring the inspection of pedestrian bridges, a routine assessment program can aid the Township in determining bridge conditions and maintenance requirements.

SCOPE OF SERVICES – Bridge Assessment

The USDA Forest Service publishes the “Forest Service Handbook” and the “Forest Service Trail Bridge Inspection Quick Reference Guide.” In turn, these manuals reference the FHWA “Bridge Inspector’s Reference Manual” for additional guidance in bridge inspection. RVE proposes to use a combination of the above manuals along with PennDOT’s Publication 238 “Bridge Safety Inspection Manual” to complete the field assessments and subsequent written reports. We will use standard PennDOT nomenclature and coding practices per Publication 100 augmented by the USDA Forest Service Manuals for pedestrian bridge specific details.

The following bridges will be included in this project:

- Crow Creek Trail: the north pedestrian minor bridge over Crow Creek (off of Abrams Road).
- Crow Creek Trail: the central pedestrian bridge over Crow Creek (off of Crossfield Road).
- Crow Creek Trail: the two south pedestrian bridges (one minor, one narrow) over Crow Creek (off of Thomas Drive).
- Executive Estates Park: the pedestrian bridge over Gulph Creek (off of Longview Road).
- Schuylkill River West Trail: the pedestrian bridge over Trout Creek (behind Trout Run WPCC).
- Sweetbriar Park: the west pedestrian bridge over Crow Creek (off of Covered Bridge Road).
- Sweetbriar Park: the east pedestrian bridge over Crow Creek (off of Hansen Road).
- Township Park: the west pedestrian bridge (along the Township Pond).
- Township Park: the north pedestrian minor bridge (along the Township Pond).
- Township Park: the east pedestrian bridge (along the Township Pond).

- Volpi Common: the pedestrian bridge over Crow Creek (behind the UMCC).
- Walker Field: the pedestrian bridge over Crow Creek (leading to the west ballfield).

RVE's Project Manager for this project will be Joseph W. Peggnetter, P.E. He will be the main point of contact for the project team. Coordination and correspondence will be performed using meetings, phone calls, e-mail, and electronic transfer of files.

RVE will conduct a field assessment of each of the thirteen (13) pedestrian bridges in accordance with PennDOT and USDA Forest Service Guidelines. Field notes will be recorded using forms adapted from PennDOT's D-450 and D-491 forms in Publication 100A "BMS2 Coding Manual". Photos will be taken of all required views as well as areas of deterioration or damage. It is assumed that the inspections will not require special access equipment.

RVE will complete the assessment report for each bridge based on the findings of the field assessment. The reports will follow the general format of a standard PennDOT bridge inspection report. Reports will be sealed by a Pennsylvania Registered Professional Engineer and will be submitted in PDF format. The report will include condition evaluations, photos, sketches, maintenance recommendations and maintenance priorities. Load rating calculations are not anticipated to be part of this project.

RVE will attend an in-person meeting with the Township to discuss the findings of the condition assessments and the maintenance recommendations.

RE: Reimbursable Expenses

1. Reimbursable expenses include mileage charged at the contract rate, tolls, reproductions, and other expenses necessary for the performance of the work.

CONDITIONS AND EXCLUSIONS

The not-to-exceed fees quoted herein are inclusive of the work necessary to produce the required deliverables. The following services are specifically excluded from the fees quoted herein:

1. This proposal does not include load rating calculations.
2. Confined space inspections are not included.
3. Preparation of plans and documents for agencies and permit approvals other than those specifically listed.
4. Topographic Field Survey and/or survey layout.
5. Property acquisition documentation/legal descriptions.
6. Detailed flora, fauna, archeological, wetlands, or herpetological studies.
7. Construction Inspection and Construction Management.
8. Architectural design services.

COST OF SERVICES

RVE's fee for providing the engineering services described above for one (1) of the referenced bridges is the Not-to-exceed amount of **\$2,661.53**. RVE can perform the assessments on any number of the listed bridges for the amount per bridge provided.

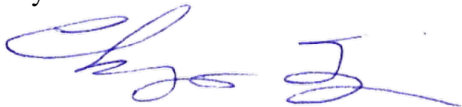
Based on the amount described above, RVE's total fee for providing the engineering services described above for all 13 bridges is the Not-to-Exceed amount of **\$34,600.00**.

The total Not-to-Exceed budget will not be adjusted without the prior approval of the Township for the additional costs associated with a specific change in the scope of work. A staff-hour breakdown can be provided for your information. RVE reserves the right to reallocate staff hours between in-scope tasks as necessary to provide the required deliverables.

We thank you for the opportunity to support this project and look forward to working with the Township once again. Should you have any questions or require additional information, please feel free to contact our office at (610) 940-1050.

Sincerely,
REMINGTON & VERNICK ENGINEERS

By



Christopher J. Fazio, P.E., C.M.E.
Executive Vice President

CJF/jwp

cc: Leanna M. Colubriale, P.E., CFM, Township Engineer
Joseph W. Pegnetter, P.E., Project Manager
Steven Bolt, P.E., PTOE, Regional Director, Infrastructure Group Department Head
Sharon Marrazzo, Project Analyst

RECEIVED

PETITION PURSUANT TO UPPER MERION
TOWNSHIP LOCAL TAXPAYER BILL OF RIGHTS

JUL 18 2024

TOWNSHIP MANAGER'S OFFICE
UPPER MERION TOWNSHIP

Instructions to Taxpayer: This is the Official form to be used to Petition the Upper Merion Township Hearing Officer for review of a tax assessment determination or to request a refund of taxes you have paid to Upper Merion Township. This form is to be used only with respect to the taxes noted herein. This form is not to be used for any action relating to assessment of real estate taxes.

All information requested in this form must be given. If you fail to provide any requested information, this petition will be null and void. This petition must be delivered, by mail, personal delivery, or other carrier, addressed as follows:

Local Taxpayer Bill of Rights, Hearing Officer
Upper Merion Township
175 W. Valley Forge Road
King of Prussia, PA 19406

You will be notified by the Hearing Officer of the date of your hearing, which will be within 60 days of the date the Hearing Officer receives this properly completed Petition from you. You must appear before the Hearing Officer on the date and at the time designated by the Hearing Officer. If you fail to appear, the Hearing Officer will deny your petition. You should review the Local Taxpayer Bill of Rights available from the Upper Merion Township Business Tax Office.

1. Name of Taxpayer: CORDRAY CORPORATION

2. Physical Address of Taxpayer: 450 S. HENDERSON RD
STE D/E
KING OF PRUSSIA, PA 19406

3. Mailing Address of Taxpayer if different from above:
PO Box 1001
PAOLI, PA 19301

4. Daytime Telephone Number of the Taxpayer. 610-644-6200

5. If the taxpayer is not an individual, state the name of the person affiliated with the taxpayer to whom correspondence and other notices should be directed, the title of the named individual, and the daytime telephone number of the named individual:

Name: PETER CORDRAY, PRESIDENT
Address: PO Box 1001
PAOLI, PA 19301
Telephone No. 610-644-6200

4. Federal Employer Identification Number or Social Security Number of the Taxpayer:
23-2067406

5. This is a petition relating to the following tax:

- Business Privilege/Mercantile Tax
- Itinerant Merchant Tax
- Occupational Privilege Tax
- Amusement Tax
- Real Estate Transfer Tax
- Video Programming Tax
- Solid Waste Tonnage Tax

6. Is this Petition requesting a refund?

- No. (If no, go to question 7). Yes. (If yes, provide the information requested below).

a. This Refund Petition relates to taxes for the following tax year(s):

| <u>Tax Year</u> | <u>Amount to be Refunded</u> |
|-----------------|------------------------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

b. Did you file a tax return or report with respect to the tax you want refunded?

- Yes. No.

c. If you filed a tax return or report with respect to the tax you want refunded, state the date on which you filed the tax return or report:

d. With respect to each payment of taxes, or portion thereof, which you seek to have refunded, state the date on which each payment was made, and the amount of each payment.

| <u>Amount</u> | <u>Date of Payment</u> |
|---------------|------------------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

e. Attach copies of the tax return(s) or report(s) you filed relating to the tax(es) you want refunded. Also attach copies of cancelled checks or other receipts showing the amounts paid.

7. Is this Petition requesting a reassessment of taxes?

No. (If no, go to question 8). Yes. (If yes, provide the information requested below).

a. State the date of the tax assessment notice, notice of underpayment, or other notice you received from the Township concerning the assessment of this tax.

b. You must attach a copy of the Tax Assessment Notice, Notice of Underpayment, or other notice you received from the Township concerning the assessment of this tax.

c. Attach copies of any tax report(s) or return(s) you filed concerning the assessed tax(es), your federal or state tax return for the year covered by the assessed tax, and any other documents you believe will help the Hearing Officer in considering your request for reassessment.

8. State the nature of your claim for refund or reassessment and include details as to the accounting and legal basis for your claim (please attach additional sheets of paper, if there is not sufficient room below).

See attachment following page 4

9. If the taxpayer is an individual, he/she must verify this Petition by completing the verification below:

VERIFICATION

I, _____, hereby certify that the information I have given in this Petition is true, complete, and correct to the best of my knowledge, information and belief. I make this verification under and pursuant to the penalties of 18 Pa. C.S. § 4909 (relating to unsworn falsification to authorities).

Sign: _____
Print Name: _____

10. If the taxpayer is not an individual, the taxpayer's representative must verify this Petition by completing the verification below:

I, PETER CORDRAY, **VERIFICATION** hereby certify that I am authorized by the taxpayer to file this petition and make this verification. I hereby certify that the information I have given in this Petition is true, complete, and correct to the best of my knowledge, information and belief. I make this verification under and pursuant to the penalties of 18 Pa. C.S. § 4909 (relating to unsworn falsification to authorities).

Sign: [Signature]
Print Name: PETER CORDRAY
Title: PRESIDENT CORDRAY CORP

For Official Use Only

Postmark of Petition: _____

Date of receipt of fully completed Petition by Hearing Officer: _____

Action by Hearing Officer:

Petition is timely filed: yes no.

Notice to Township and Taxpayer of Hearing sent on _____

Hearing Held on _____

Taxpayer appeared failed to appear

DETERMINATION

AND NOW, this _____ day of _____, _____ (date and year), upon consideration of the Petition by _____ (taxpayer):

- The Petition is denied as having been untimely filed.
- The Petition is denied for failure of taxpayer to appear at hearing.
- I find in favor of the Township and the Petition is denied.
- I find in favor of the taxpayer and it is my recommendation that the Township make the following refund:

| <u>Type of Tax</u> | <u>Tax Year</u> | <u>Refund Amount</u> |
|--------------------|-----------------|----------------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |

- I find in favor of the taxpayer and it is my recommendation that the Township reassess the taxes as follows;

| <u>Type of Tax</u> | <u>Prior Assessment</u> | <u>Recommended Assessment</u> |
|--------------------|-------------------------|-------------------------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Either party may appeal this determination to the Court of Common Pleas of Montgomery County Pennsylvania.

HEARING OFFICER

June 10, 2024

Tri-State Financial Group
PO Box 38
Bridgeport, PA 19405

RE: Account# 0000066049 - \$609.18

This letter was sent to
Tri-State Financial
on June 10, 2024. We state
The nature of our claim
and ~~we~~ are requesting
removal of penalties and
fees due to late filing/
failure of Tri-State to
update our address.

To whom it may concern at Tri-State Financial Group,

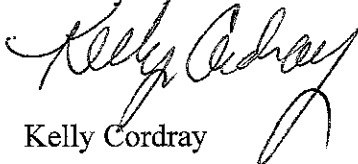
Cordray Corporation disputes that we are responsible for this debt.

On our 2022 Business Privilege Tax Returns (copy enclosed), we clearly indicated our business had moved to a new location within Upper Merion Township. Tri-State Financial Group failed to update Cordray Corporation's address as indicated. The copy of the 2023 tax forms that was mailed by Tri-State Financial was sent our old address/not delivered. Had our address been updated as marked on our 2022 return, this would not have occurred, our 2023 return would have been received properly at our address, and our return would have been filed in time.

Our returns were mailed only after we remembered they were due. At that time (approximately 4/25/24), we contacted Tri-State Financial to request a copy of the BPT return and filed it promptly.

Relying on the US Postal Service for inter business communications remains a crucial method of communication. Without exception, in all prior years, BPT tax returns were mailed to our business, processed, and filed on time. Due to the failure by Tri-State Financial Group to properly update our address, we respectfully request all penalties and fees for 2023 be abated.

Thank you,


Kelly Cordray

**SUPERVISORS OF UPPER
MERION TOWNSHIP**

ACCOUNTS PAYABLE

INVOICES PROCESSED

July 11, 2024 to July 31, 2024

Approval Date: August 8, 2024

UPPER MERION TOWNSHIP

Invoices for Approval

August 8, 2024

| <u>VENDOR</u> | <u>ITEM DESCRIPTION</u> | <u>ACCOUNT #</u> | <u>AMOUNT</u> |
|---------------------------------------|------------------------------------|------------------|-------------------|
| 01138 Due from Developers | | | |
| KILKENNY LAW | 127 SOUTH GULPH RD: 1721 (LD) | 01138 - 0000 | 54.00 |
| | 160 NORTH GULPH RD: 1857 (LD) | 01138 - 0000 | 342.00 |
| | GLASGOW TRACT: 1682 (LD) | 01138 - 0000 | 162.00 |
| REMINGTON & VERNICK ENGINEERS II, INC | 125 VALLEY GREEN LN: 1711 (LD) | 01138 - 0000 | 832.40 |
| | 127 SOUTH GULPH RD: 1721 (LD) | 01138 - 0000 | 2,105.00 |
| | 127 SOUTH GULPH RD: 1721 (LD) | 01138 - 0000 | 8,355.56 |
| | 160 NORTH GULPH RD: 1857 (LD) | 01138 - 0000 | 763.00 |
| | 230 MALL BOULEVARD: 1860 (LD) | 01138 - 0000 | 1,751.86 |
| | 250 HANSEN ACCESS: 1835 (LD) | 01138 - 0000 | 2,555.00 |
| | 730 HOBBS ROAD: 1761 (SWB) | 01138 - 0000 | 87.50 |
| | GLASGOW TRACT: 1682 (LD) | 01138 - 0000 | 15,246.10 |
| | Total Due from Developers | | 32,254.42 |
| 01150 Gas/Diesel/Postage | | | |
| PETROLEUM TRADERS CORP | DIESEL: PW GARAGE | 01150 - 2301 | 3,304.59 |
| | DIESEL: PW GARAGE | 01150 - 2301 | 3,788.20 |
| | DIESEL: PW GARAGE | 01150 - 2301 | 5,360.73 |
| | GASOLINE: PW GARAGE | 01150 - 2300 | 1,807.03 |
| | GASOLINE: PW GARAGE | 01150 - 2300 | 2,473.21 |
| | GASOLINE: TOWNSHIP BUILDING | 01150 - 2300 | 1,626.28 |
| | GASOLINE: TOWNSHIP BUILDING | 01150 - 2300 | 2,789.19 |
| PITNEY BOWES GLOBAL FINANCIAL SERV | POSTAGE METER BULK REFILL-AUG | 01150 - 3250 | 200.00 |
| | POSTAGE METER REFILL AUG | 01150 - 3250 | 600.00 |
| | Total Gas/Diesel/Postage | | 21,949.23 |
| 01310 511 Taxes | | | |
| UPPER MERION AREA SCHOOL DIST | UMASD SHARE OF LST/AMUSE-JUN24 | 01310 - 0400 | 26,229.06 |
| | UMASD SHARE OF LST/AMUSE-JUN24 | 01310 - 0700 | 88,060.05 |
| | Total 511 Taxes | | 114,289.11 |
| 01362 Public Safety | | | |
| SAFETY & CODES REFUND | PERMIT REFUND | 01362 - 0400 | 860.00 |
| | PERMIT REFUND | 01362 - 0400 | 3,119.00 |
| | Total Public Safety | | 3,979.00 |
| 01367 Park & Recreation | | | |
| PARK & REC REFUND | LEARN TO SWIM | 01367 - 0112 | 30.00 |
| | LEARN TO SWIM REFUND | 01367 - 0112 | 14.00 |
| | LEARN TO SWIM REFUND | 01367 - 0112 | 28.00 |
| | LEARN TO SWIM REFUND | 01367 - 0112 | 28.00 |
| | LIFEGUARD CAMP | 01367 - 0112 | 20.00 |
| | LIFEGUARD CAMP | 01367 - 0112 | 20.00 |
| | POOL- LEARN TO SWIM REFUND | 01367 - 0112 | 30.00 |
| | REFUND POOL MEMBERSHIP | 01367 - 0110 | 209.00 |
| | Total Park & Recreation | | 379.00 |
| 01377 Transit | | | |
| GREATER VALLEY FORGE T.M.A. | JUL24 SVC LESS JUL24 TIX | 01377 - 0200 | -248.50 |
| | Total Transit | | -248.50 |
| 01380 Miscellaneous | | | |
| UPPER MERION AREA SCHOOL DIST | UMASD SHARE OF LST/AMUSE-JUN24 | 01380 - 0100 | -1,761.20 |
| | UMASD SHARE OF LST/AMUSE-JUN24 | 01380 - 0100 | -524.59 |
| | Total Miscellaneous | | -2,285.79 |
| 01402 Accounting | | | |
| ADDISON PROFESSIONAL FINANCIAL SEAI | TEMP HR CLERK W/E-07/27/24 | 01402 - 1400 | 732.28 |
| ADMIN HARRIS | 2023 ACFR REVIEW | 01402 - 4620 | 530.00 |

UPPER MERION TOWNSHIP

Invoices for Approval

August 8, 2024

| <u>VENDOR</u> | <u>ITEM DESCRIPTION</u> | <u>ACCOUNT #</u> | <u>AMOUNT</u> |
|------------------------------------|--------------------------------|------------------|------------------|
| CHARLES KIRLIN | CONSULTING-JUL | 01402 - 3420 | 140.00 |
| CIGNA LIFE INSURANCE OF NEW YORK | LIFE/DISAB-AUG | 01402 - 1560 | 875.23 |
| | LIFE/DISAB-JULY | 01402 - 1560 | 875.23 |
| | LIFE/DISAB-JUN | 01402 - 1560 | 875.23 |
| DELAWARE VALLEY INSURANCE TRUST | HEALTH-AUG | 01402 - 1560 | 47,929.71 |
| FRANK JONES TROPHIES | LOGO JACKET | 01402 - 9000 | 40.00 |
| GEORGE T. BISEL CO INC | MUNICIPAL LAWSOURCE-3 COPIES | 01402 - 4620 | 712.73 |
| GERRI VATTIMO | 2NDQTR24 CELL REIMB | 01402 - 3210 | 150.00 |
| HOME DEPOT | SUPPLIES-JULY | 01402 - 2700 | 51.61 |
| KILKENNY LAW | LEGAL TWP-JUL | 01402 - 3140 | 5,500.00 |
| | LEGAL TWP-JUL-216 ALLENDALE RD | 01402 - 3140 | 1,494.00 |
| | LEGAL TWP-JUL-383 ANDERSON RD | 01402 - 3140 | 1,008.00 |
| | LEGAL TWP-JUL-470 HAMPTON RD | 01402 - 3140 | 108.00 |
| | LEGAL TWP-JUL-550AMERIAVE | 01402 - 3140 | 1,224.00 |
| | LEGAL TWP-JUL-730 HOBBS | 01402 - 3140 | 180.00 |
| | LEGAL TWP-JUL-ACT209 TACO/HEND | 01402 - 3140 | 144.00 |
| | LEGAL TWP-JUL-BID LIENS | 01402 - 3140 | 36.00 |
| | LEGAL TWP-JUL-LITIGATION | 01402 - 3140 | 576.00 |
| | LEGAL TWP-JUL-RAISING CANES | 01402 - 3140 | 162.00 |
| | LEGAL TWP-JUL-ROSSI TRACT | 01402 - 3140 | 540.00 |
| | LEGAL TWP-JUL-TOLL BROS | 01402 - 3140 | 108.00 |
| | LEGAL TWP-JUL-TWSPORTSFACITY | 01402 - 3140 | 1,062.00 |
| MAILLIE | PROGRESS BILLING-GEN/SEWER | 01402 - 3110 | 4,800.00 |
| MANAGERS EXPENSE CARD | BINDING MACHINE & COMBS | 01402 - 2100 | 147.17 |
| | BOS DINNER 7/11 | 01402 - 9000 | 137.92 |
| | GOALS LUNCHEON 7/9 | 01402 - 9000 | 100.14 |
| | GOALS MEETING LUNCH 7/17 | 01402 - 9000 | 851.84 |
| | SYMPATHY FLOWERS -BRYANT | 01402 - 9000 | 153.65 |
| OCCUPATIONAL HEALTH CENTERS OF THE | EMPLOYEE SCREENINGS | 01402 - 3190 | 202.00 |
| PAULA MESZAROS | HEARING 7/18 | 01402 - 3160 | 275.00 |
| PIO EXPENSE CARD | UMT DOMAIN NAMES | 01402 - 3420 | 115.85 |
| PIZZICO SIGNS INC | HOLIDAY LIGHTS YARD SIGNS | 01402 - 3401 | 225.00 |
| RICHTER TOTAL OFFICE | OFFICE SUPPLIES | 01402 - 2100 | 17.92 |
| | OFFICE SUPPLIES | 01402 - 2100 | 37.97 |
| | OFFICE SUPPLIES | 01402 - 2100 | 678.35 |
| SIBYL BRYANT | BINDERS AND DIVIDERS HR | 01402 - 2100 | 46.51 |
| TD BANK CARD | COSTCO SUPPLIES | 01402 - 9000 | 212.55 |
| TIFFANY BELLAMY | 2NDQTR24 CELL REIMB | 01402 - 3210 | 150.00 |
| TIMES HERALD PUBLISHING CO INC | AD: BOS MTG 7/18/24 | 01402 - 3160 | 1,033.50 |
| | AD: BOS MTG 8/8/24 | 01402 - 3160 | 272.63 |
| | AD: ZHB 2024-03 & 05 | 01402 - 3160 | 449.96 |
| | TIMES HERALD 52 WK SUBSCR | 01402 - 4200 | 1,565.00 |
| WILLIAM A FRASER INC | SHARP LEASE PAYMENT | 01402 - 3840 | 199.36 |
| | Total Accounting | | 76,726.34 |

01403 Tax Collection

| | | | |
|---------------|-----------------------------|--------------|---------------|
| EVELYN ANKERS | TWP SHARE OF POSTAGE | 01403 - 4340 | 277.37 |
| | Total Tax Collection | | 277.37 |

01407 Information Technology

| | | | |
|----------------------------------|-------------------------------|--------------|----------|
| ADMIN HARRIS | CHARGE CORDS FOR FD | 01407 - 2200 | 59.50 |
| CDW-G INC #3418616 | 5G MODEM AS A BACKUP INTERNET | 01407 - 2200 | 450.00 |
| CIGNA LIFE INSURANCE OF NEW YORK | LIFE/DISAB-AUG | 01407 - 1560 | 99.44 |
| | LIFE/DISAB-JULY | 01407 - 1560 | 99.44 |
| | LIFE/DISAB-JUN | 01407 - 1560 | 99.44 |
| DELAWARE VALLEY INSURANCE TRUST | HEALTH-AUG | 01407 - 1560 | 5,445.52 |
| OMEGA SYSTEMS CONSULTANTS, INC | O365 AND AZURE | 01407 - 3742 | 430.00 |

UPPER MERION TOWNSHIP

Invoices for Approval

August 8, 2024

| <u>VENDOR</u> | <u>ITEM DESCRIPTION</u> | <u>ACCOUNT #</u> | <u>AMOUNT</u> |
|---------------------------------------|-------------------------------------|------------------|------------------|
| OMEGA SYSTEMS CONSULTANTS, INC | SOC AND NETWORK MONITORING | 01407 - 3742 | 9,010.00 |
| | SOC AND NETWORK MONITORING | 01407 - 3742 | 9,010.00 |
| | SOC AND NETWORK MONITORING | 01407 - 3742 | 9,010.00 |
| VALLEY FORGE SECURITY CENTER | PROXIMITY CARDS | 01407 - 2200 | 460.00 |
| | Total Information Technology | | 34,173.34 |
| 01408 Planning | | | |
| CIGNA LIFE INSURANCE OF NEW YORK | LIFE/DISAB-AUG | 01408 - 1560 | 66.30 |
| | LIFE/DISAB-JULY | 01408 - 1560 | 66.30 |
| | LIFE/DISAB-JUN | 01408 - 1560 | 66.30 |
| DELAWARE VALLEY INSURANCE TRUST | HEALTH-AUG | 01408 - 1560 | 3,630.84 |
| MCAHON ASSOCIATES INC | GENERAL SERVICES: ARLE GRANT | 01408 - 3130 | 55.00 |
| | GRANT SERVICES: ARLE | 01408 - 3130 | 1,047.50 |
| | GRANT: GUTHRIE ROAD | 01408 - 3130 | 671.25 |
| | TRAFFIC ENGINEERING: HENDERSON | 01408 - 3130 | 807.50 |
| NEUMANN & ASSOCIATES, LLC | CONSULTING SERVICES | 01408 - 3130 | 4,260.80 |
| | CONSULTING SERVICES | 01408 - 3130 | 6,324.76 |
| PA DEPT ENVIRONMENTAL PROTECTION | MS4 PERMIT ANNUAL FEE | 01408 - 3131 | 500.00 |
| REMINGTON & VERNICK ENGINEERS II, INC | CROW CREEK TRAIL: UMASD | 01408 - 3130 | 775.98 |
| | GENERAL ENGINEERING: LAFAYETTE | 01408 - 3130 | 1,320.00 |
| | GENERAL SERVICES: MAPPING | 01408 - 3130 | 912.50 |
| TRAISSR LLC | TRAISSR | 01408 - 3130 | 730.00 |
| WILLIAM A FRASER INC | SHARP LEASE PAYMENT | 01408 - 3840 | 49.84 |
| | Total Planning | | 21,284.87 |
| 01410 Police | | | |
| 911 SAFETY EQUIPMENT | 911 SAFETY - TURTLENECKS | 01410 - 2380 | 1,035.00 |
| | 911 SAFETY - VELCRO PATCHES | 01410 - 2380 | 50.00 |
| AQUA PENNSYLVANIA | AQUA - SUBSTATION | 01410 - 3600 | 115.56 |
| BODE CELLMARK FORENSICS INC | BODE - BODEHIT KITS | 01410 - 2100 | 130.00 |
| BRIAN MATUS | MATUS BROS - ROMBERGER TRUCK | 01410 - 3750 | 4,248.44 |
| BROC JOHNSON | REIMB - MIRT PANTS - BROC | 01410 - 2380 | 80.00 |
| CARL S FLACK | CARL S FLACK - PORTALBE RADIO | 01410 - 2200 | 700.00 |
| CDW-G INC #3418616 | LAPTOP FOR DETECTIVE DAVIS | 01410 - 2100 | 747.00 |
| CHARIOT GRAPHICS INC | CHARIOT - UNIT #64 | 01410 - 3750 | 70.00 |
| CHRISTOPHER DOLGA | CELL REIMB. - DOLGA | 01410 - 3210 | 150.00 |
| CIGNA LIFE INSURANCE OF NEW YORK | LIFE/DISAB-AUG | 01410 - 1560 | 4,492.86 |
| | LIFE/DISAB-JULY | 01410 - 1560 | 4,492.86 |
| | LIFE/DISAB-JUN | 01410 - 1560 | 4,492.86 |
| COMCAST CORPORATION | COMCCAST - POLICE DEPT | 01410 - 3600 | 74.01 |
| | COMMUNICATION LINES 07/24 | 01410 - 3210 | 200.00 |
| CUMBERLAND MARINE REPAIR LLC | CUMBERLAND MARINE - ESU TEAM | 01410 - 2200 | 2,570.00 |
| DELAWARE VALLEY INSURANCE TRUST | HEALTH-AUG | 01410 - 1560 | 246,040.13 |
| FEDERAL EXPRESS CORPORATION | FED EX - LATE FEE | 01410 - 3250 | 3.10 |
| FITNESS REIMB | 2NDQTR24 FITNESS REIMB | 01410 - 1560 | 268.75 |
| FRANK JONES TROPHIES | FRANK JONES - COP SHIRTS | 01410 - 2380 | 36.00 |
| GM FINANCIAL LEASING | ROMBERGER LEASE JULY-AUG 24 | 01410 - 3750 | 523.94 |
| HUGH J MEEHAN | MEEHAN - NEW WATER PUMP | 01410 - 3600 | 5,497.50 |
| JEFFREY MAURER | PAYMENT RIMB - MAURER | 01410 - 3310 | 33.03 |
| KING OF PRUSSIA COLLISION | KOP COLLISION - UNIT 63 | 01410 - 3750 | 1,482.63 |
| KRANSON CLOTHES INC | KRANSON - SUMMER PANTS- WEST | 01410 - 2380 | 399.00 |
| | KRANSON - SUMMER SHIRTS-WEST | 01410 - 2380 | 339.00 |
| MATTHEW BENDER & COMPANY INC | LEXIS NEXIS - CRIME BOOKS | 01410 - 2200 | 113.43 |
| | LEXIS NEXIS - CRIME BOOKS | 01410 - 2200 | 312.76 |
| MAYOR & CITY COUNCIL OF OCEAN CITY | NARCOTIC INVESTIGATOR TRAINING | 01410 - 4620 | 675.00 |
| MICHAEL BRUNER | CELL REIMB - BRUNER | 01410 - 3210 | 450.00 |
| MICHAEL LOANE | CELL REIMB - LOANE | 01410 - 3210 | 75.00 |

UPPER MERION TOWNSHIP

Invoices for Approval

August 8, 2024

| <u>VENDOR</u> | <u>ITEM DESCRIPTION</u> | <u>ACCOUNT #</u> | <u>AMOUNT</u> |
|------------------------------------|--------------------------------|------------------|-------------------|
| MIDDLE ATLANTIC GREAT LAKES ORGANI | MAGOCLEN - USER FEES | 01410 - 4200 | 400.00 |
| NATIONAL TACTICAL OFFICERS ASN | NTOA - VUOTTO & DAYWALT | 01410 - 4620 | 1,932.00 |
| OCCUPATIONAL HEALTH CENTERS OF THI | EMPLOYEE SCREENINGS | 01410 - 3190 | 202.00 |
| PIRMA | REFUND OVRPMT OF CLAIM 032039 | 01410 - 3750 | 225.32 |
| POLICE EXPENSE CARD | ACE CLEANERS - LEIS | 01410 - 2380 | 108.11 |
| | ACE CLEANERS-BARKMEYER | 01410 - 2380 | 37.42 |
| | AMAZON - AUDIO RECORDERS | 01410 - 2100 | 157.38 |
| | AMAZON - BACKUP CAMERA SIU | 01410 - 3750 | 48.99 |
| | AMAZON - CHAIR - DOLGA | 01410 - 2200 | 56.88 |
| | AMAZON - REMOTE CONTROL CAR | 01410 - 2950 | 199.97 |
| | AMAZON - TURTLENECKS - FAHERTY | 01410 - 2380 | 92.00 |
| | ASICS - BIKE SHOES - GERSHANIK | 01410 - 2380 | 74.95 |
| | BLACKHAWK - SLINGS | 01410 - 2200 | 88.93 |
| | CHEWY - ANNA-FOOD,TREATS,MEDS | 01410 - 3190 | 351.33 |
| | CHEWY - KYZAR FOOD JULY 24 | 01410 - 3190 | 523.56 |
| | CHEWY - KYZAR MEDS JULY 24 | 01410 - 3190 | 35.41 |
| | CHEWY -KYZAR CHEW MEDS JULY 24 | 01410 - 3190 | 76.85 |
| | EZ PASS REPLENISHMENT | 01410 - 3750 | 525.00 |
| | GALLS - DETECTIVE RESTRAINTS | 01410 - 2200 | 372.03 |
| | GALLS - DISPATCHER JOB SHIRTS | 01410 - 2380 | 803.00 |
| | GRAND HOTEL - MENAGO TRAINING | 01410 - 3310 | 329.67 |
| | GRAND HOTEL - MEOLI TRAINING | 01410 - 3310 | 329.67 |
| | GRAND HOTEL - WRIGHT TRAINING | 01410 - 3310 | 329.67 |
| | HOPE FOR HEROS - BOOLS | 01410 - 4620 | 1,624.38 |
| | NUCPS - MEASE | 01410 - 4620 | 300.00 |
| | PELICAN - PROTECTOR CASES | 01410 - 2100 | 137.69 |
| | PRETZEL FACTORY - BIKE EVENT | 01410 - 2950 | 120.00 |
| | REI - COP UNIT - BIKE | 01410 - 2950 | 169.60 |
| | TARGET - CREAMER | 01410 - 2200 | 19.69 |
| | TARGET - CREAMER & HANGERS | 01410 - 2200 | 11.85 |
| | WALMART - COP - NEW BIKE | 01410 - 2950 | 315.88 |
| SUSAN BEDNAR | PAYMENT REIMB-BEDNAR-BIKE EVEN | 01410 - 2950 | 66.95 |
| T-MOBILE | T MOBILE INVESTIGATIONS | 01410 - 3190 | 408.00 |
| | T MOBILE INVESTIGATIONS 2019 | 01410 - 3190 | 306.00 |
| | TMOBILE INVESTIGATIONS 2019 | 01410 - 3190 | 306.00 |
| | TMOBLIE INVESTIGATIONS 2019 | 01410 - 3190 | 408.00 |
| TD BANK CARD | COSTCO - UTENSILS & PLATES | 01410 - 2200 | 76.27 |
| TRAFFIC LOGIX INC | TRAFFIC LOGIX - BATTERIES | 01410 - 2900 | 3,132.00 |
| VERIZON | COMMUNICATION LINES 08/24 | 01410 - 3210 | 89.00 |
| W B MASON CO INC AC# MI-1255 | WB MASON - COFFEE | 01410 - 2200 | 117.24 |
| | WB MASON - COFFEE AND FOLDERS | 01410 - 2200 | 178.37 |
| | WB MASON - PAPER | 01410 - 2200 | 579.90 |
| WILLIAM A FRASER INC | SHARP LEASE PAYMENT | 01410 - 3700 | 241.36 |
| WITMER ASSOCIATES INC | WITMER REIMB | 01410 - 3190 | -890.00 |
| | Total | Police | 294,916.18 |
| 01411 Fire and EMS | | | |
| BOUND TREE MEDICAL LLC | EMS SUPPLIES | 01411 - 2100 | 35.19 |
| | EMS SUPPLIES | 01411 - 2100 | 78.58 |
| | EMS SUPPLIES | 01411 - 2100 | 368.79 |
| | EMS SUPPLIES | 01411 - 2100 | 2,296.98 |
| | EMS SUPPLIES | 01411 - 2100 | 2,374.33 |
| CHARIOT GRAPHICS INC | LETTERING SQUAD 56 | 01411 - 3750 | 700.00 |
| CIGNA LIFE INSURANCE OF NEW YORK | LIFE/DISAB-AUG | 01411 - 1560 | 1,971.02 |
| | LIFE/DISAB-JULY | 01411 - 1560 | 1,971.02 |
| | LIFE/DISAB-JUN | 01411 - 1560 | 1,971.02 |
| COMCAST CORPORATION | COMMUNICATION LINES 08/24 | 01411 - 3210 | 429.09 |

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| <u>VENDOR</u> | <u>ITEM DESCRIPTION</u> | <u>ACCOUNT #</u> | <u>AMOUNT</u> |
|-----------------------------------|------------------------------|---------------------|-------------------|
| COMCAST CORPORATION | SERVICE JULY | 01411 - 3210 | 52.27 |
| DEER PARK | WATER DELIVERY | 01411 - 2200 | 385.02 |
| DELAWARE VALLEY INSURANCE TRUST | HEALTH-AUG | 01411 - 1560 | 107,937.53 |
| ESO SOLUTIONS INC | PCR FAXING MODULE | 01411 - 3746 | 472.50 |
| HOME DEPOT | SUPPLIES-JULY | 01411 - 2200 | 157.18 |
| JAMES JOHNSON | CELL PHONE REIMB | 01411 - 3210 | 450.00 |
| | REIMB AIRFARE | 01411 - 3310 | 402.96 |
| KING OF PRUSSIA VOL FIRE CO | AUGUST ALLOCATION | 01411 - 2420 | 17,636.00 |
| MCDONALDS UNIFORM INC | GOLONKA BOOTS | 01411 - 2380 | 199.99 |
| | GOLONKA UNIFORMS | 01411 - 2380 | 85.49 |
| MCKESSON MEDICAL-SURGICAL GOVERN | COMMUNICATION CABLE | 01411 - 2100 | 93.87 |
| | EMS SUPPLIES | 01411 - 2100 | 1,179.07 |
| MOTOROLA INC | DAVIS RADIO CORD | 01411 - 3270 | 151.20 |
| OFFICE BASICS, INC | JANITORIAL SUPPLIES | 01411 - 2200 | 380.88 |
| PECO ENERGY | GAS AND ELEC STA 56 | 01411 - 3600 | 1,747.06 |
| | GAS AND ELEC STA56 | 01411 - 3600 | 1,025.15 |
| POLICE EXPENSE CARD | WATER FILTERS | 01411 - 2200 | 139.44 |
| ROBERT JOHNSON | REIMB AMAZON | 01411 - 2200 | 33.91 |
| SWEDELAND VOL. FIRE CO. | AUGUST ALLOCATION | 01411 - 2420 | 11,755.83 |
| SWEDESBURG VOL. FIRE CO. | AUGUST ALLOCATION | 01411 - 2420 | 12,162.00 |
| THE JAYDOR COMPANY | GARAGE DOOR REPAIR STA56 | 01411 - 3190 | 1,132.50 |
| WILLIAM A FRASER INC | SHARP LEASE PAYMENT | 01411 - 3746 | 70.00 |
| WILLIAM DAYWALT | REIMB FIRE INSPECTOR | 01411 - 4620 | 121.12 |
| | REIMB FOOD SMOKE ALARM BLITZ | 01411 - 3310 | 43.07 |
| | REIMB UCC CERT | 01411 - 4620 | 105.00 |
| WOLANIN CONSULTING AND ASSESSMENT | BACKGROUND CHECK | 01411 - 3190 | 425.00 |
| | Total | Fire and EMS | 170,540.06 |

01413 Codes Enforcement

| | | | |
|----------------------------------|---------------------|--------------------------|------------------|
| CIGNA LIFE INSURANCE OF NEW YORK | LIFE/DISAB-AUG | 01413 - 1560 | 333.88 |
| | LIFE/DISAB-JULY | 01413 - 1560 | 333.88 |
| | LIFE/DISAB-JUN | 01413 - 1560 | 333.88 |
| CODE ENFORCEMENT EXPENSE CARD | CNG #326 | 01413 - 2300 | 42.92 |
| | MZ TRAINING | 01413 - 4620 | 30.00 |
| | MZ TRAINING | 01413 - 4620 | 480.00 |
| DELAWARE VALLEY INSURANCE TRUST | HEALTH-AUG | 01413 - 1560 | 18,284.09 |
| TRAISSR LLC | TRAISSR MAINT | 01413 - 3746 | 300.00 |
| UNITED INSPECTION AGENCY INC | EPR | 01413 - 3190 | 200.00 |
| WILLIAM A FRASER INC | SHARP LEASE PAYMENT | 01413 - 3840 | 39.00 |
| | SHARP LEASE PAYMENT | 01413 - 3840 | 49.84 |
| | Total | Codes Enforcement | 20,427.49 |

01430 Transportation

| | | | |
|----------------------------------|--------------------------------|--------------|-----------|
| AMAZON CAPITAL SERVICES, INC. | AED BATTERY/BREAKROOM SUPPLIES | 01430 - 3730 | 91.44 |
| | RIBBON CARTRIDGE | 01430 - 2100 | 12.90 |
| | SAFETY GLASSES | 01430 - 2446 | 23.69 |
| | TABLET CHARGER | 01430 - 2451 | 30.36 |
| | WORK ZONE SIGN STANDS | 01430 - 2451 | 391.00 |
| | WORK ZONE SIGN STANDS | 01430 - 2453 | 390.99 |
| CIGNA LIFE INSURANCE OF NEW YORK | LIFE/DISAB-AUG | 01430 - 1560 | 722.80 |
| | LIFE/DISAB-JULY | 01430 - 1560 | 722.80 |
| | LIFE/DISAB-JUN | 01430 - 1560 | 722.80 |
| COLONIAL CONCRETE IND LTD | ROAD REPAIR: CROSSFIELD RD | 01430 - 2451 | 350.00 |
| COMCAST CORPORATION | CABLE: PW GARAGE | 01430 - 3730 | 87.26 |
| DEER PARK | COOLER WATER: PW GARAGE | 01430 - 3730 | 58.47 |
| DELAWARE VALLEY INSURANCE TRUST | HEALTH-AUG | 01430 - 1560 | 39,582.41 |
| GENERAL HIGHWAY PRODUCTS, INC. | VIDEO DETECTION: ALLENDALE RD | 01430 - 2250 | 18,250.00 |

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| <u>VENDOR</u> | <u>ITEM DESCRIPTION</u> | <u>ACCOUNT #</u> | <u>AMOUNT</u> |
|------------------------------------|------------------------------|------------------|------------------|
| GLASGOW INC. | INLET REPAIR: MALL BLVD | 01430 - 2453 | 124.95 |
| | INLET REPAIR: SPRINGHOUSE RD | 01430 - 2453 | 132.91 |
| | INLET REPAIR: TRILLIUM LN | 01430 - 2453 | 129.43 |
| | ROAD REPAIR: CROSSFIELD RD | 01430 - 2451 | 131.45 |
| | ROAD REPAIR: TANNERY DR | 01430 - 2451 | 92.49 |
| | HOME DEPOT | SUPPLIES-JULY | 01430 - 2200 |
| PECO ENERGY | SUPPLIES-JULY | 01430 - 2453 | 638.84 |
| | ELECTRIC: SALT SHED | 01430 - 3600 | 47.17 |
| PENNA AMERICAN WATER CO. | ELECTRIC: STREET LIGHTS | 01430 - 3612 | 1,869.60 |
| | ELECTRIC: TRAFFIC SIGNALS | 01430 - 3611 | 1,261.03 |
| | ELECTRIC: VF HOMES SIGN | 01430 - 3612 | 5.09 |
| | ELECTRIC: VF HOMES SIGN | 01430 - 3612 | 5.08 |
| | WATER: PW GARAGE | 01430 - 3600 | 486.21 |
| PENNSYLVANIA ONE CALL SYSTEMS, INC | PA ONE CALL: TRANSPORTATION | 01430 - 2451 | 275.34 |
| PMG SM PA LLC | ROAD PAINT | 01430 - 2451 | 955.72 |
| PUBLIC WORKS EXPENSE CARD | APWA DUES | 01430 - 4200 | 615.00 |
| | APWA DUES | 01430 - 4620 | 100.20 |
| TD BANK CARD | ASPHALT RELEASE & SUPPLIES | 01430 - 2451 | 195.69 |
| TRAFFIC PRODUCTS LLC | CONTROLLER REPAIRS | 01430 - 2457 | 1,790.00 |
| TRAISSR LLC | TRAISSR SAAS | 01430 - 3190 | 2,040.00 |
| US FLEET TRACKING LLC | GPS UNITS | 01430 - 3190 | 1,633.05 |
| USIC HOLDINGS, INC | PA ONE CALL: TRANSPORTATION | 01430 - 3190 | 4,692.64 |
| VERIZON | COMMUNICATION LINES 08/24 | 01430 - 3210 | 35.33 |
| WILLIAM A FRASER INC | SHARP LEASE PAYMENT | 01430 - 3840 | 71.82 |
| | Total Transportation | | 78,820.68 |

01432 PW-Vehicle Maintenance

| | | | |
|-------------------------------|-------------------------------|--------------|--------------|
| AMAZON CAPITAL SERVICES, INC. | STEERING WHEEL COVERS | 01432 - 2500 | 75.96 |
| | UNIT 454: TIRES | 01432 - 2500 | 300.00 |
| ARDMORE TIRE, INC | UNIT 66: TIRES | 01432 - 2500 | 428.00 |
| | UNIT 1: PILLAR MOLDING | 01432 - 2500 | 196.21 |
| BERGEY'S FORD INC. | UNIT 1: VENT SHADES | 01432 - 2500 | 87.75 |
| | UNIT 19: SENSOR | 01432 - 2500 | 150.65 |
| | UNIT 20: BRAKES & ROTORS | 01432 - 2500 | 1,063.91 |
| | UNIT 213: SEAT BELT ADJUSTER | 01432 - 2500 | 26.32 |
| | UNIT 213: SEATBELT TRIM | 01432 - 2500 | 59.70 |
| | UNIT 326: SENSOR/SEAL | 01432 - 2500 | 203.58 |
| | UNIT 447: TEMP SENSOR/NOX MOD | 01432 - 2500 | 601.45 |
| | UNIT 448: SEAT BELT | 01432 - 2500 | 347.72 |
| | UNIT 66: BUMPER | 01432 - 2500 | 214.27 |
| | UNIT 723: VENT SHADES | 01432 - 2500 | 31.40 |
| | UNIT 81: CATALYTIC CONVERTER | 01432 - 2500 | 1,010.15 |
| | UNIT 81: EXHAUST SYSTEM | 01432 - 2500 | 1,201.73 |
| | UNIT 81: GASKET | 01432 - 2500 | 34.37 |
| | UNITS 20/56: BRAKES & ROTORS | 01432 - 2500 | 922.87 |
| | BOB'S AUTO PARTS | BATTERY | 01432 - 2500 |
| CREDIT: BATTERY CORE | | 01432 - 2500 | -134.00 |
| CREDIT: BATTERY CORE | | 01432 - 2500 | -44.00 |
| FLOOR DRY | | 01432 - 2500 | 101.34 |
| GLOVES & GREASE CUTTER | | 01432 - 2200 | 19.99 |
| GLOVES & GREASE CUTTER | | 01432 - 2500 | 30.90 |
| UNIT 1: OIL FILTER | | 01432 - 2500 | 16.18 |
| UNIT 441: BATTERY | | 01432 - 2500 | 357.98 |
| UNIT 454: STARTER | | 01432 - 2500 | 79.40 |
| UNIT 454: STARTER SOLENOID | | 01432 - 2500 | 158.80 |
| UNIT 55: BATTERY | 01432 - 2500 | 178.99 | |
| UNIT 56: FILTERS/MOTOR OIL | 01432 - 2500 | 110.68 | |

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|----------------------------------|-------------------------------------|------------------|------------------|
| BOB'S AUTO PARTS | UNIT 56: OIL & FILTERS | 01432 - 2500 | 89.07 |
| CHERRY VALLEY TRACTOR SALES | UNIT 439: BLADES | 01432 - 2500 | 256.00 |
| CIGNA LIFE INSURANCE OF NEW YORK | LIFE/DISAB-AUG | 01432 - 1560 | 149.93 |
| | LIFE/DISAB-JULY | 01432 - 1560 | 149.93 |
| | LIFE/DISAB-JUN | 01432 - 1560 | 149.93 |
| COLLIFLOWER INC | CABLE | 01432 - 2500 | 101.58 |
| | HYDRAULIC HOSES | 01432 - 2500 | 153.32 |
| | UNIT 454: CHECK VALVE | 01432 - 2500 | 60.98 |
| DEER PARK | COOLER WATER: VM GARAGE | 01432 - 2200 | 18.88 |
| DELAWARE VALLEY INSURANCE TRUST | HEALTH-AUG | 01432 - 1560 | 8,210.75 |
| EAGLE POWER & EQUIPMENT INC | JOYSTICK CONTROL | 01432 - 2500 | 1,043.44 |
| EASTERN AUTO PARTS WAREHOUSE | UNIT 56: BRAKES & ROTORS | 01432 - 2500 | 173.23 |
| | UNIT 67: WASHER FLUID TANK | 01432 - 2500 | 122.34 |
| ELLIOTT AUTO SUPPLY CO., INC. | UNIT 20: FILTERS | 01432 - 2500 | 67.32 |
| | UNIT 450: AIR FILTER | 01432 - 2500 | 101.32 |
| | UNIT 472: AIR FILTER | 01432 - 2500 | 19.22 |
| | UNIT 67: FILTERS | 01432 - 2500 | 21.02 |
| HOME DEPOT | SUPPLIES-JULY | 01432 - 2500 | 83.45 |
| INTERSTATE BATTERY SYSTEM INC | UNIT 437: BATTERY | 01432 - 2500 | 138.95 |
| | UNITS 443/441: BATTERIES | 01432 - 2500 | 387.25 |
| LAWN & GOLF SUPPLY CO INC | EXHAUST PIPE | 01432 - 2500 | 28.23 |
| MSC INDUSTRIAL INC | MISCELLANEOUS HARDWARE | 01432 - 2500 | 371.41 |
| ROBERT E LITTLE INC | FILTERS | 01432 - 2500 | 557.87 |
| SOSMETAL PRODUCTS INC | HARDWARE/SUPPLIES | 01432 - 2500 | 741.86 |
| STEELE'S TRUCK & AUTO REPAIR INC | UNIT 11: EMISSIONS | 01432 - 2500 | 35.00 |
| | UNIT 55: EMISSIONS | 01432 - 2500 | 35.00 |
| | UNIT 56: EMISSIONS | 01432 - 2500 | 45.00 |
| | UNIT 66: EMISSIONS | 01432 - 2500 | 35.00 |
| | UNIT 71: EMISSIONS | 01432 - 2500 | 35.00 |
| | UNIT 81: EMISSIONS | 01432 - 2500 | 45.00 |
| | UNIT 85: EMISSIONS | 01432 - 2500 | 45.00 |
| TRIAD TRUCK EQUIPMENT | UNIT 440: TAILGATE LOCK | 01432 - 2500 | 132.00 |
| UNIFIRST CORPORATION | UNIFORMS: VEHICLE MAINTENANCE | 01432 - 2380 | 174.98 |
| | Total PW-Vehicle Maintenance | | 21,790.55 |

01434 PW-Park Maintenance

| | | | |
|------------------------------------|--------------------------------|--------------|-----------|
| AMAZON CAPITAL SERVICES, INC. | AED BATTERY/BREAKROOM SUPPLIES | 01434 - 2800 | 195.99 |
| AQUA PENNSYLVANIA | WATER: NOR-VIEW FARM | 01434 - 2800 | 644.04 |
| CHARIOT GRAPHICS INC | PARK MAINTENANCE DECALS | 01434 - 2200 | 136.00 |
| CIGNA LIFE INSURANCE OF NEW YORK | LIFE/DISAB-AUG | 01434 - 1560 | 341.37 |
| | LIFE/DISAB-JULY | 01434 - 1560 | 341.37 |
| | LIFE/DISAB-JUN | 01434 - 1560 | 341.37 |
| DAVE KORESKO LANDSCAPING | STUMP GRINDING: MISC LOCATIONS | 01434 - 3190 | 9,950.00 |
| DEER PARK | COOLER WATER: NOR-VIEW FARM | 01434 - 2800 | 35.00 |
| DELAWARE VALLEY INSURANCE TRUST | HEALTH-AUG | 01434 - 1560 | 18,694.15 |
| GORECON INC | TURF MAINTENANCE | 01434 - 3190 | 16,288.40 |
| HOME DEPOT | SUPPLIES-JULY | 01434 - 2200 | 890.98 |
| | SUPPLIES-JULY | 01434 - 2800 | 279.92 |
| LAWN & GOLF SUPPLY CO INC | TRIMMER LINE | 01434 - 2200 | 49.99 |
| M.A.D. EXTERMINATORS, INC. | BAIT BOXES: NOR-VIEW FARM | 01434 - 2800 | 50.00 |
| | BAIT BOXES: NOR-VIEW FARM | 01434 - 2800 | 50.00 |
| | PEST CONTROL: NOR-VIEW FARM | 01434 - 2800 | 35.00 |
| OCCUPATIONAL HEALTH CENTERS OF THI | EMPLOYEE SCREENINGS | 01434 - 3190 | 202.00 |
| OLIVER SPRINKLER CO INC | BACKFLOW INSPECTION: NOR-VIEW | 01434 - 2800 | 400.00 |
| PECO ENERGY | ELECTRIC: COMPOST SITE | 01434 - 2460 | 61.76 |
| | ELECTRIC: NOR-VIEW FARM BARN 1 | 01434 - 2800 | 119.48 |
| | ELECTRIC: NOR-VIEW ROOSTER | 01434 - 2800 | 46.11 |

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| <u>VENDOR</u> | <u>ITEM DESCRIPTION</u> | <u>ACCOUNT #</u> | <u>AMOUNT</u> |
|-------------------------------------|---------------------------|----------------------------|------------------|
| PMG SM PA LLC | FIELD PAINT | 01434 - 2200 | 126.32 |
| PUBLIC WORKS EXPENSE CARD | APWA DUES | 01434 - 4200 | 476.80 |
| SHERWIN WILLIAMS | PAINT | 01434 - 2200 | 51.99 |
| SITEONE LANDSCAPE SUPPLY HOLDING LI | GRANULAR HERBICIDE | 01434 - 2210 | 156.00 |
| | MARKER CHALK | 01434 - 2210 | 26.97 |
| UNIFIRST CORPORATION | UNIFORMS: NOR-VIEW FARM | 01434 - 2380 | 16.41 |
| VERIZON | COMMUNICATION LINES 45.11 | 01434 - 3210 | 45.11 |
| WILLIAM A FRASER INC | SHARP LEASE PAYMENT | 01434 - 2800 | 29.68 |
| | Total | PW-Park Maintenance | 50,082.21 |

01436 PW-Building Maintenance

| | | | |
|----------------------------------|------------------------------|--------------------------------|------------------|
| AMAZON CAPITAL SERVICES, INC. | OFFICE SUPPLIES | 01436 - 2200 | 126.63 |
| AQUA PENNSYLVANIA | WATER: TOWNSHIP BUILDING | 01436 - 3600 | 325.06 |
| | WATER: TOWNSHIP BUILDING | 01436 - 3600 | 1,540.28 |
| CIGNA LIFE INSURANCE OF NEW YORK | LIFE/DISAB-AUG | 01436 - 1560 | 116.40 |
| | LIFE/DISAB-JULY | 01436 - 1560 | 116.40 |
| | LIFE/DISAB-JUN | 01436 - 1560 | 116.40 |
| COMCAST CORPORATION | COMMUNICATION LINES 07/24 | 01436 - 3210 | 632.16 |
| DAMIAN R GALVAN | TOWNSHIP T-SHIRTS | 01436 - 2380 | 165.34 |
| DEER PARK | COOLER WATER: TOWNSHIP BLDG | 01436 - 2200 | 482.84 |
| DELAWARE VALLEY INSURANCE TRUST | HEALTH-AUG | 01436 - 1560 | 6,374.43 |
| DONALD WALLACE INC | CLEANING SERVICES: TWP BLDG | 01436 - 3730 | 4,785.00 |
| EIP HOLDCO, INC | COMMUNICATION LINES 07/24 | 01436 - 3210 | 1,411.72 |
| ELDERHORST BELLS, INC | CLOCK REPAIR: TOWNSHIP BLDG | 01436 - 3730 | 3,700.00 |
| EMPIRE TODAY, LLC | CARPET TILE: TWP BUILDING | 01436 - 3730 | 3,339.49 |
| GRAINGER - W.W.GRAINGER INC | SOLENOID | 01436 - 2500 | 28.70 |
| HOME DEPOT | SUPPLIES-JULY | 01436 - 3730 | 160.92 |
| KISTLER - O'BRIEN INC | SPRINKLER REPAIR: TWP BLDG | 01436 - 3730 | 6,243.82 |
| NALCO U.S. 2 INC | NALCO ENERGY SURCHARGE | 01436 - 4545 | 68.01 |
| OFFICE BASICS, INC | CLEANING SUPPLIES | 01436 - 2500 | 233.48 |
| | CLEANING SUPPLIES | 01436 - 2500 | 372.52 |
| | MAINTENANCE SUPPLIES | 01436 - 2500 | 939.20 |
| PECO ENERGY | ELECTRIC: LED SIGN | 01436 - 3600 | 73.39 |
| | ELECTRIC: TOWNSHIP BUILDING | 01436 - 3600 | 8,936.80 |
| | GAS: TOWNSHIP BUILDING | 01436 - 3600 | 74.96 |
| PUBLIC WORKS EXPENSE CARD | MAINTENANCE SUPPLIES | 01436 - 2500 | 17.58 |
| | MAINTENANCE SUPPLIES | 01436 - 2500 | 432.49 |
| | TRAINING: HICKMAN | 01436 - 1900 | 80.00 |
| | TRAINING: HICKMAN | 01436 - 1900 | 170.00 |
| | WEF PUBLICATION | 01436 - 2200 | 132.99 |
| VERIZON | COMMUNICATION LINES 08/24 | 01436 - 3210 | 279.00 |
| WASTE MANAGEMENT SOUTHEAST PA | WASTE REMOVAL: TOWNSHIP BLDG | 01436 - 3185 | 666.71 |
| | Total | PW-Building Maintenance | 42,142.72 |

01450 Park and Recreation

| | | | |
|-------------------------------|----------------------|--------------|---------|
| ALLISON PHANTHAVONG | AMP ADULT RUN CLUB | 01450 - 4593 | 249.90 |
| AMAZON CAPITAL SERVICES, INC. | BUILDING MAINTENANCE | 01450 - 3730 | 118.99 |
| | CAMP SUPPLIES CREDIT | 01450 - 4592 | -291.96 |
| | CLEANING SUPPLIES | 01450 - 3730 | 40.98 |
| | CONSORTIUM SUPPLIES | 01450 - 4592 | 22.79 |
| | CONSORTIUM SUPPLIES | 01450 - 4592 | 35.98 |
| | CONSORTIUM SUPPLIES | 01450 - 4592 | 157.97 |
| | CONSORTIUM SUPPLIES | 01450 - 4592 | 161.76 |
| | CONSORTIUM SUPPLIES | 01450 - 4592 | 531.39 |
| | MAINTENANCE SUPPLIES | 01450 - 3730 | 235.27 |
| | POOL SUPPLIES | 01450 - 2211 | 25.93 |
| | POOL SUPPLIES | 01450 - 2211 | 45.24 |

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|-------------------------------------|--------------------------------|------------------|---------------|
| AMAZON CAPITAL SERVICES, INC. | RECREATION SUPPLIES | 01450 - 4599 | 29.21 |
| | RECREATION SUPPLIES | 01450 - 4599 | 70.53 |
| | RECREATION SUPPLIES | 01450 - 4599 | 133.46 |
| | UMFM- SUPPLIES | 01450 - 4597 | 41.97 |
| AMERICAN NATIONAL RED CROSS & ITS C | LIFEGUARD RECERTS | 01450 - 4593 | 207.00 |
| ANALYTICAL LABORATORIES INC | POOL TESTING | 01450 - 2250 | 425.00 |
| ANDREW GARRIGUS | CONSORTIUM SHOW | 01450 - 4592 | 1,235.96 |
| ANTHONY PARTY RENTALS, INC | TABLE AND CHAIR RENTAL | 01450 - 4595 | 15.63 |
| | TABLES AND CHAIR RENTAL - CFFF | 01450 - 4595 | 225.25 |
| AQUA PENNSYLVANIA | WATER BILL - BOB CASE | 01450 - 3600 | 397.10 |
| | WATER BILL - BOB CASE | 01450 - 3600 | 576.11 |
| | WATER BILL - WALKER PARK | 01450 - 3600 | 249.43 |
| | WATER BILL- CULTURAL CENTER | 01450 - 3600 | 62.16 |
| | WATER BILL- SWEDELAND | 01450 - 3600 | 68.00 |
| | WATER BILL- UMCC | 01450 - 3600 | 253.02 |
| | WATER BILL- UMCC | 01450 - 3600 | 983.54 |
| | WATER BILL- WALKER | 01450 - 3600 | 21.32 |
| BERARDELLI LLC | AQUATREK PLATFORM | 01450 - 2211 | 1,024.95 |
| | CHLORINE | 01450 - 2211 | 1,958.50 |
| | MAINTENANCE TO BABY POOL | 01450 - 3731 | 585.00 |
| | POOL- CHLORINE | 01450 - 2210 | 1,606.00 |
| | POOL- CHLORINE | 01450 - 2210 | 1,733.75 |
| BRUCE GINSBURG | SR. CENTER WATER HEATER | 01450 - 3730 | 2,325.00 |
| BUILT BY ME LLC | LEGO ROBOTICS CAMP | 01450 - 4593 | 1,620.00 |
| CHESTER COUNTY DRAWING CLASSES, LL | YOUNG REMBRANDTS | 01450 - 4593 | 910.00 |
| CIGNA LIFE INSURANCE OF NEW YORK | LIFE/DISAB-AUG | 01450 - 1560 | 304.42 |
| | LIFE/DISAB-JULY | 01450 - 1560 | 304.42 |
| | LIFE/DISAB-JUN | 01450 - 1560 | 304.42 |
| COMCAST CORPORATION | COMMUNICATION LINES 08/24 | 01450 - 3210 | 238.66 |
| | COMMUNICATION LINES 08/24 | 01450 - 3600 | 368.67 |
| COOPER SMITH | CONSORTIUM SHOW | 01450 - 4592 | 70.09 |
| | CONSORTIUM SHOW | 01450 - 4592 | 95.60 |
| DANIEL D SOMERVILLE | MONTHLY CLEANING SERVICE | 01450 - 3730 | 1,300.00 |
| DAVID CIPRIANO | DJ OUTER LIMITS DANCE | 01450 - 4593 | 200.00 |
| DEER PARK | SPRING WATER | 01450 - 2200 | 234.36 |
| DELAWARE VALLEY INSURANCE TRUST | HEALTH-AUG | 01450 - 1560 | 16,670.60 |
| DONALD WALLACE INC | MONTHLY CLEANING - HEUSER | 01450 - 3730 | 733.06 |
| DUBBLE BUBBLES LAUNDRY | COMMERCIAL WASH | 01450 - 3730 | 65.00 |
| E-WEBSITE INC | COMMUNITY PASS SERVICE FEES | 01450 - 3746 | 9,100.00 |
| ELIZABETH KARA WHEELER | CONSORTIUM SHOW | 01450 - 4592 | 150.97 |
| FLANNEL & HAMMER LLC | CONSORTIUM SUPPLIES | 01450 - 4592 | 2,720.36 |
| FRANK JONES TROPHIES | CHICCINO MEMORIAL AWARD | 01450 - 4592 | 118.41 |
| FRANKLIN CLEANING EQUIPMENT & SUPP | CLEANING EQUIPMENT | 01450 - 3730 | 105.27 |
| | CLEANING SUPPLIES | 01450 - 3730 | 728.98 |
| GEORGE KRAPF JR & SON'S INC | CAMP BUSES | 01450 - 4592 | 6,095.11 |
| HOME DEPOT | SUPPLIES-JULY | 01450 - 2211 | 253.96 |
| | SUPPLIES-JULY | 01450 - 3730 | 25.96 |
| | SUPPLIES-JULY | 01450 - 4599 | 217.94 |
| JOJO TRIVIA ENTERPRISES LLC | CAMP SHIRTS | 01450 - 4592 | 30.00 |
| | STAFF SHIRTS | 01450 - 2200 | 469.00 |
| | UMFM - SHIRTS | 01450 - 4597 | 256.00 |
| JULES AND ASSOCIATES INC | EXERCISE EQUIPMENT | 01450 - 3701 | 9,360.00 |
| KONA ICE KING OF PRUSSIA | CAMP - WATER ICE | 01450 - 4592 | 4,161.00 |
| M.A.D. EXTERMINATORS, INC. | EXTERMINATOR SERVICE | 01450 - 3730 | 125.00 |
| MARIANNE SUTERA RHOADS | PURPOSEFUL PLAY | 01450 - 4593 | 1,857.60 |
| OFFICE BASICS, INC | MAINTENANCE SUPPLIES | 01450 - 3730 | 40.41 |

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| <u>VENDOR</u> | <u>ITEM DESCRIPTION</u> | <u>ACCOUNT #</u> | <u>AMOUNT</u> |
|-----------------------------------|----------------------------------|------------------|-------------------|
| OFFICE BASICS, INC | MAINTENANCE SUPPLIES | 01450 - 3730 | 121.23 |
| | MAINTENANCE SUPPLIES | 01450 - 3730 | 424.98 |
| | POOL SUPPLIES | 01450 - 2211 | 161.64 |
| PARK & REC EXPENSE CARD | CAMP TRIP | 01450 - 4592 | 528.00 |
| | CAMP TRIP | 01450 - 4592 | 697.50 |
| | CAMP TRIP | 01450 - 4592 | 697.50 |
| | CAMP TRIP | 01450 - 4592 | 803.25 |
| | CAMP TRIP | 01450 - 4592 | 1,435.50 |
| | CAMP TRIP REFUND | 01450 - 4592 | -717.75 |
| | CONSORTIUM SHOW | 01450 - 4592 | 90.42 |
| | CONSORTIUM SUPPLIES | 01450 - 4592 | 39.77 |
| | CONSORTIUM SUPPLIES | 01450 - 4592 | 81.57 |
| | MAINTENANCE SUPPLIES | 01450 - 3730 | 20.33 |
| | OFFICE SUPPLIES | 01450 - 2100 | 56.41 |
| | SPOTIFY | 01450 - 2200 | 21.19 |
| | UMFM SUPPLIES | 01450 - 4597 | 5.00 |
| | UMFM SUPPLIES | 01450 - 4597 | 12.00 |
| PECO ENERGY | ELECTRIC - BOB WHITE | 01450 - 3600 | 43.10 |
| | ELECTRIC - EXECUTIVE ESTATES | 01450 - 3600 | 34.66 |
| | ELECTRIC - TWP PARK | 01450 - 3600 | 1,108.90 |
| | ELECTRIC- BAXTER FIELD | 01450 - 3600 | 160.10 |
| | ELECTRIC- POOL | 01450 - 3600 | 1,602.66 |
| | ELECTRIC- TWP PARK GAZEBO | 01450 - 3600 | 30.30 |
| | ELECTRIC- UMCC | 01450 - 3600 | 12,659.07 |
| | ELECTRIC- WALKER PARK | 01450 - 3600 | 781.74 |
| | GAS- UMCC | 01450 - 3600 | 97.00 |
| | LIGHTS WALKER PARK | 01450 - 3600 | 115.17 |
| PETRUCCI'S ICE CREAM | CAMP WATER ICE | 01450 - 4592 | 495.00 |
| REPUBLIC SERVICES INC | WASTE REMOVAL - HEUSER PARK | 01450 - 3185 | 470.93 |
| | WASTE REMOVAL - WALKER | 01450 - 3185 | 419.04 |
| RICHTER TOTAL OFFICE | OFFICE SUPPLIES | 01450 - 2100 | 67.52 |
| SARA SMITH | CONSORTIUM SHOW | 01450 - 4592 | 70.09 |
| SCHWEMM LEARNING ADVENTURES LLC | SNAPOLOGY | 01450 - 4593 | 802.20 |
| SHINING KNIGHTS LTD | SHINING KNIGHTS CHESS | 01450 - 4593 | 1,786.40 |
| SIMPLEX WELLNESS, INC. | SIMPLEX | 01450 - 3701 | 18,041.75 |
| STACEY MARSHALL | NFL FLAG FOOTBALL | 01450 - 4593 | 910.40 |
| THE TUSTIN GROUP, LLC | HVAC CONTRACT | 01450 - 4521 | 2,687.50 |
| | HVAC SERVICE | 01450 - 4521 | 711.50 |
| THREE TWENTY-FOUR LIMITED | BASEBALL TOTS | 01450 - 4593 | 840.00 |
| THYSSENKRUPP ELEVATOR CORPORATION | ELEVATOR SERVICE | 01450 - 3740 | 6,558.90 |
| TROY CHIDDICK | NFL FLAG FOOTBALL | 01450 - 4593 | 910.40 |
| US SOLUTIONS, INC. | ELECTRICAL SERVICES: TOWNSHIP | 01450 - 3732 | 139.00 |
| WHITETAIL DISPOSAL, INC | TRASH REMOVAL | 01450 - 3185 | 267.75 |
| WILLIAM A FRASER INC | SHARP LEASE PAYMENT | 01450 - 3840 | 141.68 |
| | Total Park and Recreation | | 131,228.70 |
| 01493 TMA/Rambler/Other | | | |
| AQUA PENNSYLVANIA | WATER: SUNNY HILL FARM | 01493 - 3600 | 21.32 |
| GREATER VALLEY FORGE T.M.A. | JUL24 SVC LESS JUL24 TIX | 01493 - 3320 | 24,234.50 |
| | Total TMA/Rambler/Other | | 24,255.82 |
| 04456 Library | | | |
| AMAZON CAPITAL SERVICES, INC. | SUPPLIES | 04456 - 2100 | -20.99 |
| | SUPPLIES | 04456 - 2100 | 758.17 |
| | SUPPLIES | 04456 - 2472 | 86.08 |
| | SUPPLIES | 04456 - 2473 | 203.40 |
| | SUPPLIES | 04456 - 2476 | 167.80 |

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|-----------------------------------|-------------------------|------------------|------------------|
| AMAZON CAPITAL SERVICES, INC. | SUPPLIES | 04456 - 2477 | 71.63 |
| BAKER & TAYLOR INC | BOOKS | 04456 - 2472 | 12.58 |
| | BOOKS | 04456 - 2472 | 83.46 |
| | BOOKS | 04456 - 2472 | 332.77 |
| | BOOKS | 04456 - 2472 | 336.91 |
| | BOOKS | 04456 - 2472 | 406.43 |
| | BOOKS | 04456 - 2472 | 415.29 |
| | BOOKS | 04456 - 2472 | 872.10 |
| | CHILDREN'S BOOKS | 04456 - 2473 | 64.62 |
| | CHILDREN'S BOOKS | 04456 - 2473 | 174.96 |
| | CHILDREN'S BOOKS | 04456 - 2473 | 196.48 |
| | CHILDREN'S BOOKS | 04456 - 2473 | 561.54 |
| | CHILDREN'S BOOKS | 04456 - 2473 | 643.67 |
| | CHILDREN'S BOOKS | 04456 - 2473 | 654.73 |
| | CHILDREN'S BOOKS | 04456 - 2480 | 70.72 |
| BLACKSTONE AUDIO INC | MEDIA | 04456 - 2476 | 100.78 |
| BOYERTOWN MUSEUM OF HISTORIC VEHI | RESOURCES | 04456 - 2474 | 150.00 |
| BRODART COMPANY | SUPPLIES | 04456 - 2100 | 544.74 |
| CENGAGE LEARNING INC | LARGE PRINT | 04456 - 2481 | 53.98 |
| | LARGE PRINT | 04456 - 2481 | 53.98 |
| | LARGE PRINT | 04456 - 2481 | 62.97 |
| | LARGE PRINT | 04456 - 2481 | 76.50 |
| | LARGE PRINT | 04456 - 2481 | 77.97 |
| | LARGE PRINT | 04456 - 2481 | 120.71 |
| | LARGE PRINT | 04456 - 2481 | 121.46 |
| | LARGE PRINT | 04456 - 2481 | 129.70 |
| CIGNA LIFE INSURANCE OF NEW YORK | LIFE/DISAB-AUG | 04456 - 1560 | 430.10 |
| | LIFE/DISAB-JULY | 04456 - 1560 | 430.10 |
| | LIFE/DISAB-JUN | 04456 - 1560 | 430.10 |
| DELAWARE VALLEY INSURANCE TRUST | HEALTH-AUG | 04456 - 1560 | 23,553.10 |
| DEMCO INC | SUPPLIES | 04456 - 2100 | 145.94 |
| LAURA ARNHOLD | SUPPLIES | 04456 - 2100 | 48.73 |
| LIBRARY EXPENSE CARD | RESOURCES | 04456 - 2474 | 12.71 |
| MIDWEST TAPE LLC | EBOOKS | 04456 - 2483 | 1,332.64 |
| | MEDIA | 04456 - 2476 | 22.49 |
| | MEDIA | 04456 - 2476 | 26.24 |
| | MEDIA | 04456 - 2476 | 83.24 |
| OVERDRIVE | EBOOKS | 04456 - 2483 | 44.63 |
| | EBOOKS | 04456 - 2483 | 76.09 |
| | EBOOKS | 04456 - 2483 | 160.99 |
| | EBOOKS | 04456 - 2483 | 228.63 |
| | EBOOKS | 04456 - 2483 | 803.23 |
| | EBOOKS | 04456 - 2483 | 1,516.83 |
| PLAYAWAY PRODUCTS LLC | CH. MEDIA | 04456 - 2477 | 47.49 |
| | MEDIA | 04456 - 2476 | 701.77 |
| PLEASE TOUCH MUSEUM | RESOURCES | 04456 - 2474 | 600.00 |
| SANGEETHA SRINIVASAN | POSTAGE | 04456 - 3250 | 59.10 |
| SHOWCASES | SUPPLIES | 04456 - 2100 | 303.48 |
| T-MOBILE USA, INC | RESOURCES | 04456 - 2474 | 231.42 |
| WILLIAM A FRASER INC | SHARP LEASE PAYMENT | 04456 - 3840 | 70.00 |
| | Total | Library | 38,944.19 |

08421 Trout Run

| | | | |
|----------------------------------|-------------------------------|--------------|----------|
| AMAZON CAPITAL SERVICES, INC. | CREDIT: PAPER TOWELS | 08421 - 2200 | -85.05 |
| | OFFICE DESKS | 08421 - 2500 | 1,911.75 |
| | RESTROOM SUPPLIES | 08421 - 2200 | 170.10 |
| AMERICAN BANKERS INSURANCE COMPA | FLOOD INS-900 MANCILL MILL RD | 08421 - 3520 | 764.59 |

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|----------------------------------|--------------------------------|------------------|------------------|
| AQUA PENNSYLVANIA | WATER: TROUT RUN | 08421 - 3660 | 824.49 |
| BUCKMAN'S INC | SODIUM HYPOCHLORITE: TROUT RUN | 08421 - 2210 | 4,174.70 |
| CIGNA LIFE INSURANCE OF NEW YORK | LIFE/DISAB-AUG | 08421 - 1560 | 93.92 |
| | LIFE/DISAB-JULY | 08421 - 1560 | 93.92 |
| | LIFE/DISAB-JUN | 08421 - 1560 | 93.92 |
| COMMONWEALTH OF PA | CHAPTER 302 FEE: TROUT RUN | 08421 - 2900 | 500.00 |
| COYNE CHEMICAL | SODIUM BISULFITE: TROUT RUN | 08421 - 2210 | 1,680.00 |
| DAMIAN R GALVAN | TOWNSHIP T-SHIRTS | 08421 - 2200 | 74.83 |
| DEER PARK | COOLER WATER: TROUT RUN | 08421 - 2200 | 54.48 |
| DELAWARE VALLEY INSURANCE TRUST | HEALTH-AUG | 08421 - 1560 | 5,143.13 |
| GRAINGER - W.W.GRAINGER INC | PRESSURE GAUGE/BUNGEE CORDS | 08421 - 2200 | 136.99 |
| HOME DEPOT | SUPPLIES-JULY | 08421 - 2200 | 155.00 |
| J P MASCARO & SONS | SLUDGE REMOVAL: TROUT RUN | 08421 - 3186 | 9,259.68 |
| KISTLER - O'BRIEN INC | SEMIANNUAL FPS INSPECTION | 08421 - 3700 | 1,247.00 |
| LRM INC | FLOW METER CALIBRATION | 08421 - 3700 | 768.00 |
| MARK BALE | 24Q2 PHONE: BALE | 08421 - 3210 | 150.00 |
| MUNICIPAL MAINTENANCE CO | REPAIR PISTON PUMP | 08421 - 2500 | 3,576.25 |
| | TROUBLESHOOT DILUTION PUMP | 08421 - 2500 | 2,850.00 |
| POLYDYNE INC | POLYMER: TROUT RUN | 08421 - 3186 | 3,795.00 |
| ROBERT MCKERNAN | 24Q2 PHONE: MCKERNAN | 08421 - 3210 | 50.00 |
| US SOLUTIONS, INC. | ELECTRICAL SERVICES: TOWNSHIP | 08421 - 2500 | 2,872.00 |
| WATER ENVIRONMENT FEDERATION | WEF DUES: BALE | 08421 - 4200 | 135.00 |
| WILLIAM A FRASER INC | SHARP LEASE PAYMENT | 08421 - 3840 | 42.14 |
| | Total Trout Run | | 40,531.84 |

08422 Matsunk

| | | | |
|----------------------------------|-------------------------------|--------------|------------------|
| AMAZON CAPITAL SERVICES, INC. | CREDIT: GLOVES | 08422 - 2200 | -69.29 |
| | NITRILE GLOVES | 08422 - 2200 | 133.98 |
| | REFRIGERATOR PARTS | 08422 - 2200 | 44.87 |
| | TOILET VALVES | 08422 - 2200 | 38.00 |
| AMERICAN BANKERS INSURANCE COMPA | FLOOD INS-900 MANCILL MILL RD | 08422 - 3520 | 764.59 |
| AQUA PENNSYLVANIA | WATER: SWEDELAND PS | 08422 - 3660 | 206.90 |
| BEARINGS & DRIVES UNLIMITED | ROTARY PRESS FP #2 VFD | 08422 - 3740 | 948.09 |
| BUCKMAN'S INC | SODIUM HYPOCHLORITE: MATSUNK | 08422 - 2210 | 4,360.00 |
| CIGNA LIFE INSURANCE OF NEW YORK | LIFE/DISAB-AUG | 08422 - 1560 | 205.43 |
| | LIFE/DISAB-JULY | 08422 - 1560 | 205.43 |
| | LIFE/DISAB-JUN | 08422 - 1560 | 205.43 |
| COMMONWEALTH OF PA | CHAPTER 302 FEE: MATSUNK | 08422 - 2900 | 500.00 |
| COYNE CHEMICAL | SODIUM BISULFITE: MATSUNK | 08422 - 2210 | 3,136.00 |
| DAMIAN R GALVAN | TOWNSHIP T-SHIRTS | 08422 - 2200 | 78.83 |
| DEER PARK | COOLER WATER: MATSUNK | 08422 - 2200 | 13.97 |
| DELAWARE VALLEY INSURANCE TRUST | HEALTH-AUG | 08422 - 1560 | 11,249.62 |
| GRAINGER - W.W.GRAINGER INC | MISCELLANEOUS EQMT/SUPPLIES | 08422 - 2200 | 295.56 |
| | MISCELLANEOUS EQMT/SUPPLIES | 08422 - 3740 | 221.45 |
| J P MASCARO & SONS | SLUDGE REMOVAL: MATSUNK | 08422 - 3186 | 7,439.83 |
| LRM INC | FLOW METER CALIBRATION | 08422 - 3700 | 192.00 |
| PECO ENERGY | ELECTRIC: MATSUNK | 08422 - 3610 | 8,853.32 |
| PUBLIC WORKS EXPENSE CARD | RAIN GAUGE | 08422 - 2200 | 91.13 |
| ROBERT MCKERNAN | 24Q2 PHONE: MCKERNAN | 08422 - 3210 | 50.00 |
| US SOLUTIONS, INC. | ELECTRICAL SERVICES: TOWNSHIP | 08422 - 3700 | 1,390.00 |
| WILLIAM A FRASER INC | SHARP LEASE PAYMENT | 08422 - 3840 | 42.14 |
| | Total Matsunk | | 40,597.28 |

08423 Collections

| | | | |
|----------------------------------|-------------------------------|--------------|--------|
| AMERICAN BANKERS INSURANCE COMPA | FLOOD INS-900 MANCILL MILL RD | 08423 - 3520 | 764.82 |
| AQUA PENNSYLVANIA | WATER: ABRAMS PS | 08423 - 3660 | 62.16 |
| | WATER: BALLIGO PS | 08423 - 3660 | 63.62 |

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|---|---|------------------|------------------|
| AQUA PENNSYLVANIA | WATER: MATSONFORD PS | 08423 - 3660 | 62.16 |
| | WATER: ROSS ROAD PS | 08423 - 3660 | 21.32 |
| | WATER: SWEDELAND PS | 08423 - 3660 | 300.65 |
| | WATER: SWEDELAND PS | 08423 - 3660 | 36.59 |
| | WATER: VALLEYBROOK PS | 08423 - 3660 | 21.32 |
| CIGNA LIFE INSURANCE OF NEW YORK | LIFE/DISAB-AUG | 08423 - 1560 | 285.86 |
| | LIFE/DISAB-JULY | 08423 - 1560 | 285.86 |
| | LIFE/DISAB-JUN | 08423 - 1560 | 285.86 |
| DANIEL LEGERTON | 24Q2 PHONE: LEGERTON | 08423 - 3210 | 150.00 |
| DEER PARK | COOLER WATER: COLLECTIONS | 08423 - 2200 | 54.48 |
| DELAWARE VALLEY INSURANCE TRUST | HEALTH-AUG | 08423 - 1560 | 15,654.29 |
| HOME DEPOT | SUPPLIES-JULY | 08423 - 2200 | 350.59 |
| KISTLER - O'BRIEN INC | ANNUAL SPRINKLER INSPECTION | 08423 - 3760 | 432.00 |
| LRM INC | FLOW METER CALIBRATION | 08423 - 3780 | 1,200.00 |
| PECO ENERGY | ELECTRC: KING MANOR PS | 08423 - 3610 | 3,171.63 |
| | ELECTRIC/GAS: GLEN ROSE PS | 08423 - 3610 | 168.05 |
| | ELECTRIC/GAS: VALLEYBROOK PS | 08423 - 3610 | 245.62 |
| | ELECTRIC: DEKALB PS | 08423 - 3610 | 188.81 |
| | ELECTRIC: MATSONFORD PS | 08423 - 3610 | 519.21 |
| | ELECTRIC: SWEDELAND PS | 08423 - 3610 | 1,500.88 |
| | ELECTRIC: SWEDESBURG PS | 08423 - 3610 | 154.80 |
| | ELECTRIC: VF CASINO VAULT | 08423 - 3610 | 39.97 |
| | ELECTRIC: VF CASINO VAULT | 08423 - 3610 | 41.08 |
| | GAS: SWEDESBURG PS | 08423 - 3610 | 35.36 |
| PENNA AMERICAN WATER CO. | WATER: DEKALB PS | 08423 - 3660 | 47.87 |
| | WATER: FLINT HILL PS | 08423 - 3660 | 18.89 |
| | WATER: KING MANOR PS | 08423 - 3660 | 18.89 |
| PENNSYLVANIA ONE CALL SYSTEMS, INC | PA ONE CALL: COLLECTIONS | 08423 - 3760 | 376.10 |
| PUBLIC WORKS EXPENSE CARD | MAILING | 08423 - 2200 | 11.30 |
| ROBERT MCKERNAN | 24Q2 PHONE: MCKERNAN | 08423 - 3210 | 50.00 |
| US SOLUTIONS, INC. | ELECTRICAL SERVICES: TOWNSHIP | 08423 - 3780 | 3,738.13 |
| USIC HOLDINGS, INC | PA ONE CALL: COLLECTIONS | 08423 - 3760 | 5,120.11 |
| WILLIAM A FRASER INC | SHARP LEASE PAYMENT | 08423 - 3840 | 42.14 |
| | Total Collections | | 35,520.42 |
| 08425 Public Works-Admin | | | |
| ADDISON PROFESSIONAL FINANCIAL SEAI | TEMP HR CLERK W/E-07/27/24 | 08425 - 1400 | 244.10 |
| MAILLIE | PROGRESS BILLING-GEN/SEWER | 08425 - 3110 | 1,700.00 |
| | Total Public Works-Admin | | 1,944.10 |
| 08427 Wastewater | | | |
| AMAZON CAPITAL SERVICES, INC. | MIPP SUPPLIES | 08427 - 7460 | 19.91 |
| JANET HIRIAK | 24Q2 PHONE: HIRIAK | 08427 - 7460 | 150.00 |
| PUBLIC WORKS EXPENSE CARD | PASEO LICENSE RENEWAL | 08427 - 7460 | 50.00 |
| | TRAINING: HIRIAK | 08427 - 7460 | 120.00 |
| | Total Wastewater | | 339.91 |
| 18407 CAPITAL - Information Tech | | | |
| CDW-G INC #3418616 | REPLACEMENT CAMERA | 18407 - 07903 | 62.62 |
| | REPLACEMENT CAMERA LOWER ATRIU | 18407 - 07903 | 56.27 |
| | RMA FOR SIU GETAC UNIT | 18407 - 07903 | -1,400.00 |
| | Total CAPITAL - Information Tech | | -1,281.11 |
| 18410 CAPITAL - Police | | | |
| ENTERPRISE FM TRUST | VEHICLE LEASE-AUG24 | 18410 - 07951 | 7,051.11 |
| JOSEPH WILLIAM WARWICK | SEPAUAS - DRONES | 18410 - 07906 | 17,089.00 |
| SAFEWARE, INC | SAFEWARE-RIOT GEAR | 18410 - 07906 | 17,918.25 |
| | Total CAPITAL - Police | | 42,058.36 |

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|--|--|------------------|------------------|
| 18413 CAPITAL - Codes Enforcement | | | |
| ENTERPRISE FM TRUST | VEHICLE LEASE-AUG24 | 18413 - 07951 | 1,079.98 |
| | Total CAPITAL - Codes Enforcement | | 1,079.98 |
| 18421 CAPITAL - Trout Run | | | |
| ENTERPRISE FM TRUST | VEHICLE LEASE-AUG24 | 18421 - 07951 | 1,912.05 |
| | Total CAPITAL - Trout Run | | 1,912.05 |
| 18422 CAPITAL - Matsunk | | | |
| ENTERPRISE FM TRUST | VEHICLE LEASE-AUG24 | 18422 - 07951 | 668.57 |
| | Total CAPITAL - Matsunk | | 668.57 |
| 18423 CAPITAL - Collections | | | |
| CORE & MAIN LP | 18" PVC PIPE: FLINT HILL ROAD | 18423 - 07671 | 10,481.38 |
| | 18" WYES: FLINT HILL ROAD | 18423 - 07671 | 8,511.78 |
| ENTERPRISE FM TRUST | VEHICLE LEASE-AUG24 | 18423 - 07951 | 668.57 |
| GLASGOW INC. | SINKHOLE: DEKALB PS | 18423 - 07671 | 428.25 |
| | SPALLS: DEKALB PS SINKHOLE | 18423 - 07671 | 79.09 |
| LANE ENTERPRISES INC | EROSION MATTING: DEKALB PS | 18423 - 07671 | 1,150.00 |
| MARTIN STONE QUARRIES | R7 STONE: DEKALB PS | 18423 - 07671 | 6,013.35 |
| PENNSYLVANIA DEPARTMENT OF TRANSP | MANHOLES: WEST VALLEY FORGE RD | 18423 - 07671 | 49,651.00 |
| THOMAS G DAVIS | CRUSHED STONE: DEKALB PS | 18423 - 07671 | 2,229.84 |
| US SOLUTIONS, INC. | ELECTRICAL SERVICES: TOWNSHIP | 18423 - 07671 | 600.00 |
| | Total CAPITAL - Collections | | 79,813.26 |
| 18430 CAPITAL - Transportation | | | |
| MCMAHON ASSOCIATES INC | BRIDGE INSPECTION: ALLENDALE | 18430 - 07661 | 2,640.00 |
| | Total CAPITAL - Transportation | | 2,640.00 |
| 18434 CAPITAL - Park Maintenance | | | |
| ENTERPRISE FM TRUST | VEHICLE LEASE-AUG24 | 18434 - 07951 | 1,150.74 |
| UNITED RENTALS (NA), INC. | SKID STEER BRUSH CUTTER | 18434 - 07886 | 1,928.96 |
| | Total CAPITAL - Park Maintenance | | 3,079.70 |
| 18450 CAPITAL - Park and Recreation | | | |
| PMG SM PA LLC | COURT RESURFACING: WHITEGATE | 18450 - 07133 | 14,911.55 |
| | Total CAPITAL - Park and Recreation | | 14,911.55 |
| 40200 Escrow Payables | | | |
| KILKENNY LAW | 161 WEST DEKALB PK: 1852 (LD) | 40200 - 7200 | 54.00 |
| | 446/456-588 SWEDELAND: 1803 | 40200 - 7200 | 54.00 |
| | 657/665/671 SOUTH GULPH: 1844 | 40200 - 7200 | 108.00 |
| | 850 MANCILL MILL RD: 1787 (LD) | 40200 - 7200 | 54.00 |
| MCMAHON ASSOCIATES INC | 2901 RENAISSANCE: 1865 (LD) | 40200 - 7200 | 55.00 |
| | 446/456-588 SWEDELAND: 1803 | 40200 - 7200 | 55.00 |
| | 850 MANCILL MILL RD: 1787 (LD) | 40200 - 7200 | 950.00 |
| REMINGTON & VERNICK ENGINEERS II, IN | 1045 CROTON ROAD: 1874 (SWB) | 40200 - 7200 | 262.50 |
| | 1048 BROADVIEW RD: 1872 (SWB) | 40200 - 7200 | 700.00 |
| | 109 PRIVET LANE: 1876 (SWB) | 40200 - 7200 | 540.00 |
| | 1101-1106 BISMARK: 1863 (SWB) | 40200 - 7200 | 352.50 |
| | 150 ALLENDALE ROAD: 1869 (LD) | 40200 - 7200 | 87.50 |
| | 160 NORTH GULPH RD: 1857 (LD) | 40200 - 7200 | 694.50 |
| | 161 WEST DEKALB PK: 1852 (LD) | 40200 - 7200 | 2,012.50 |
| | 176 CHARLES STREET: 1871 (SWB) | 40200 - 7200 | 437.50 |
| | 185 SOUTH GULPH RD: 1870 (SWB) | 40200 - 7200 | 262.50 |
| | 210 TWININGS LANE: 1868 (SWB) | 40200 - 7200 | 87.50 |
| | 225 GULPH HILLS RD: 1878 (SWB) | 40200 - 7200 | 1,485.00 |
| | 230 MALL BOULEVARD: 1860 (LD) | 40200 - 7200 | 218.93 |
| | 346 EAST CHURCH RD: 1800 (LD) | 40200 - 7200 | 320.00 |

UPPER MERION TOWNSHIP

Invoices for Approval

August 8, 2024

| <u>VENDOR</u> | <u>ITEM DESCRIPTION</u> | <u>ACCOUNT #</u> | <u>AMOUNT</u> |
|---------------------------------------|--------------------------------|------------------|----------------------------|
| REMINGTON & VERNICK ENGINEERS II, INC | 588 NORTH GULPH RD: 1812 (LD) | 40200 - 7200 | 2,245.00 |
| | 709 SWEDELAND RD: 1877 (SWB) | 40200 - 7200 | 2,010.00 |
| | 712 HIDDEN VALLEY: 1880 (SWB) | 40200 - 7200 | 875.00 |
| | 850 MANCILL MILL RD: 1787 (LD) | 40200 - 7200 | 8,854.52 |
| | 916 LONGVIEW ROAD: 1879 (SWB) | 40200 - 7200 | 1,575.00 |
| | <i>Total Escrow Payables</i> | | 24,350.45 |
| | | | <u>1,464,093.35</u> |

**UPPER MERION TOWNSHIP
SUMMARY PAGE
Approval Date - August 8, 2024**

| | | |
|--------------|-----------------------------------|-------------------|
| 01138 | Due from Developers | 32,254.42 |
| 01150 | Gas/Diesel/Postage | 21,949.23 |
| 01310 | 511 Taxes | 114,289.11 |
| 01362 | Public Safety | 3,979.00 |
| 01367 | Park & Recreation | 379.00 |
| 01377 | Transit | -248.50 |
| 01380 | Miscellaneous | -2,285.79 |
| 01402 | Accounting | 76,726.34 |
| 01403 | Tax Collection | 277.37 |
| 01407 | Information Technology | 34,173.34 |
| 01408 | Planning | 21,284.87 |
| 01410 | Police | 294,916.18 |
| 01411 | Fire and EMS | 170,540.06 |
| 01413 | Codes Enforcement | 20,427.49 |
| 01430 | Transportation | 78,820.68 |
| 01432 | PW-Vehicle Maintenance | 21,790.55 |
| 01434 | PW-Park Maintenance | 50,082.21 |
| 01436 | PW-Building Maintenance | 42,142.72 |
| 01450 | Park and Recreation | 131,228.70 |
| 01493 | TMA/Rambler/Other | 24,255.82 |
| 04456 | Library | 38,944.19 |
| 08421 | Trout Run | 40,531.84 |
| 08422 | Matsunk | 40,597.28 |
| 08423 | Collections | 35,520.42 |
| 08425 | Public Works-Admin | 1,944.10 |
| 08427 | Wastewater | 339.91 |
| 18407 | CAPITAL - Information Tech | -1,281.11 |
| 18410 | CAPITAL - Police | 42,058.36 |

**UPPER MERION TOWNSHIP
SUMMARY PAGE
Approval Date - August 8, 2024**

| | | |
|-------------------------|-------------------------------|----------------------------|
| 18413 | CAPITAL - Codes Enforcement | 1,079.98 |
| 18421 | CAPITAL - Trout Run | 1,912.05 |
| 18422 | CAPITAL - Matsunk | 668.57 |
| 18423 | CAPITAL - Collections | 79,813.26 |
| 18430 | CAPITAL - Transportation | 2,640.00 |
| 18434 | CAPITAL - Park Maintenance | 3,079.70 |
| 18450 | CAPITAL - Park and Recreation | 14,911.55 |
| 40200 | Escrow Payables | 24,350.45 |
| TOTAL AMOUNT A/P | | <u>1,464,093.35</u> |

| <u>Payroll Date</u> | <u>Wages</u> | <u>Taxes/Benefits</u> | |
|---------------------|----------------|-----------------------|------------------------------|
| 7/5/2024 | \$1,113,616.84 | \$127,157.09 | |
| 7/19/2024 | \$1,110,085.16 | \$128,174.91 | |
| | | TOTAL PAYROLL | \$2,479,034.00 |
| - | | TOTAL WARRANT | <u>\$3,943,127.35</u> |
| - | | | |