

APPLICATION FOR 2025 COMMUNITY ASSISTANCE GRANT

Applications must be received by 5:00PM on March 31, 2025

TO BE COMPLETED BY 501(c) Organizations and Non-Profit Clubs,Sports

PURPOSE OF THE BOARD OF COMMUNITY ASSISTANCE:

To provide funding (received from the Valley Forge Casino Resort) to non-profits, clubs, sports, and 501 (c) organizations that propose projects that have a direct impact on the Upper Merion Township residents and community and to provide college scholarships to noteworthy high school juniors and seniors residing in Upper Merion Township.

TIMETABLE FOR ACCEPTING APPLICATIONS:

- Announcement: UMT Social Media, eNewsletter, LED sign. Applications accepted starting Nov. 25, 2024.
 - Applicant questions and requests for review/feedback may be emailed to BCA@umtownship.org.
 - Applications must be submitted by email (at gvattimo@umtownship.org), by U.S. Postal Service or may be hand-delivered to the Twp. Building cashier window. The application deadline is 5:00PM on March 31, 2025.
 - BCA Presentation of Award Recipients at the BOS Business Meeting - May 8, 2025
 - Projects start: June 2025
 - Project deadline: December 1, 2025
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Deliver Completed Application by CLOSE OF BUSINESS (5:00PM)

Monday, March 31, 2025 to:

Board of Community Assistance c/o Gerri Vattimo
Admin. Office Upper Merion Township
175 W. Valley Forge Road
King of Prussia, PA 19406

Or submit via email at gvattimo@umtownship.org.

ORGANIZATION/AGENCY NAME: _____

AMOUNT REQUESTED: _____

TYPE OF ORGANIZATION:

NON-PROFIT

TAX ID NUMBER: _____

GOVERNMENT

OTHER (PLEASE SPECIFY): _____

PROJECT NAME: _____

CONTACT PERSON: _____

MAILING ADDRESS: _____

COUNTY, STATE, ZIP CODE: _____

PHONE: _____

E-MAIL: _____ **FAX:** _____

PHYSICAL ADDRESS OF PROJECT: _____

COUNTY, STATE, ZIP CODE: _____

PROGRAM PROJECT DESCRIPTION

Please provide a **detailed plan** for your proposed project. Include the following:

Purpose statement

List of objectives

Specific project costs (in phases if appropriate)

Number of Upper Merion Township residents to be served

Note: If your project costs exceed the BCA grant max (\$20,000), identify how funds would be spent (attach separate sheet). If total funds are not awarded by the BCA, what additional funding source would be pursued?

Has the beneficiary of your grant approved the proposed project? ___

If approved, will you obtain all required permits to complete the project? _

As part of receiving the BCA Grant, you agree to provide **a year-end summary of the project as compared to the original project plan. Deadline is December 1, 2025.**

Note: Failure to submit the year-end summary may result in the BCA requiring the organization to repay the full amount of the grant.

The BCA may have some questions about your project plan. Will you be available to respond to any inquiries from the BCA about your proposed plan? _____

Acknowledgement: Signature _____

FUTURE PROPOSALS: A major project submitted to the BCA will be reviewed to decide whether the grant will be approved and if so, whether the grant fund threshold would be waived or the threshold policy amended. Provide the project proposal (Additional sheet as needed.)

Provide an overview of your organization/agency including:

A description of the history, incorporation year; webpage, social media links

Mission, purpose, list of services.

Brief statement about the organization's board, staff, volunteers

Has your organization previously applied to the BCA for funding? _____

If your organization has been awarded a BCA grant, how much, years, project? Explain:

| | | |
|---------|-------|----------|
| Amount: | Year: | Project: |
| Amount: | Year: | Project: |
| Amount: | Year: | Project: |
| Amount: | Year: | Project: |
| Amount: | Year: | Project: |

Have you previously applied to the BCA for funding for the specific project outlined in this application?

If yes, did you complete your project/submit a year-end report? _____ (If no, explain.) List the achieved project objectives:

For prior BCA grant awards, did you or a representative of your organization attend the BCA awards reception? Yes No

In addition to the BCA, has your organization/agency applied for other sources of funding for this program? Yes No If yes, what other funding sources:

Has your organization/agency previously carried out this program funded by another source of funding? Yes No _____

Provide the funding source(s), amount, number served for the last complete year of the program:

| | | |
|-------|------------|---------------------------------|
| Year: | Amount: \$ | Planned (Goal) Number to Serve: |
| | | Actual Number Served: |

If you did NOT meet your planned number to be served, please explain below:

Has your organization/agency ever been required to pay back funds due to violation of eligibility and need regulations/guidelines? Indicate the violation:

Please identify the primary beneficiaries/focus your program will serve.

| | |
|--------------------------------------|------------------------|
| Homeless Persons | Seniors/Elderly |
| Persons with Disabilities | Health & Wellness |
| Cultural Arts/Humanities | Veterans/Disabled Vets |
| Environment | Employment, Training |
| Pantry/Feeding/Nutrition | Historical |
| Literacy / Education | Emergency Safety |
| Youth Development/ Sports /Safe Kids | Emergency Shelter |
| Infants/Children | Animals |
| Families | |

If Montgomery County offers a similar program to your organization, what are the specific ways your program is different?

Is any member(s) of your organization/agency related to any employee or appointee of Upper Merion Township? Yes _____ No _____

(If YES, please indicate name(s) and relationship.)

Name: _____ Relationship: _____

Are you aware that financial disclosure may be required annually? (e.g. sources of loans, gifts, investments, interest in real property.) Yes _____ No _____

Rules of law and ethics prohibit members of your organization/agency from participating and voting on matters in which they have direct or indirect financial interest. Are you aware of any potential conflicts of interest which may develop from your organization's/agency's membership in relation to this Board of Community Assistance Application?

(If YES, indicate any potential conflicts below.) Yes _____ No _____

Have there been, or are there now, any personal or business circumstances which might reflect adversely on the organization/agency or its membership in carrying out its mission and related to this application for Community Assistance? (If Yes, provide detail on separate sheet.) Yes _____ No _____

Signature
7 BCA Organization Application 2024

Date