LIBRARY BOARD OF DIRECTORS
Upper Merion Township Building
175 W. Valley Forge Road, King of Prussia, PA 19406
April 8, 2024 Meeting at 6:45 PM

MEETING MINUTES

I. Attendance
   a. Attending – Sharon Duris, David Newman, Fauzia Shamim (via Zoom), Beth Nachman (via Zoom), Janette Heil and Laura Arnhold.
   b. Unable to attend – David Bristowe, Linda Noll, Carole Kenney

II. Approval of Meeting Minutes
   a. March 11, 2024

III. Comments from Chairperson
   a. Next meeting date – May 13, 2024
   b. Citizen Board Breakfast – Tuesday, March 19 at 7:30am – Linda will attend as Sharon cannot.
   c. Joint Board Meeting – Thursday, April 18th at 7:30pm.

IV. Reports and Discussions
   a. Adult & YA Services – World Languages material cleaned up and re-organized, Citizenship material is now available in the nonfiction section rather than up front with languages

      New program – English Conversation Circle on Tuesday evenings, separate from our ESL class in the afternoons

   b. Children's Services – Partnered with Hopewell Furnace for two programs for kids from K-8th grade

      Library staff will by visiting schools to promote summer reading beginning in May, they will also see a number of field trips from classes coming to visit.

   c. Monthly Report – More tweaking to the report to ensure the Library is reporting all the information the Board is looking to see

   d. Annual Joint Board Meeting – No significant changes were suggested and all Board members must arrive at 7:15 on April 18th for our meeting.

V. New Business
   a. Interlibrary Loan is available to patrons but can be very expensive (estimated at $40/book for the entire process including staff time) and is

absorbed by County/District funding. New policy limits any patron to six ILL requests at a time and patrons must be Montco residents.

b. Welcome Newsletter Sequence – going into affect when a patron signs up for our monthly newsletter (Adult or Children's), they will receive a 5-email sequence of newsletters introducing them to the library with need to know info, Materials & Collections, Programming, Resources, and Services

Respectfully submitted,

David Newman