



July 30, 2020

Agreement No. 064129-H  
Montgomery County  
Church Road Bridge Replacement Over SEPTA

Mr. Nick Hiriak, Director of Finance and Administration  
Upper Merion Transportation Authority  
175 West Valley Forge Road  
King of Prussia, PA, 19406-1802

Dear Mr. Hiriak,

Attached are three (3) copies of a Supplemental Agreement, which we have prepared for execution between Upper Merion Transportation Authority and Boles, Smyth Associates, Inc., which provides for the work and services to be performed on this project.

Costs incurred by a consultant prior to Federal Highway Administration (FHWA) authorization of funds (Form D-4232, Authorization of Funds) cannot be reimbursed. Costs incurred by a consultant prior to a fully executed Reimbursement Agreement or Notice to Proceed (NTP) for an executed Engineering Agreement cannot be reimbursed. Costs incurred by a consultant after expiration of the Agreement cannot be reimbursed.

The Agreement is being forwarded for your review and approval. If found acceptable, please have the authorized Upper Merion Transportation Authority Representative sign and date the signature page and forward all three (3) copies to the Engineer.

The Engineer is required to sign and date the signature page of each copy.

Since Boles, Smyth Associates, Inc. is a corporate name, it will be necessary to have the signature attested by the corporation Secretary, Assistant Secretary, Treasurer, Assistant Treasurer, Chief Financial Officer or Comptroller. The attester's title is to be indicated along with the signature.

Enter the execution date on page 1 of each copy of the Agreement. The execution date must be the same or later than the last date on the signature page.

Upper Merion Transportation Authority shall retain one copy and the Engineer shall retain one copy of the executed Agreement.

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Please email one copy to Scot G. Wohlin, P.E. at [scwohlin@pa.gov](mailto:scwohlin@pa.gov).

A paper copy may be sent to Scot G. Wohlin, P.E., Contract Management Section, to either address below, but this is not necessary since an emailed copy will suffice:

Regular Mail Address

Bureau of Project Delivery  
P.O. Box 3060  
Harrisburg, PA 17105-3060

Express Mail Address

Bureau of Project Delivery  
400 North Street  
7<sup>th</sup> Floor  
Harrisburg, PA 17120-0094

If you have any questions regarding this Agreement, please contact, Scot G. Wohlin, P.E., Bureau of Project Delivery, Contract Management Section at (717) 787-7894.

Sincerely,

Michele L. Harter, P.E.  
Chief  
Contract Management Section

Enclosure

4825/SGW

CC: Kenneth M. McClain, District Executive, District 6-0  
Attn: Sidney New, P.E., Project Manager  
File