

**UPPER MERION TRANSPORTATION AUTHORITY**  
**September 11, 2019**  
**7:00 p.m.**

**AGENDA**

- 1. PLEDGE OF ALLEGIANCE**
- 2. ATTENDANCE**
- 3. APPROVAL OF MEETING MINUTES: August 14, 2019**
- 4. NEW BUSINESS**
- 5. EXECUTIVE SECRETARY'S REPORT**
- 6. ENGINEER'S REPORT**
- 7. SOLICITOR'S REPORT**
- 8. FINANCIAL REPORT**
- 9. REQUISITION APPROVALS: September 11, 2019 in the amount of \$389,040.14**
- 11. ADJOURNMENT**

**UPPER MERION TRANSPORTATION AUTHORITY  
AUGUST 14, 2019**

The members of the Upper Merion Transportation Authority met for their reorganization and regular meeting on Wednesday, August 14, 2019 in the Township Building, 175 West Valley Forge Road, King of Prussia, PA. The meeting was called to order at 7:23 p.m. and commenced with the pledge of allegiance.

**ATTENDANCE**

Tom Kohler, Chairman  
Lou Zotti, Vice-Chairman  
Carlton Stuart, Secretary  
Marvin Meneeley, Treasurer  
Andrew Bahmueller, Assistant Secretary/Treasurer  
Anthony Hamaday, Executive Secretary  
Greg Philips, BOS Liaison  
Nicholas Hiriak, Director of Finance  
Missy Morales, Staff Liaison  
Geoff Hickman, Director of Public Works  
Noah Marlier, Rudolph Clarke, LLC  
Jack Smyth, Jr., P.E., Consulting Engineers, Boles Smyth Associates, Inc., (BSA)

**MEETING MINUTES APPROVAL:**

It was moved by Mr. Meneeley, seconded by Mr. Bahmueller, all voting "Aye" to approve the meeting minutes of July 10, 2019 as submitted. None opposed. Motion approved 5-0.

**CHAIRMAN'S COMMENTS:**

Chairman Kohler announced that an executive session was held in July after the meeting to discuss potential legal matters and professional services.

**NEW BUSINESS**

**Appoint Anthony Hamaday – Executive Secretary.**

Mr. Kohler welcomed Mr. Hamaday to the Authority.

Authority Action:

It was moved by Mr. Meneeley, seconded by Mr. Stuart, all voting "Aye" to appoint Anthony Hamaday as Executive Secretary. None opposed. Motion approved 5-0.

**Resolution 2019-01 Re: Authorizing the Authority Engineer to issue requests for qualifications to transportation engineering firms to perform appropriate actions under Act 209**

Authority Action:

It was moved by Mr. Stuart, seconded by Mr. Meneeley, all voting "Aye" to approve Resolution 2019-01. None opposed. Motion approved 5-0.

**Resolution 2019-02 Re: Authorizing the Authority's Director of Finance release the escrowed funds forthwith to Realen or its agent**

Authority Action:

It was moved by Mr. Stuart, seconded by Mr. Zotti, all voting "Aye" to approve Resolution 2019-02. None opposed. Motion approved 5-0.

**EXECUTIVE SECRETARY'S REPORT-** None.

**ENGINEER'S REPORT**

**Relocated North Gulph Road, SR 0023 Section 2NG  
(Including Granite Block Restoration at Valley Forge Monument)**

Mr. Smyth stated the roadside maintenance and the landscape unit have been very involved in this because of viewsheds and how visitors into the park are coming into it and what they want to see. Typically, this is not done at this point during design however, the maintenance unit is very happy with this. PennDOT at the request of the Park Service, added a second component to this project only because it is within the same vicinity. There is a section in front of Gulph Road and the area by the arch memorial has granite blocks and that needs to be redone. The area is located in the National Park and so the Programmatic Section 4(f) process was necessary and has been undertaken. It was also noted this project will be fully reimbursed by PennDOT.

**SR 0023, Section TCB – PA 23 Trout Creek Bridge**

Mr. Smyth stated that the bridge on Mancill Mill Road is the one destined to be replaced. BSA is advancing project design including refinements to the roadway plans, profiles and cross sections. It was noted that the preliminary engineering is being paid for by the Authority and final design onward will be picked up by PennDOT for payment. The project is in the CEE Review phase and is very close to submitting the Safety Review which will be the milestone to complete preliminary engineering.

**Church Road Bridge over SEPTA Route 100 Line**

Mr. Smyth stated that the project is approaching a point where the Reimbursement Agreement is in the final stage. The draft was reviewed by Mr. Smyth and Mr. Marlier and was sent back to SEPTA to move forward and execute, status is ongoing. BSA has received the outstanding 4181-UC forms from affected utility companies to complete the D-419 Utility Clearance which is PennDOT's mechanism to allow for funding on the project. The revised D-419 will Utility Clearance will be submitted to PennDOT for review when the SEPTA Reimbursement Agreement is executed. Mr. Marlier noted that status is ongoing for the Reimbursement Agreement but he is hopeful that it is completed by mid-September.

**Prince Frederick Extension (PFE)**

Continued coordination with Montgomery County for Chester Valley Trail Extension Project. Chester Valley Trail is going to construct the first 50 feet of the Prince Frederick Extension in the area of the intersection and then the Glasgow Tract development team will construct from there on. There has been a lot of coordination to make sure the designs work well together. The Prince Frederick

Extension itself caused PennDOT to need a Saulin Boulevard left turn lane due to the proposed Prince Frederick left turn lane. Review through PennDOT is ongoing.

**Potential New PA Turnpike Interchange at Henderson Road**

Montgomery County along with SEPTA requested a meeting because SEPTA is in the process of submitting their 15% design plans on the project. It became apparent that the concept for the interchange was not jiving with the Route 100 project and so there was discussion regarding the interchange ramp revisions to allow for both projects to advance. A conference call was held with DVRCP, Montgomery County and SEPTA regarding the Route 100 Extension’s affect on traffic projections. The group decided on a strategy to include the SEPTA Route 100 station in the No Build Scenario. Mr. Smyth raised the question whether or not the Authority would authorize to update the concept design to reflect what was spoken about in that meeting, if so, at the next meeting a sketch concept would be provided. A discussion ensued regarding the parking lot situation and completion timeframe of the interchange.

**SOLICITOR’S REPORT-** None.

**FINANCIAL REPORT-** None.

**REQUISITIONS – August 14, 2019**

Boles, Smyth Assoc., Inc.	\$ 13,116.03	Relocation of North Gulph Road (SR 3039) for work Performed 6-1-19 thru 6-30-19 INVOICE #67
Boles, Smyth Assoc., Inc.	\$ 7,900.86	Trout Creek Bridge Replacement Project for work performed for the Period 6-1-19 thru 6-30-19 INVOICE #40
Upper Merion Township	\$ 3,500.00	Reimbursement for 2018 audit services
Upper Merion Township	\$ 520.56	Reimbursement for 2019 record storage
Rudolph Clarke, LLC	\$ 256.50	Church Rd Bridge INVOICE #72311
Rudolph Clarke, LLC	\$ 1,107.00	Realen INVOICE #72312
Rudolph Clarke, LLC	\$ 661.50	Professional Services General representation INVOICE #72313
<b>TOTAL:</b>	<b>\$27,062.45</b>	

Authority Action:

It was moved by Mr. Stuart, seconded by Mr. Meneeley, all voting “Aye” to approve the August 14, 2019 requisitions in the amount of \$27,062.45. None opposed. Motion approved 5-0.

**ADDITIONAL BUSINESS** - None.

**ADJOURNMENT**

There being no further business to come before the Authority, the meeting adjourned at 8:01 p.m.

**\_\_\_\_\_  
THOMAS KOHLER  
CHAIRMAN**

mm  
Minutes Approved:  
Minutes Entered:

**UPPER MERION TRANSPORTATION AUTHORITY  
REQUISITIONS FOR SEPTEMBER 11, 2019**

<b>PAYEE</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
Boles, Smyth Assoc.	\$ 3,193.35	Relocation of North Gulph Road (SR 3039) for Period 7-1-19 thru 7-31-2019 Invoice #68
Boles, Smyth Assoc.	\$ 2,260.27	Trout Creek Bridge Replacement Project for Period 7-1-19 thru 7-31-2019 Invoice #41
Commonwealth of PA (pymt was issued on 8/28 ck #304)	\$ 382,053.44	PIB loan for 2018 pymt #7 of 10
Upper Merion Township	\$ 345.08	reimburse for 2018 audit advertising
Rudolph Clarke, LLC	\$ 310.50	Church Road Bridge Invoice #72741
Rudolph Clarke, LLC	\$ 418.50	Realen Invoice #72742
Rudolph Clarke, LLC	\$ 459.00	General representation Invoice #72743
<b>TOTAL:</b>	<b><u>\$ 389,040.14</u></b>	



**Boles, Smyth Associates, Inc.**  
**Consulting Civil Engineers Since 1972**

August 30, 2019

Upper Merion Transportation Authority  
175 W. Valley Forge Road  
King of Prussia, PA 19406

Attn: Mr. Nick Hiriak

Re: Local Agreement No. 164228  
Montgomery County  
Relocation of North Gulph Road (SR 3039)  
Upper Merion Township

Sub: Transmittal of Invoice #68  
Tracking No. 2019-08-153-61.03

Dear Nick:

We are herewith transmitting one (1) copy of Invoice #68 for the Relocation of North Gulph Road (SR 3039) in Upper Merion Township for work performed for the period July 1, 2019 through July 31, 2019.

If you have any questions about this submission, please contact me. Thank you.

Very truly yours,

A handwritten signature in blue ink that reads "Michael C. Boles". The signature is fluid and cursive.

Michael C. Boles

MCB:slg

Enclosures

ESTIMATED PROGRESS REPORT - COST PLUS FIXED FEE AGREEMENT

Agreement No. 164228-A  
 District 6-0 County Montgomery  
 S. R. 0023 Section 2NG  
 Estimate No. 68  
 Estimate Period From 7/1/19 To 7/31/19  
 MPMS NO. 66952 2019-08-153-61.03

5-00422-04-2NG-064-313  
 State Project No.  
0020201-LY40  
 Federal Project No.  
August 14, 2019  
 EXPIRATION DATE - THIS PART

AGREEMENT AMOUNTS	AMOUNTS EARNED		AMOUNTS DUE
1. DIRECT/INDIRECT PAYROLL MAXIMUM \$780,815.87  75% OF MAXIMUM \$585,611.90	DIRECT/INDIRECT TO DATE	\$387,642.54	
	DIRECT/INDIRECT PREVIOUS	\$384,528.08	
	PAYROLL BILLED THIS ESTIMATE	\$1,411.73	
	OVERHEAD 120.613%	\$1,702.73	
	AMOUNT DUE		
2. DIRECT COSTS OTHER THAN PAYROLL MAXIMUM \$9,430.00  75% OF MAXIMUM \$7,072.50	TO DATE	\$4,707.00	
	PREVIOUS	\$4,707.00	
	AMOUNT DUE		
3. DIRECT COST BY OTHERS MAXIMUM \$358,012.36  75% OF MAXIMUM \$268,509.27	TO DATE	\$216,094.19	
	PREVIOUS	\$216,094.19	
	AMOUNT DUE		
4. NET FEE  \$78,891.61	NET FEE EARNED TO DATE 44.7% OF \$78,891.61	\$35,264.55	
	PREVIOUS	\$35,185.66	
	AMOUNT DUE		
5.	TO DATE		
	PREVIOUS		
	AMOUNT DUE		
TOTAL (THIS PART)  \$1,227,149.84	MAXIMUM AGREEMENT AMOUNT \$1,227,149.84		TOTAL THIS INVOICE  \$3,193.35
	TOTAL INVOICES TO DATE (THIS PART) \$643,708.28		

Boles, Smyth Associates, Inc.  
 2400 Chestnut Street  
 Philadelphia, PA 19103  
 SAP VENDOR NO. 120823

I certify that the above invoice represents services rendered on this Project and is true and correct, and all expenditures were incurred under a fully executed contract.

*Michael C. Boles*

Federal ID No: 23-1863016

8/30/19

Vice-President



PENNSYLVANIA DEPARTMENT OF TRANSPORTATION  
ESTIMATED PROGRESS REPORT - COST PLUS FIXED FEE AGREEMENT

Agreement No: 164228-A

PART I

ITEM NO.	DESCRIPTION OF WORK	% OF TOTAL NET FEE	% ITEM COMPLETED LAST REPORT	% ITEM COMPLETED TO DATE	% OF TOTAL NET FEE TO DATE
1.1	Project Management / Administration	2.8%	59.2%	60.0%	1.7%
1.3	Public/Agency Involvement	3.5%	56.2%	56.2%	2.0%
4, 2.10.991A	Rightsizing Design	11.3%	95.9%	96.3%	10.9%
8.7/4.10	Safety Review/Design Field View	10.3%	77.5%	78.4%	8.0%
9	Pre-Final Utilities and Right-of-Way	4.6%	100.0%	100.0%	4.6%
10.1/10.2	CEE Reevaluation & Final Roadway Design	15.2%	55.3%	55.3%	8.4%
10.2.1/2, 4.2, 4	Final Drainage/Pavement Design, Specs. & X Sections	14.4%	19.9%	19.9%	2.9%
10.5	Final Right-of-Way Plan	4.6%	74.4%	74.4%	3.4%
10.8.4	Utility Clearance (D-419)	2.5%	79.4%	79.4%	2.0%
10.14/15	Traffic Control Plan & Traffic Signal Plans	8.3%	8.3%	8.3%	0.7%
10.25/26/27	E&S Plan/NPDES Permit & SWM Plan	12.3%	0.7%	0.7%	0.1%
10.28/29	Final Plans Check/FDOM & Assemble Bid Documents	8.6%	0.0%	0.0%	0.0%
11.1	Post Design Activities	1.6%	0.0%	0.0%	0.0%
		100.0%		N/A	44.7%

PENNSYLVANIA DEPARTMENT OF TRANSPORTATION  
ESTIMATED PROGRESS REPORT - COST PLUS FIXED FEE AGREEMENT

Agreement No 164228-A  
PART I

DESCRIPTION OF WORK	ESTIMATED COST	BILLED TO DATE	BILLED THIS ESTIMATE
<b>DIRECT COSTS OTHER THAN PAYROLL</b>			
Reproduction	\$4,430.00	\$4,707.00	\$0.00
Infiltration Testing (PDA)	\$5,000.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$9,430.00</b>	<b>\$4,707.00</b>	<b>\$0.00</b>
<b>DIRECT COST OF SERVICES BY OTHERS</b>			
Subconsultants			
AECOM (Formerly URS CORP. [URS])	\$93,511.51	\$82,664.14	\$0.00
PAQ, Inc.	\$63,287.51	\$14,644.79	\$0.00
CHRS, Inc.	\$72,138.87	\$37,663.10	\$0.00
Ground Reconsidered, Inc.	\$60,359.83	\$23,183.52	\$0.00
Gannett Fleming	\$68,714.64	\$57,938.64	\$0.00
<b>TOTAL</b>	<b>\$358,012.36</b>	<b>\$216,094.19</b>	<b>\$0.00</b>

PENNSYLVANIA DEPARTMENT OF TRANSPORTATION  
ESTIMATED PROGRESS REPORT - COST PLUS FIXED FEE AGREEMENT

Agreement No. 164228-A

DIRECT PAYROLL TABULATION

PART I

PERIOD: FROM 7/1/19 TO 7/31/19

EMPLOYEE	CLASSIFICATION	DESCRIPTION OF WORK ITEMS												TOTAL HOURS THIS PERIOD	ACTUAL HOURLY RATE	DATE APPROVED BY DEPARTMENT	PAYROLL THIS PERIOD	
		Project Management / Administration	Public/Agency Involvement	Rightizing Design	Safety Review/Design Field View	Pre-Final Utilities and Right-of-Way	CBE Reevaluation & Final Roadway Design	Final Drainage/Pavement Design, Draft Special Provisions & Cross Sections	Final Right-of-Way Plan	Utility Clearance (D-419)	Traffic Control Plan & Traffic Signal Plans	E&S Plan/NPDES Permit & Stormwater Management Plan	Final Plans Check/FDM & Assemble Bid Package Documents					Post Design Activities
T. F. Boles	Sr. Proj. Engineer	1.1	1.3	4.2.10.991A	8.7/4.10	9	10.1/10.2	10.2.1/2.4.2.1	10.5	10.8.4	10.14/15	10.25/26/27	10.28/29	11.1	0.5	\$62.70	7/1/19	\$31.35
M. C. Boles	Eng. Coordinator	2.0			5.0	8.0	7.5								22.5	\$60.95	7/1/19	\$1,371.38
B.F. Hensyl	Eng. Technician					0.5									0.5	\$18.00	7/1/19	\$9.00
J. Smyth, Jr.	Project Engineer														0.0	\$54.65	7/1/19	\$0.00
D. Plett	Eng. Technician														0.0	\$38.05	7/1/19	\$0.00
P. J. Boles	Eng. Technician														0.0	\$40.90	7/1/19	\$0.00
T. J. Rybas	Eng. Technician														0.0	\$28.10	7/1/19	\$0.00
V. R. Mothukpally	Eng. Technician														0.0	\$25.75	7/1/19	\$0.00
C. J. Zebly V	Civil Engineer														0.0	\$36.75	2/16/19	\$0.00
TOTAL HOURS THIS ESTIMATE		2.0	0.0	5.0	8.5	8.0	8.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	23.5		TOTAL THIS PERIOD	\$1,411.73
TOTAL HOURS PREVIOUS ESTIMATE		154.0	185.5	1006.5	740.0	455.5	780.0	266.5	316.0	186.5	64.0	8.0	0.0	0.0	4162.5			
TOTAL HOURS TO DATE		156.0	185.5	1011.5	748.5	463.5	780.0	266.5	316.0	186.5	64.0	8.0	0.0	0.0	4186.0			
CONTRACT TOTAL HOURS		260.0	330.0	1050.0	955.0	430.0	1410.0	1340.0	425.0	235.0	770.0	1145.0	800.0	150.0	9300.0			
% HOURS USED TO DATE		60.0	56.2	96.3	78.4	100.0	55.3	19.9	74.4	79.4	8.3	0.7	0.0	0.0	45.0			



**Boles, Smyth Associates, Inc.**  
Consulting Civil Engineers Since 1972

August 30, 2019

Upper Merion Transportation Authority  
175 W. Valley Forge Road  
King of Prussia, PA 19406

Attn: Mr. Nick Hiriak

Ref: SR 0023, Section TCB  
Preliminary & Environmental Phase Services  
Upper Merion Township, Montgomery County

Sub: Transmittal of Invoice #41  
BSA# 2019-08-152-69.09

Dear Nick:

We are herewith transmitting one (1) copy of Invoice #41 for the SR 0023, Section TCB – Trout Creek Bridge Replacement Project for work performed for the period July 1, 2019 through July 31, 2019.

If you have any questions about this submission, please contact me.

Thank you.

Sincerely,

A handwritten signature in blue ink that reads "Michael C. Boles". The signature is written in a cursive style.

Michael C. Boles

MCB:slg

Enclosures

ESTIMATED PROGRESS REPORT - COST PLUS FIXED FEE AGREEMENT

Agreement No. \_\_\_\_\_

District 6-0 County Montgomery  
 S. R. 0023 Section TCB

State Project No. \_\_\_\_\_

Estimate No. 41  
 Estimate Period From 7/1/19 To 7/31/19

Federal Project No. \_\_\_\_\_

MPMS NO. 48172 Invoice # 2019-08-152-69.09

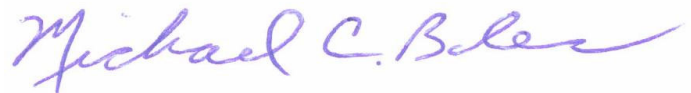
EXPIRATION DATE - THIS PART \_\_\_\_\_

AGREEMENT AMOUNTS	AMOUNTS EARNED		AMOUNTS DUE
1. DIRECT/INDIRECT PAYROLL  MAXIMUM \$362,433.65  75% OF MAXIMUM \$271,825.24	DIRECT/INDIRECT TO DATE	\$341,207.52	
	DIRECT/INDIRECT PREVIOUS	\$339,049.64	
	PAYROLL BILLED THIS ESTIMATE	\$978.13	
	OVERHEAD 120.613%	\$1,179.75	
	AMOUNT DUE		\$2,157.88
2. DIRECT COSTS OTHER THAN PAYROLL  MAXIMUM \$5,550.00 75% OF MAXIMUM \$4,162.50	TO DATE	\$4,081.50	
	PREVIOUS	\$4,081.50	
	AMOUNT DUE		
3. DIRECT COST BY OTHERS  MAXIMUM \$165,710.58 75% OF MAXIMUM \$124,282.94	TO DATE	\$37,120.67	
	PREVIOUS	\$37,120.67	
	AMOUNT DUE		
4. NET FEE  \$14,626.79	NET FEE EARNED TO DATE 84.5% OF \$14,626.79	\$12,359.64	
	PREVIOUS	\$12,257.25	
	AMOUNT DUE		
5.	TO DATE		
	PREVIOUS		
	AMOUNT DUE		
TOTAL (THIS PART)  \$548,321.02	MAXIMUM AGREEMENT AMOUNT \$548,321.02		TOTAL THIS INVOICE  \$2,260.27
	TOTAL INVOICES TO DATE (THIS PART) \$394,769.33		

Boles, Smyth Associates, Inc.  
 2400 Chestnut Street  
 Philadelphia, PA 19103

I certify that the above invoice represents services rendered on this Project and is true and correct, and all expenditures were incurred under a fully executed contract.

SAP VENDOR NO. 120823



Federal ID No: 23-1863016

Project Manager

8/30/19

PENNSYLVANIA DEPARTMENT OF TRANSPORTATION  
ESTIMATED PROGRESS REPORT - COST PLUS FIXED FEE AGREEMENT

Agreement No: \_\_\_\_\_

PART I

ITEM NO.	DESCRIPTION OF WORK	% OF TOTAL NET FEE	% ITEM COMPLETED LAST REPORT	% ITEM COMPLETED TO DATE	% OF TOTAL NET FEE TO DATE
1	Project Management / Administration	3.0%	100.0%	100.0%	3.0%
2	Preliminary Engineering (Through Safety Review & DFV)	22.1%	100.0%	100.0%	22.1%
3	Environmental Clearance	8.6%	100.0%	100.0%	8.6%
4	Structural / Geotechnical Engineering Coordination	19.2%	100.0%	100.0%	19.2%
5	Preliminary Right-of-Way Plans	9.4%	74.8%	76.8%	7.2%
6	Preliminary Traffic Control Plans	12.8%	63.9%	68.9%	8.8%
7	Preliminary Traffic Signal, Pavement Marking and Signing Plans	8.8%	60.3%	60.3%	5.3%
8	Preliminary Utility Coordination / Plans	6.9%	100.0%	100.0%	6.9%
9	Public Involvement	4.7%	63.8%	63.8%	3.0%
10	Norfolk & Southern Railroad Coordination	4.4%	9.4%	9.4%	0.4%
		100.0%	N/A	N/A	84.5%

PENNSYLVANIA DEPARTMENT OF TRANSPORTATION  
ESTIMATED PROGRESS REPORT - COST PLUS FIXED FEE AGREEMENT

Agreement No: \_\_\_\_\_

PART     I    

DESCRIPTION OF WORK	ESTIMATED COST	BILLED TO DATE	BILLED THIS ESTIMATE
<b>DIRECT COSTS OTHER THAN PAYROLL</b>			
Reproduction	\$2,175.00	\$2,316.50	\$0.00
Traffic Counts	\$3,375.00	\$1,765.00	\$0.00
<b>TOTAL</b>	<b>\$5,550.00</b>	<b>\$4,081.50</b>	<b>\$0.00</b>
<b>DIRECT COST OF SERVICES BY OTHERS</b>			
Subconsultants			
PAQ, Inc.	\$13,084.56	\$13,084.56	\$0.00
CHRS, Inc.	\$16,891.06	\$14,958.42	\$0.00
RK&K	\$67,500.00	\$9,077.69	\$0.00
PennDOT Subsurface Program *(Estimated)	\$68,234.96	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$165,710.58</b>	<b>\$37,120.67</b>	<b>\$0.00</b>

PENNSYLVANIA DEPARTMENT OF TRANSPORTATION  
ESTIMATED PROGRESS REPORT - COST PLUS FIXED FEE AGREEMENT

DIRECT PAYROLL TABULATION

Agreement No. \_\_\_\_\_  
PART I

PERIOD: FROM 7/1/19 TO 7/31/19

EMPLOYEE	CLASSIFICATION	DESCRIPTION OF WORK ITEMS										TOTAL HOURS THIS PERIOD	ACTUAL HOURLY RATE	DATE APPROVED BY DEPARTMENT	PAYROLL THIS PERIOD		
		1	2	3	4	5	6	7	8	9	10						
		Project Management / Administration	Preliminary Engineering (Through Safety Review & Design Field View)	Environmental Clearance	Structural/Hydraulic & Hydrologic (H&H)/Geotechnical Engineering Coordination	Preliminary Right-of-Way Plans	Preliminary Traffic Control Plan	Preliminary Traffic Signal, Pavement Marking and Signing Plan	Preliminary Utility Coordination / Plans	Public Involvement	Norfolk & Southern Railroad Coordination						
J. Smyth, Jr.	Sr. Civil Engineer																
M. C. Boles	Eng. Coord.						7.5										
P. J. Boles	Eng. Technician																
D. Plett	Eng. Technician																
C. J. Zebley	Civil Engineer																
V. R. Mothukpally	Trans. Engineer						8.0										
R. G. Wagenmann	Trans. Specialist																
W. Au	Structural Engineer																
E. Jacinto	Structural Designer																
B.F. Hensyl	Eng. Technician																
TOTAL HOURS THIS ESTIMATE		0.0	0.0	0.0	0.0	7.5	10.0	25.5	0.0	0.0	0.0	0.0	0.0	0.0	17.5	\$18.00	\$315.00
TOTAL HOURS PREVIOUS ESTIMATE		123.5	988.0	356.0	1044.5	280.5	326.0	211.0	317.0	118.0	16.5				33.0		\$978.13
TOTAL HOURS TO DATE		123.5	988.0	356.0	1044.5	288.0	351.5	211.0	317.0	118.0	16.5				3781.0		
CONTRACT TOTAL HOURS		120.0	880.0	340.0	765.0	375.0	510.0	350.0	275.0	185.0	175.0				3975.0		
% HOURS USED TO DATE		100.0	100.0	100.0	100.0	76.8	68.9	60.3	100.0	63.8	9.4				95.9		



Program: ZF REPT LOAN PAYMENTS  
 Ser : P00617635

Original Loan Number: P78000148-303  
 Legacy Loan Number: 521034  
 Borrower's Name: UPPER MERION TWP  
 Current Loan Balance: \$3500000.00  
 Current Grant Disbursements: \$0.00  
 Current Principal Forgiveness Disbursements: \$0.00  
 Current Interest Rate: 1.63  
 Current Payment Amount: \$382053.44  
 Payment Interval: Annual  
 Calculation Base: Act/365  
 Next Payment Due: 08/29/2014

PaymtDate	Date	Disb	Total	Interest	Principal	Delinquent	Other	Balance
No.	Due	Type	Payment			Fees	Fees	
	08/29/2012	L	3,500,000.00	0.00	3,500,000.00	0.00	0.00	3,500,000.00

PaymtDate	Date	Disb	Total	Interest	Principal	Delinquent	Other	Projected
No.	Due	Type	Payment			Fees	Fees	Balance

Remaining Amortization

1.	08/29/2013		382,053.44	56,875.00	325,178.44			3,174,821.56
	2013 Totals		382,053.44	56,875.00	325,178.44			
2.	08/29/2014		382,053.44	51,590.85	330,462.59			2,844,358.97
	2014 Totals		382,053.44	51,590.85	330,462.59			
3.	08/29/2015		382,053.44	46,220.83	335,832.61			2,508,526.36
	2015 Totals		382,053.44	46,220.83	335,832.61			
4.	08/29/2016		382,053.44	40,875.23	341,178.21			2,167,348.15
	2016 Totals		382,053.44	40,875.23	341,178.21			
5.	08/29/2017		382,053.44	35,219.41	346,834.03			1,820,514.12
	2017 Totals		382,053.44	35,219.41	346,834.03			
6.	08/29/2018		382,053.44	29,583.35	352,470.09			1,468,044.03
	2018 Totals		382,053.44	29,583.35	352,470.09			
7.	08/29/2019		382,053.44	23,855.72	358,197.72			1,109,846.31



COMMONWEALTH OF PENNSYLVANIA  
OFFICE OF THE BUDGET  
COMPTROLLER OPERATIONS

May 15, 2013

Loan Number: P78000148-303

UPPER MERION TWP  
175 W VALLEY FORGE RD  
KING OF PRUSSIA, PA 19406

Dear Borrower:

The Commonwealth of Pennsylvania is working hard to streamline processes and procedures for efficiency and effectiveness. Effective May 1st, 2013 the Commonwealth has implemented a new system to administer its loan programs. As a result **your Pennsylvania Infrastructure Bank loan number 521034 has been changed to P78000148-303.** Please use this loan number on all payments and correspondence going forward.

Enclosed is an updated amortization schedule for your records. It is **your responsibility** to make payment on or before the scheduled due dates. If the terms of your loan agreement are modified in the future an updated amortization schedule will be mailed to you at that time.

Please follow the following guidelines to ensure prompt and proper credit for your loan payments:

- Include your full loan number, **P78000148-303**, on your payment remittance.
- If you are paying multiple loans, you must indicate the exact amount to be applied to each loan number.
- All payments received will be applied toward regularly scheduled payments on your loan unless you have indicated on your remittance that a payment is to be applied as a principal reduction or a loan payoff.
- If your payment is to be split between regularly scheduled payments and a principal reduction, you must specify the exact amount to be applied to the principal reduction.
- If you would like to pay your loan in full, contact our loan service help line at 717-425-6622 for an official payoff quote before making payment.
- All payments should be made payable to the **Commonwealth of Pennsylvania** and mailed to:

**Office of Comptroller Operations  
Loan Accounting  
PO Box 2739  
Harrisburg, PA 17105**

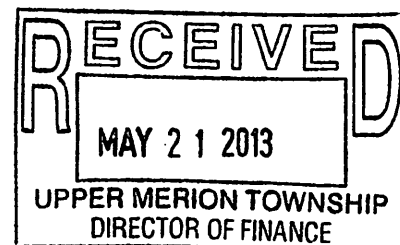
**Failure to follow these guidelines will result in the return of your payment and you will be subject to any late charge assessed under the terms of your loan contracts.**

If you have questions or need additional information, please contact our loans customer service at 717-425-6622 or by email at [RA-LoanAccounting@pa.gov](mailto:RA-LoanAccounting@pa.gov).

Sincerely,

Michael J Burns, CPA, Director  
Bureau of Accounting & Financial Management

Enclosure



PHILADELPHIA GROUP

**AFFIDAVIT OF PUBLICATION**  
307 Derstine Avenue • Lansdale, PA 19446

**UPPER MERION TOWNSHIP**  
175 W Valley Forge RD  
KING OF PRUSSIA, PA 19406  
Attention:

STATE OF PENNSYLVANIA,  
COUNTY OF MONTGOMERY

The undersigned *Jacqueline A. Kelly*, being duly sworn the he/she is the principal clerk of The Times Herald, Times Herald Digital, published in the English language for the dissemination of local or transmitted news and intelligence of a general character, which are duly qualified newspapers, and the annexed hereto is a copy of certain order, notice, publication or advertisement of:

**UPPER MERION TOWNSHIP**

**Published in the following edition(s):**

The Times Herald 08/14/19  
Times Herald Digital 08/14/19

<b>AUDIT NOTICE</b>	
UPPER MERION TRANSPORTATION AUTHORITY (A Component Unit of Upper Merion Township)	
STATEMENT OF NET POSITION DECEMBER 31, 2018	
<b>ASSETS</b>	
<b>CURRENT ASSETS</b>	
Cash	\$460,864
Investments	2,072,289
Grant receivable	131,203
<b>TOTAL ASSETS</b>	<b>2,664,356</b>
<b>LIABILITIES</b>	
<b>CURRENT LIABILITIES</b>	
Accounts payable	97,744
Due to Upper Merion Township	18,771
Unearned revenue	670,232
Accrued interest payable	8,104
Current portion of loan payable	358,198
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,153,049</b>
<b>NONCURRENT LIABILITIES</b>	
Loan payable, less current portion	1,109,846
<b>TOTAL LIABILITIES</b>	<b>2,262,895</b>
<b>NET POSITION</b>	
Unrestricted	\$401,461
Published in accordance with Section 5612 of the Municipality Authorities Act 22 of 2001. The annual audit and financial report of the Authority are available for public inspection at the Authority's office during normal business hours.	
<b>AUDIT NOTICE</b>	
UPPER MERION TRANSPORTATION AUTHORITY (A Component Unit of Upper Merion Township)	
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION YEAR ENDED DECEMBER 31, 2018	
<b>OPERATING REVENUES</b>	
Assessments	\$ 327,923
Grants	247,159
<b>TOTAL OPERATING REVENUES</b>	<b>575,082</b>
<b>OPERATING EXPENSES</b>	
Professional fees	23,719
Road construction	492,371
Reimbursement to Upper Merion Township	18,770
<b>TOTAL OPERATING EXPENSES</b>	<b>534,860</b>
<b>OPERATING INCOME</b>	<b>40,222</b>
<b>NONOPERATING REVENUES (EXPENSES)</b>	
Investment income	42,661
Interest expense	(27,627)
<b>TOTAL NONOPERATING REVENUES (EXPENSES)</b>	<b>(15,024)</b>
<b>REVENUES (EXPENSES)</b>	<b>25,246</b>
<b>CHANGE IN NET POSITION</b>	<b>35,246</b>
<b>NET POSITION AT BEGINNING OF YEAR</b>	<b>316,215</b>
<b>NET POSITION AT END OF YEAR</b>	<b>\$ 401,461</b>
Published in accordance with Section 5612 of the Municipality Authorities Act 22 of 2001. The annual audit and financial report of the Authority are available for public inspection at the Authority's office during normal business hours.	
TH-Aug 14-1a	

Sworn to the subscribed before me this 8/14/19

*Maureen Schmid*  
Notary Public, State of Pennsylvania  
Acting In County of Montgomery

COMMONWEALTH OF PENNSYLVANIA  
NOTARIAL SEAL  
MAUREEN SCHMID, Notary Public  
Lansdale Boro., Montgomery County  
My Commission Expires March 31, 2021

**Advertisement Information**

Client Id: 883560 Ad Id: 1853169 PO: Sales Person: 093302

CR 01130-0098  
Reimburse to: UMT  
\$345.08

Rudolph Clarke, LLC  
Suite 200  
Seven Neshaminy Interplex  
Trevose, PA 19053

September 08, 2019

Upper Merion Transportation Authority  
Upper Merion Township  
Finance Department  
175 West Valley Forge Road  
King of Prussia, PA 19406-1802

In Reference To: Church Road Bridge  
File No. 7605-003

Invoice #72741

Professional Services

		<u>Hours</u>	<u>Amount</u>
8/5/2019	NM Review J. Smyth e-mail re: Ex. A to reimbursement Agreement; e-mail J. Nixon re: the same; review responses	0.40	54.00
8/13/2019	NM E-mail J. Smyth w/final Reimbursement Agreement	0.10	13.50
8/14/2019	NM Review and reply to J. Smyth e-mail re: Agreement; call with J. Nixon and JS re: the same	0.60	81.00
8/20/2019	NM Review and reply to J. Nixon e-mail re: latest version of Reimbursement Agreement; call with and e-mails to J. Smyth re: the same	0.80	108.00
8/21/2019	NM Call with T> Kohler re: Reimbursement Agreement	0.10	13.50
8/27/2019	NM E-mail T. Kohler and J. Smyth re: Reimbursement Agreement	0.30	40.50
	For professional services rendered	<u>2.30</u>	<u>\$310.50</u>
	Previous balance		\$256.50
8/16/2019	Payment - Thank You. Check No. 303		<u>(\$256.50)</u>
	Total payments and adjustments		<u>(\$256.50)</u>
	Balance due		<u><u>\$310.50</u></u>

Rudolph Clarke, LLC  
Suite 200  
Seven Neshaminy Interplex  
Trevose, PA 19053

September 08, 2019

Upper Merion Transportation Authority  
Upper Merion Township  
Finance Department  
175 West Valley Forge Road  
King of Prussia, PA 19406-1802

In Reference To: Realen  
File No. 7605-004

Invoice #72742

Professional Services

		<u>Hours</u>	<u>Amount</u>
8/12/2019	NM Review J. Smyth e-mail re: off site improvement calculations; Review and reply to J. Walko re: the same; draft Resolution and e-mail M. Morales	1.10	148.50
8/14/2019	NM Review G. Waks, P. Fry and M. Kaplin e-mails re: resolution status; calls with J. Walko, M. Kaplin and T. Kohler re: the same	0.80	108.00
8/15/2019	NM Review P. Fry and M. Kaplin e-mails re: status of escrowed traffic impact fee; e-mail N. Hiriak re: the same; call with J. Walko re: the same	0.40	54.00
8/20/2019	NM Review and reply to P. Fry and N. Hiriak e-mails re: escrowed amount	0.60	81.00
8/21/2019	NM Call with T. Kohler re: status of JBG escrowed money	0.10	13.50
8/23/2019	NM Call with M. Kaplin re: traffic impacts fees for various properties	0.10	13.50
	For professional services rendered	<u>3.10</u>	<u>\$418.50</u>
	Previous balance		\$1,107.00
8/16/2019	Payment - Thank You. Check No. 303		<u>(\$1,107.00)</u>
	Total payments and adjustments		<u>(\$1,107.00)</u>
	Balance due		<u><u>\$418.50</u></u>

Rudolph Clarke, LLC  
Suite 200  
Seven Neshaminy Interplex  
Trevose, PA 19053

September 08, 2019

Upper Merion Transportation Authority  
Upper Merion Township  
Finance Department  
175 West Valley Forge Road  
King of Prussia, PA 19406-1802

In Reference To: Upper Merion Transportation Authority  
General Representation  
File No. 7605-001

CLOSED - NM BOX #7 - 6.2019

Invoice #72743

Professional Services

	<u>Hours</u>	<u>Amount</u>
8/5/2019 NM Review and reply to M. Morales e-mails re: agendas	0.20	27.00
8/12/2019 NM Review J. Smyth e-mails re: ACT 209 Resolution; e-mail the same to M. Morales	0.30	40.50
8/13/2019 NM Review M. Morales e-mail re: updated agenda	0.10	13.50
8/14/2019 NM Prepare for and representation at Board meeting	2.70	364.50
8/15/2019 NM Review M. Morales e-mail with resolutions from Board meeting	0.10	13.50
8/21/2019 MPC Preparation of correspondence to Board regarding Solicitorship	0.10	NO CHARGE
8/22/2019 MPC E-mail to Board, N. Hiriak & A. Hamaday attaching letter regarding Solicitorship	0.10	NO CHARGE
	<hr/>	<hr/>
For professional services rendered	3.60	\$459.00
Previous balance		\$661.50
8/16/2019 Payment - Thank You. Check No. 303		<u>(\$661.50)</u>
Total payments and adjustments		(\$661.50)
		<hr/>
Balance due		<u>\$459.00</u>

